

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)

Letter No.: T-2019-20/43119

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr.Chinmoyee Vatsyayan	227 Sophia College, Bhulabhai Desai Road, Mumbai - 400026.	Chairperson, Paper Setter, Moderator & Examiner	9819084850 chinmoyee@vatsya.net
Dr.Madhavi Kaji	227 Sophia College, Bhulabhai Desai Road, Mumbai - 400026.	Examiner	9820588985 mhkaji@yahoo.com
Prof.R.C. Moorjani	105 Kishinch and Chellaram College, Dinshaw Wachha Road, Churchgate, Mumbai 400020.	Examiner	9869558698 ramlalkc@rediffmail.com
Prof.Kaustubh Jadhav	132 Mithibai College of Arts, Chauhan Institute of Science, Amrutben Jivanlal College of Commerce and Economics, Vile-Parle (West), Mumbai - 400056.	Examiner	9892833779 kaustubh.jadhav@mithibai.ac.in
Prof.Prashant Ratnaparkhi	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400001.	Paper Setter, Moderator & Examiner	9969414268 prashant.ratnaparkhi@xaviers.edu
Prof.Prashant Masali	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Paper Setter, Moderator & Examiner	9869244609 prashantmasali@gmail.com
Prof. Samidha Pawaskar	95 K. J. Somaiya College of Science & Commerce, Vidyavihar, Mumbai 400 077	Paper Setter, Moderator & Examiner	9820775718 smpawaskar@yahoo.com
Dr.Nandita Mangalore	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400001.	Paper Setter, Moderator & Examiner	9869661947 nandita.mangalore@xaviers.edu
Dr.Nupur Mehrotra	132 Mithibai College of Arts, Chauhan Institute of Science, Amrutben Jivanlal College of Commerce and Economics, Vile-Parle(West), Mumbai - 400056.	Paper Setter, Moderator & Examiner	9833452122 drnupurmehrotra@gmail.com
Dr.(Smt.)Jyoti D. Vora	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Examiner	9821154007 drjyotivora@yahoo.co.uk
Dr.Deepali Kothekar	183 South Indian Education Societys College of Arts, Science and Commerce, Sion (West), Mumbai 400022.	Paper Setter, Moderator & Examiner	9967038139 deepali_Kothekar@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00146 / T.Y.B.Sc. (Choice Based) Semester - VI
Subject (Paper Code)	88615 / Biochemistry II
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.

C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**

D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.

E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for**

disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
 5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
 8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
 9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
 10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
 11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/44830

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Mr. R.C. Moorjani	105 Dept. Of Biochemistry, Kinshinchand Chellaram (KC) College, Dinshaw Wachha Road, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter & Moderator	9869558698 ramlalkc@rediffmail.com
Prof. Prashant Ratnaparkhi	231 Dept of Life Science and Biochemistry, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9969414268 prashant.ratnaparkhi@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01321 / M. Sc. (Home Science) (CBSGS) Semester - I
Subject (Paper Code)	55711 / Branch-I :A: Foods, Nutrition & Dietetics : Advances in Nutritional &Clinical Biochemistry I.(Rev.)
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	Revised Letter
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
 5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")

8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 27271

To,

NAME	ADDRESS	ROLE	CONTACT
Prof. Prashant Ratnaparkhi	231 Dept of Life Science and Biochemistry, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Chairperson, Paper Setter & Moderator	9969414268 prashant.ratnaparkhi@xaviers.edu
Mr. Prashant Masali	170 Ruia College, Lakhamsi Nappu Road, Matunga, Mumbai 400019.	Paper Setter & Examiner	9029611371 prashantmasali@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in Second Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01321 / M. Sc. (Home Science) (CBSGS) Semester - I
Subject & Paper ID	55722 / Branch-I :C: Sports Nutrition : Advances in Nutritional & Clinical Biochemistry. (Rev.)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will**

be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.

9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI Appointment Unit, Examination House M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416
CONFIDENTIAL (LETTER OF APPOINTMENT FOR PAPER SETTING) No.: 11754

To,

NAME	ADDRESS	ROLE	CONTACT
Mr. R.C. Moorjani	105 Dept. Of Biochemistry, Kinshinchand Chellaram (KC) College, Dinshaw Wachha Road, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter & Moderator	9930582860 ramlalka@rediffmail.com
Prof. Prashant Ratnaparkhi	231 Dept of Life Science and Biochemistry, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9969414268 prashant.ratnaparkhi@xaviers.edu

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) the Board of Studies recommended your name and Board of Examination approved vide item No. 8 dated 6th September, 2017 appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject.

Faculty	Science And Technology
Program No. & Name of the Examination	S1321 / M. Sc. (Home Science) (CBSGS) Semester - I
Subject	S0237 / Branch-I :C: Sports Nutrition : Advances in Nutritional & Clinical Biochemistry. (Rev.)
Date of Exam	23/01/2018
Number of sets required	3
Remark	-

2.

- The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
 - Office of the Manuscript Unit - 26543411
 - Control Room - 26534263 / 26534266
 - Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks hence it is necessary to set the Question Paper marked in Column no. 1.
- The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the**

question-paper in sealed envelope wherever required along with the same.

- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
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4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
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6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**

11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Director,
Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTING)

No.: 4480

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Chinmoyee Vatsyayan	227 Sophia College, Bhulabhai Desai Road, Mumbai 400 026.	Chairperson, Paper Setter, Moderator & Examiner	9819084850 chinmoyee@vatsya.net
Prof. R.C. Moorjani	105 Kishinchand Chellaram College, Dinshaw Wachha Road, Churchgate, Mumbai 400 020.	Examiner	9869558698 ramlalkc@rediffmail.com
Prof. Kaustubh Jadhav	132 Mithibai College of Arts, Chauhan Institute of Science, Amrutben Jivanlal College of Commerce and Economics, Vile-Parle (West), Mumbai - 400 056.	Examiner	9892833779 kaustubh.jadhav@mithibai.ac.in
Prof. Prashant Ratnaparkhi	231 Dept of Life Science and Biochemistry, St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Examiner	9969414268 prashant.ratnaparkhi@xaviers.edu
Prof. Prashant Masali	170 Ramnarain Ruia College, Matunga, Mumbai 400 019.	Examiner	9869244609 prashantmasali@gmail.com
Prof. Samidha Pawaskar	95 K. J. Somaiya College of Science & Commerce, Vidyavihar, Mumbai 400 077	Paper Setter, Moderator & Examiner	9820775718 smpawaskar@yahoo.com
Dr. Nandita Mangalore	231 St. Xavier's College, Mahapalika Marg, Mumbai - 400 001	Paper Setter	9869661947 nandita.mangalore@xaviers.edu
Dr. Nupoor Mehrotra	132 Mithibai College of Arts, Chauhan Institute of Science, Amrutben Jivanlal College of Commerce and Economics, Vile-Parle (West), Mumbai - 400 056.	Paper Setter, Moderator & Examiner	9833452122 drnupurmehrotra@gmail.com
Dr. (Smt.) Jyoti D. Vora	170 Ramnarain Ruia College, Matunga, Mumbai 400 019.	Paper Setter, Moderator & Examiner	9821154007 drjyotivora@yahoo.co.uk
Dr. Deepali Kothekar	183 South Indian Education Society's College of Arts, Science and Commerce, Sion (West), Mumbai 400 022.	Paper Setter, Moderator & Examiner	9967038139 deepali_Kothekar@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that the Board of Examinations has appointed you as per the

Maharashtra University Act, 1994 u/s 32 (5) to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name in the following course/subject.

Faculty	Science
Program No. & Name of the Examination	S0113R / THIRD YEAR B.Sc. [YEARLY]
Subject	S0174 / Biochemistry : Paper II - (6 Units).
Date of Exam	26/04/2017
Number of sets required	3
Remark	-

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Assistant Registrar (Manuscript Unit) - 2653 6247
 2. Office of the Manuscript Unit - 26543411
 3. Control Room - 26534263 / 26534266
 4. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Bank hence it is necessary to set Question Paper marked in Column no. 1. The University may use Question Papers available in the Question Paper Bank.
- C. **The Chairpersons are requested to submit THREE/FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for smooth conduct of examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. Please note that as per the provision made in Maharashtra University Act, 1994 u/s 32 (5) g It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated conducted or autonomous college or recognized institution to render necessary assistance and service in respect of examination of the University. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action.
- F. If anyone wants to reject their appointment on Medical ground or Any Blood relation relative attending University Examination then they can submit their request with documentary evidence through proper channel to the Controller of Examination, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the third day of conduct of the examination** in which your appointment has been made and complete the assessment work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within

30 days as stipulated in section 72 of Maharashtra Universities Act, 1994 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question paper in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, Daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **The utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of Concerned College for information with a request to relieve the concerned teacher of your college for Examination work as per provision made in Maharashtra University Act, 1994 u/s 32 (5) g.**
11. **For any query/difficulty about your appointment, you can communicate to the Controller of Examinations on below mentioned E-mail address:-**

Arts Faculty	appointmentunit_arts@exam.mu.ac.in
Science Faculty	appointmentunit_science@exam.mu.ac.in
Commerce Faculty	appointmentunit_commerce@exam.mu.ac.in
Engineering Faculty	appointmentunit_engg@exam.mu.ac.in
Technology Faculty	appointmentunit_tech@exam.mu.ac.in
Fine Arts Faculty	appointmentunit_finearts@exam.mu.ac.in
Law Faculty	appointmentunit_law@exam.mu.ac.in
Management Faculty	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,
Offg. Director, Board of Examination & Evaluation

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of your college, for Examination work.
2. Dy. Registrar, Manuscript Unit.