

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 18142

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1122 / M. Sc. And M. Sc. Research (Theory) (Choice Based Credit System (CBCS)) Semester - II
Subject	S0405A / Geology : Remote Sensing & Image Interpretation. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

* For repeater examinations, Chairperson of the subject is hereby requested to

confirm with Manuscript Unit before finalizing Paper Setters meeting about exact number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 18144

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1122 / M. Sc. And M. Sc. Research (Theory) (Choice Based Credit System (CBCS)) Semester - II
Subject	S0449A / Geology : Metamorphic Petrology. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact**

number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 18145

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1122 / M. Sc. And M. Sc. Research (Theory) (Choice Based Credit System (CBCS)) Semester - II
Subject	S0473A / Geology : Sedimentary Petrology. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact**

number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 19061

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1114 / M.Sc. and M.Sc. Research (Theory) (CBSGS) Semester - IV
Subject	S0744 / Geology : Paper I - Mineral Economics.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact**

number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 19062

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1114 / M.Sc. and M.Sc. Research (Theory) (CBSGS) Semester - IV
Subject	S0769 / Geology : Paper II - Plate Tectonics.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact**

number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 19063

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1114 / M.Sc. and M.Sc. Research (Theory) (CBSGS) Semester - IV
Subject	S0810 / Geology:Paper III- Oceanonography.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact**

number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 19064

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1114 / M.Sc. and M.Sc. Research (Theory) (CBSGS) Semester - IV
Subject	S0811 / Geology : Paper III - Hydro Geology.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

* For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact

number of sets required.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 19066

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. H. P. Samant	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Moderator & Examiner	9820374534 hrishikesh.samant@xaviers.edu
Dr. Hetu Sheth	0 Department of Earth Sciences, Indian Institute of Technology Bombay (IITB), Powai, Mumbai - 400076	Paper Setter & Examiner	9987094012 hcsbeth@iitb.ac.in
Dr. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9422523494 ashwin.pundalik@xaviers.edu
Dr. Bobby Mathew	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892334254 bobby.mathew@xaviers.edu
Dr. Goutam Bandopadhyay	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9892849106 goutam.bandopadhyay@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1114 / M.Sc. and M.Sc. Research (Theory) (CBSGS) Semester - IV
Subject	S0858 / Geology : Paper IV- Geotectonics with reference to Indian plate.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact number of sets required.**

2.

A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.

C. The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.

E. Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.

4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to

conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 5269

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (Semester V) (CBSGS) (60:40 & 75:25)
Subject	S1057 / Geology : Paper IV - Remote Sensing and Image Processing.
Date of Exam	08/05/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

<p>UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416</p>
<p>CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 7687</p>

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0122 / F.Y.B.Sc. (CBCGSS) (R-2016-17) Semester - II
Subject	S1912 / Geology: Paper II
Date of Exam	10/10/2017
Number of sets required	6
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

- Office of the Manuscript Unit - 26543411
- Control Room - 26534263 / 26534266
- Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

- The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1)**

along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

<p>UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416</p>
<p>CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 7782</p>

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (CBSGS) (75:25) Semester V
Subject	S0998 / Geology: Paper II -Evolution and Classification of Igneocyc Rocks.
Date of Exam	14/11/2017
Number of sets required	3
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

- Office of the Manuscript Unit - 26543411
- Control Room - 26534263 / 26534266
- Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

C. The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN

DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college**

prelim examination in the said subject.

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416
CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 7783

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (CBSGS) (75:25) Semester V
Subject	S1034 / Geology:Paper I-Stratigraphy and Geology of India Part - I.
Date of Exam	08/11/2017
Number of sets required	3
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

- Office of the Manuscript Unit - 26543411
- Control Room - 26534263 / 26534266
- Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

C. The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN

DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college**

prelim examination in the said subject.

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

<p>UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416</p>
<p>CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 7784</p>

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (CBSGS) (75:25) Semester V
Subject	S1052 / Geology : Paper III - Structural Geology.
Date of Exam	10/11/2017
Number of sets required	3
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

- Office of the Manuscript Unit - 26543411
- Control Room - 26534263 / 26534266
- Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

- The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1)**

along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 2053

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com, deepak.sahu@somaiya.edu
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0122 / F.Y.B.Sc. (CBCGSS) (R-2016-17) Semester - II
Subject	S1912 / Geology: Paper II
Date of Exam	17/04/2017
Number of sets required	6
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No.**

60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-**

Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 5266

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (Semester V) (CBSGS) (60:40 & 75:25)
Subject	S0998 / Geology: Paper II -Evolution and Classification of Igneocyc Rocks.
Date of Exam	26/04/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 5267

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (Semester V) (CBSGS) (60:40 & 75:25)
Subject	S1034 / Geology:Paper I-Stratigraphy and Geology of India Part - I.
Date of Exam	04/05/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 5268

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (Semester V) (CBSGS) (60:40 & 75:25)
Subject	S1052 / Geology : Paper III - Structural Geology.
Date of Exam	05/05/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN**

DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-**

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

<p>UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416</p>
<p>CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 8291</p>

To,

NAME	ADDRESS	ROLE	CONTACT
Prof. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9422523494 ashwin.pundalik@xaviers.edu
Dr. Jyoti Sharma	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9819946002 jyotilko@gmail.com
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0123 / S.Y.B.Sc.(CBCGSS) Semester - III
Subject	S1999 / Geology : Paper I
Date of Exam	10/11/2017
Number of sets required	6
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

- Office of the Manuscript Unit - 26543411
- Control Room - 26534263 / 26534266
- Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

- The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No.**

60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

<p>UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416</p>
<p>CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 8292</p>

To,

NAME	ADDRESS	ROLE	CONTACT
Prof. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9422523494 ashwin.pundalik@xaviers.edu
Dr. Jyoti Sharma	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9819946002 jyotilko@gmail.com
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0123 / S.Y.B.Sc.(CBCGSS) Semester - III
Subject	S2000 / Geology : Paper II
Date of Exam	14/11/2017
Number of sets required	6
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

- Office of the Manuscript Unit - 26543411
- Control Room - 26534263 / 26534266
- Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

- The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No.**

60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

<p>UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416</p>
<p>CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 8293</p>

To,

NAME	ADDRESS	ROLE	CONTACT
Prof. Ashwin Pundalik	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9422523494 ashwin.pundalik@xaviers.edu
Dr. Jyoti Sharma	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9819946002 jyotilko@gmail.com
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S0123 / S.Y.B.Sc.(CBCGSS) Semester - III
Subject	S2001 / Geology : Paper III
Date of Exam	16/11/2017
Number of sets required	6
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.

- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No.**

60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**

10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 248

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John D'souza	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 appointmentunit_science@exam.mu.ac.in
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program	S0121 / F.Y.B.Sc. (Sem. I) (CBSGS)
Subject	S1644 / Geology: Paper I
Date of Exam	10/03/2017
Number of sets required	6

2.

- A. The Chairperson is requested to fix the meeting with the consent of the Manuscript Unit of the University so as to enable the Examination Section to plan for Paper Setting/Manuscript/DTP and other related work well in advance for smooth conduct of examination. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26535300

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank. The University may use Question Papers available in the Question Paper Bank. Please note that if sufficient Question paper are available in the Bank, then No Question papers will be set for repeater examination i.e. for First Half (I, III, V, VII and IX Semester) Examinations and for Second Half (II, IV, VI, VIII and X etc.)

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098.

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 256

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
			9221020501 appointmentunit_science@exam.mu.ac.in
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program	S0121 / F.Y.B.Sc. (Sem. I) (CBSGS)
Subject	S1692 / Geology: Paper II
Date of Exam	16/03/2017
Number of sets required	6

2.

- A. The Chairperson is requested to fix the meeting with the consent of the Manuscript Unit of the University so as to enable the Examination Section to plan for Paper Setting/Manuscript/DTP and other related work well in advance for smooth conduct of examination. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26535300

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank. The University may use Question Papers available in the Question Paper Bank. Please note that if sufficient Question paper are available in the Bank, then No Question papers will be set for repeater examination i.e. for First Half (I, III, V, VII and IX Semester) Examinations and for Second Half (II, IV, VI, VIII and X etc.)

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1)**

along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-**
-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 1619

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 appointmentunit_science@exam.mu.ac.in
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0126 / T.Y. B.Sc.(Sem.VI)(CBSGS) (60:40 & 75:25)
Subject	S1158 / Geology:Paper I-Stratigraphy and Geology of India Part - II.
Date of Exam	11/04/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 1620

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 appointmentunit_science@exam.mu.ac.in
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0126 / T.Y. B.Sc.(Sem.VI)(CBSGS) (60:40 & 75:25)
Subject	S1171 / Geology: Paper II - Sedimentary & Metamorphic Petrology.
Date of Exam	12/04/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 1621

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 appointmentunit_science@exam.mu.ac.in
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0126 / T.Y. B.Sc.(Sem.VI)(CBSGS) (60:40 & 75:25)
Subject	S1182 / Geology : Paper III - Engineering and Environmental Geology.
Date of Exam	13/04/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 1622

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 appointmentunit_science@exam.mu.ac.in
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0126 / T.Y. B.Sc.(Sem.VI)(CBSGS) (60:40 & 75:25)
Subject	S1191 / Geology : Paper IV - Photogrammetry, Aerial Photointerpretation GIS.
Date of Exam	18/04/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 2041

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com, deepak.sahu@somaiya.edu
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0122 / F.Y.B.Sc. (CBCGSS) (R-2016-17) Semester - II
Subject	S1896 / Geology: Paper I
Date of Exam	11/04/2017
Number of sets required	6
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No.**

60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-**

Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 5269

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0125 / Third Year B. Sc. (Semester V) (CBSGS) (60:40 & 75:25)
Subject	S1057 / Geology : Paper IV - Remote Sensing and Image Processing.
Date of Exam	08/05/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the**

Controller of Examinations on below mentioned E-mail address:-

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 2041

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Bobby Mathew	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Chairman & Paper Setter	9892334254 bobby.mathew@xaviers.edu
Prof. John Dsouza	231 Department of Geology, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9920792368 john.desouza@xaviers.edu
Prof. Deepak Sahu	95 Department of Geology, K.J.Somaiya College of Arts and Science Vidyavihar Mumbai - 400 077.	Paper Setter	9820625752 sahudeepak0@gmail.com, deepak.sahu@somaiya.edu
Prof. Ashwin Pundalik	231 Department of Geology, St. Xavier's College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter	9422523494 ashwin.pundalik@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0122 / F.Y.B.Sc. (CBCGSS) (R-2016-17) Semester - II
Subject	S1896 / Geology: Paper I
Date of Exam	11/04/2017
Number of sets required	6
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Assistant Registrar (Manuscript Unit) - 2653 6247
2. Office of the Manuscript Unit - 26543411
3. Control Room - 26534263 / 26534266
4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.

- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No.**

60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-**

Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. CONTROLLER OF EXAMINATIONS

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.