



# ST. XAVIER'S COLLEGE

(AUTONOMOUS)

5, Mahapalika Marg, Mumbai - 400 001,  
INDIA.

☎ 2262 0661/65

## Criterion I

**1.1.2: Percentage of Programmes where syllabus revision was carried out during the last five years.**

### Findings of DVV:

1. Provide Document showing the faculty participating in the design and development of Curriculum for Add on/ certificate/ Diploma Courses.
2. Provide the letters from the affiliating university inviting the faculty for Assessment /evaluation.

### Response of HEI:

St. Xavier's College being an Autonomous college affiliated to the University of Mumbai, has the responsibility and freedom to design the curriculum as per the UGC guidelines for Autonomous Colleges. Faculty members of every department participate in designing the curriculum for the courses, as they are members of the Subject Board of Studies (BOS), which formulates and passes the syllabi for each course of the subject. The BOS includes industry members and external subject academic experts too.

Further, under the provisions of Autonomy, St. Xavier's College conducts the assessment and evaluation for all Undergraduate and Postgraduate programmes internally and degrees are awarded by the University of Mumbai. All full-time faculty members are involved in the assessment and evaluation process including question paper setting and evaluation of answer papers for the examination conducted by the college. Several full-time teachers are invited by the University of Mumbai and by other autonomous colleges for assessment and evaluation work of examinations conducted by them.

Although, the DVV query is not related to the original description of this metric as per SOP for autonomous colleges, we have provided links to the following, in the document attached:


#### Part 1: Supporting documents as per DVV

- Document showing involvement of faculty in curriculum development and evaluation in college, attested by the principal



NAAC SSR Cycle 4 (2015-2020):

*1\_1\_2\_HEI\_Response*

  
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- Document showing the faculty participating in the design and development of Curriculum for Add on/ certificate/ Diploma Courses.
  - Composition of the different BOS of the different departments
  - Minutes of the BOS of Departments offering Diploma/Certificate programmes.
  - Minutes of meetings of Department of Zoology offering Certificate/Diploma courses
- Letters received by the faculty members invited by University of Mumbai for assessment and evaluation work.

## Part 2: Supporting documents as per manual and SOP for autonomous college

- List of Programme revised
- BoS minutes of relevant changes
- Academic Board/Academic Council minutes
- BoS for New Programmes introduced

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