

UNIVERSITY OF MUMBAI

ALLOTMENT OF THE PRACTICAL EXAMINATION WORK IN THE SUBJECT OF **LIFE SCIENCES** AT THE **M. Sc. Sem. I** EXAMINATION SECOND HALF 2019.

Name of the Examiner	Exam Date	Batch	Centre
Dr. Suruchi Jamkhedkar	7 th , 8 th and 9 th January 2020	I	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098
Dr. Seema Das	7 th , 8 th and 9 th January 2020	I	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098
Dr. Nisha Shah	7 th , 8 th and 9 th January 2020	II	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098
Dr. Priya Sundarrajan	7 th , 8 th and 9 th January 2020	II	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098
Dr. Hina Alim	7 th , 8 th and 9 th January 2020	III	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098
Dr. Shalini Rai	7 th , 8 th and 9 th January 2020	III	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098
Dr. S. B. Muley	7 th , 8 th and 9 th January 2020	I, II, and III	Department of Life Science, University of Mumbai, Vidyanagari, Santacruz (East), Mumbai 400 098



Dr. Ahmad Ali
(Chairperson)
M. Sc. Life Sciences
Sem. I & II

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 39687

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai - 410206	Paper Setter, Moderator & Examiner	9969626724 pamelajha@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9324349704 suruchi.jamkhedkar@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in First Half (Summer) 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01121 / M.Sc. and M.Sc. Research (Theory) (Sem. I) (Choice Base)
Subject (Paper Code)	94636 / Life Sciences: Cell And Molecular Biology
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.

** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.

C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**

D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.

E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**

F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.

4. I am further to request you to **register yourself for Online Assessment through OSM**

login from the seventh day of conduct of the examination in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 39691

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in First Half (Summer) 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject (Paper Code)	92133 / Life Sciences :(Aquaculture Technology) Paper II - Molecular Biology & Cell Signaling.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

Communication E-mail Id for
Appointment purpose only

appunit@exam.mu.ac.in

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
2. Control Room - 26534263 / 26534266
3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in

B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.

C. The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.

D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.

E. Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit,

Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.

4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
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Yours faithfully,



**Director,
Board of Examination & Evaluation**

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UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 39694

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

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Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject (Paper Code)	92145 / Life Science Aquaculture Technology: Molecular Biology & Cell Signaling
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

Communication E-mail Id for
Appointment purpose only

appunit@exam.mu.ac.in

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F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

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Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

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UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 39696

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

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Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject (Paper Code)	92134 / Life Sciences : Paper II - Molecular Biology & Cell Signaling. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

Communication E-mail Id for
Appointment purpose only

appunit@exam.mu.ac.in

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F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.

3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit,

Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.

4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 39756

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Vikrant Bhor	NIRRH Scientist , National Institute of Research in Reproductive Health, Parel, Mumbai 400 032	Paper Setter, Moderator & Examiner	9987036993 bhor@nirrh.res.in
Dr. S. Sivakami	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9892132454 Sivakami_s2000@yahoo.com
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai - 410206	Paper Setter, Moderator & Examiner	9969626724 pamelajha@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in First Half (Summer) 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01124 / M.Sc. and M.Sc.Research (Theory) (Sem. IV) (Choice Base)
Subject (Paper Code)	92651 / Life Sciences : Paper II - (Biochemistry): Nitrogen Matabolism & Plant Biochemistry
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* For repeater examinations, Chairperson of the subject are hereby requested to

confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has

been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 40171

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Indu George	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson	9821477971 indu66@yahoo.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr Sagarika Damle	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9820360383 visaanika@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in First Half (Summer) 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01114 / M.Sc.AND M.Sc. RESEARCH (THEORY) (CBSGS) (SEMESTER - IV)
Subject (Paper Code)	92347 / Life Sciences : Paper II - Medical Biotechnology.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the

same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PRACTICAL EXAMINATION)

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter & Examiner	9870941656 ahmadali95@gmail.com
Dr. Seema Shinde	170 Ramanarain Ruia College, Matunga, Mumbai-400 019	Paper Setter & Examiner	7045359273 seema02shinde@gmail.com
Dr. (Smt.) Tejashree Shanbhag	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter & Examiner	9969379223 priya.s@xaviers.edu
Dr. Santosh Gite	343 Department of Statistics, University of Mumbai, Tilak Bhavan, Vidyanagari Campus, Mumbai-400 098	Paper Setter & Examiner	9167157717 santgite@yahoo.com
Dr. Nisha Shah	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9821156247 dr.nishashah123@gmail.com
Dr. G. K. Rao	0 Central Government Fishery of Edu., Varsova, Seven Bungalow, Andheri (W), Mumbai - 400 058	Paper Setter & Examiner	9702573763 gkk207@gmail.com
Dr Kanchan Chitnis	170 Department of Life Sciences, Ramnarain Ruia College, Lakhamsee Napoo Road, Matunga, Mumbai 400019.	Paper Setter & Examiner	9820249659 kanchanchitnis@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Pamela	0 Amity Institute of Biotechnology, Amity	Paper Setter	9969626724

Jha	University, Bhatan, Mumbai-Pune Expressway, Navi Mumbai - 410206	& Examiner	pamelajha@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr Sagarika Damle	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9820360383 visaanika@gmail.com
Dr. Hina Alim	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	8424826916 drhinaalim1@gmail.com
Dr. Seema Shinde	170 Ramanarain Ruia College, Matunga, Mumbai-400 019	Paper Setter & Examiner	7045359273 seema02shinde@gmail.com
Dr. Sanjay Deshmukh	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9820095085 docsvd@yahoo.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f), the Board of Studies recommended your name and appointed you to jointly act as Paper Setter & Examiner and/or Translator mentioned against your name in the following course/subject for the Practical Examination to be held in first half 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01111 / M. Sc. (CBSGS & Choice Based Credit Grading System) Semester - I
Subject	SP053 / Life Sciences (Practical)
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Appointment Unit of Examination Section within 1 Week after receipt of this Appointment letter.
- B. **The Chairpersons are requested to submit THREE DIFFERENT SETS of question papers within the stipulated time provided to you by Appointment Unit on receipt of this letter.**
- C. You are requested to be present on the day of examination of your paper at Centre assign to you by the Chairperson, for smooth conduct of the examination.

- D. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- E. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 5. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 6. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
 7. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
 8. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
 9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
 10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for

Examination work.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PRACTICAL EXAMINATION)

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter & Examiner	9870941656 ahmadali95@gmail.com
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai - 410206	Examiner	9969626724 pamelajha@gmail.com
Ms. Aparna Patil	0 Dept of Bioinformatics, G N Khalsa College, Matunga, Mumbai	Examiner	9867387240 aparna.patil@gnkhalsa.edu.in
Dr. (Smt.) Tejashree Shanbhag	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9892370263 tvs310168@gmail.com
Dr. Hina Alim	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	8424826916 drhinaalim1@gmail.com
Dr. Ujwala Jadhav	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9892491491 uja_life@yahoo.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
	333		

Dr. Jyoti Ramchandani	Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr Archana Rangari	0 Department of Biotechnology, I. Y. College, Joegeshwari, Mumbai	Paper Setter & Examiner	9004182439 drarchanarangari@gmail.com
Dr. Nisha Shah	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9821156247 dr.nishashah123@gmail.com
Dr Sagarika Damle	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9820360383 visaanika@gmail.com
Dr. Seema Shinde	170 Ramanarain Ruia College, Matunga, Mumbai-400 019	Paper Setter & Examiner	7045359273 seema02shinde@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f), the Board of Studies recommended your name and appointed you to jointly act as Paper Setter & Examiner and/or Translator mentioned against your name in the following course/subject for the Practical Examination to be held in first half 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01112 / M. Sc. (CBSGS & Choice Based Credit Grading System) Semester - II
Subject	SP075 / Life Sciences (Practical)
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Appointment Unit of Examination Section within 1 Week after receipt of this Appointment letter.
- B. The Chairpersons are requested to submit THREE DIFFERENT SETS of question papers within the stipulated time provided to you by Appointment Unit on receipt of this letter.**
- C. You are requested to be present on the day of examination of your paper at Centre assign to you by the Chairperson, for smooth conduct of the examination.
- D. Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-**

Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

- E. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 5. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 6. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
 7. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
 8. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
 9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
 10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PRACTICAL EXAMINATION)

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter & Examiner	9870941656 ahmadali95@gmail.com
Dr. Mansi Thakur	0 Department of Biotechnology, MGM School of Biomedical Sciences, Kamothe, Navi Mumbai	Paper Setter & Examiner	9769909212 mansibiotech79@gmail.com
Dr. Dipty Singh	0 Scientist, National Institute of Research in Reproductive Health (NIRRH) Jehangir Merwanji Street, Parel, Mumbai 400 032	Paper Setter & Examiner	9821133693 diptyasingh@gmail.com
Dr. Nisha Shah	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9821156247 dr.nishashah123@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter & Examiner	9969379223 priya.s@xaviers.edu
Dr. Vikrant Bhor	NIRRH Scientist , National Institute of Research in Reproductive Health, Parel, Mumbai 400 032	Paper Setter & Examiner	9987036993 bhor@nirrh.res.in
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai - 410206	Paper Setter & Examiner	9969626724 pamelajha@gmail.com
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. S. Sivakami	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9892132454 Sivakami_s2000@yahoo.com
	333 Department of Life Sciences,		

Dr. Jyoti Ramchandani	University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9029602082 jyoti_hr@yahoo.co.in
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Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f), the Board of Studies recommended your name and appointed you to jointly act as Paper Setter & Examiner and/or Translator mentioned against your name in the following course/subject for the Practical Examination to be held in first half 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01114 / M. Sc. (CBSGS & Choice Based Credit Grading System) Semester - IV
Subject	SP155 / Life Sciences : Biochemistry
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Appointment Unit of Examination Section within 1 Week after receipt of this Appointment letter.
 - B. The Chairpersons are requested to submit THREE DIFFERENT SETS of question papers within the stipulated time provided to you by Appointment Unit on receipt of this letter.**
 - C. You are requested to be present on the day of examination of your paper at Centre assign to you by the Chairperson, for smooth conduct of the examination.
 - D. Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
 - E. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 5. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.

6. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
7. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
8. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 40637

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai - 410206	Paper Setter & Examiner	9969626724 pamelajha@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. (Mrs.) S. Sivakamiu	0 Department of Biophysics, University of Mumbai, Vidyanagari, Mumbai 400098	Paper Setter, Moderator & Examiner	9892132454 Sivakami_s2000@yahoo.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in First Half (Summer) 2019.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01113 / M.Sc. & M.Sc. (Research) (Theory) (CBSGS) (Sem. III)
Subject (Paper Code)	26696 / Life-Sciences: Bioenergetics & Metabolism
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university**

for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/42273

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Ms. Shetty Sangeeta	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9930764620 sangeeta.shetty@xaviers.edu
Dr. Hema Subramaniam	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai- 400 026	Examiner & Moderator	9969114296 sn_hema@rediffmail.com
Dr. Srilatha Sonti	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9920206358 sonti_srilatha@yahoo.com
Niloufer Kotwal	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9820865046 niloufer_80@yahoo.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00145 / T.Y.B.Sc. (Choice Based) Semester V
Subject (Paper Code)	24238 / Life Sciences: Biotechnology & Genetic Engineering-I
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
 1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
 - B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
 - C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
 - D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
 - E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
 - F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/42274

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Dr. Seema Das	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9820384851 0
Dr. Nilima Gajbiye	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Examiner & Moderator	8879518970 drneem@yahoo.com
Dr. Seema Shinde	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Paper Setter & Examiner	7045359273 heavenonearth02@gmail.com
Dr. Sree Nair	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai-400 026	Paper Setter & Examiner	9833268287 sreernair@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00145 / T.Y.B.Sc. (Choice Based) Semester V
Subject (Paper Code)	24278 / Life Sciences : Environmental Biology
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/42460

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Ms. Shetty Sangeeta	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9930764620 sangeeta.shetty@xaviers.edu
Dr. Hema Subramaniam	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai- 400 026	Examiner & Moderator	9969114296 sn_hema@rediffmail.com
Dr. Srilatha Sonti	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9920206358 sonti_srilatha@yahoo.com
Niloufer Kotwal	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9820865046 niloufer_80@yahoo.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00135 / THIRD YEAR B. Sc. (CBSGS) (75:25) Semester V
Subject (Paper Code)	24111 / Life Sciences : Paper III -Biotechnology and Genetic Engineering - I.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/42461

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Dr. Seema Das	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9820384851 0
Dr. Nilima Gajbiye	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Examiner & Moderator	8879518970 drneem@yahoo.com
Dr. Seema Shinde	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Paper Setter & Examiner	7045359273 heavenonearth02@gmail.com
Dr. Sree Nair	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai-400 026	Paper Setter & Examiner	9833268287 sreernair@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00135 / THIRD YEAR B. Sc. (CBSGS) (75:25) Semester V
Subject (Paper Code)	24115 / Life Sciences : Paper IV- Environmental Biology-I.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
 1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
 - B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
 - C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
 - D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
 - E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
 - F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/43086

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Ms. Shetty Sangeeta	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9930764620 sangeeta.shetty@xaviers.edu
Dr. Hema Subramaniam	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai- 400 026	Examiner & Moderator	9969114296 sn_hema@rediffmail.com
Dr. Srilatha Sonti	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9920206358 sonti_srilatha@yahoo.com
Niloufer Kotwal	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9820865046 niloufer_80@yahoo.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00136 / Third Year B.Sc. (CBSGS) (75:25) Semester - VI
Subject (Paper Code)	10237 / Life Sciences: Paper III -Biotechnology and Genetic Engineering - II.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/43087

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Dr. Seema Das	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9820384851 0
Dr. Nilima Gajbiye	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Examiner & Moderator	8879518970 drneem@yahoo.com
Dr. Seema Shinde	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Paper Setter & Examiner	7045359273 heavenonearth02@gmail.com
Dr. Sree Nair	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai-400 026	Paper Setter & Examiner	9833268287 sreernair@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00136 / Third Year B.Sc. (CBSGS) (75:25) Semester - VI
Subject (Paper Code)	10277 / Life Sciences: Paper IV- Environmental Biology - II.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
 1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
 - B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
 - C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
 - D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
 - E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
 - F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/43154

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Dr. Seema Das	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9820384851 0
Dr. Nilima Gajbiye	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Examiner & Moderator	8879518970 drneem@yahoo.com
Dr. Seema Shinde	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Paper Setter & Examiner	7045359273 heavenonearth02@gmail.com
Dr. Sree Nair	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai-400 026	Paper Setter & Examiner	9833268287 sreernair@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00146 / T.Y.B.Sc. (Choice Based) Semester - VI
Subject (Paper Code)	88612 / Life Sciences: Environmental Biology II
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/43154

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Dr. Seema Das	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9820384851 0
Dr. Nilima Gajbiye	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Examiner & Moderator	8879518970 drneem@yahoo.com
Dr. Seema Shinde	170 Ramnarain Ruia College, Matunga, Mumbai 400019.	Paper Setter & Examiner	7045359273 heavenonearth02@gmail.com
Dr. Sree Nair	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai-400 026	Paper Setter & Examiner	9833268287 sreernair@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00146 / T.Y.B.Sc. (Choice Based) Semester - VI
Subject (Paper Code)	88612 / Life Sciences: Environmental Biology II
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/43155

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Tejashree Shanbaug	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Chairperson, Paper Setter, Moderator & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Examiner & Moderator	9969379223 priya.s@xaviers.edu
Ms. Shetty Sangeeta	231 St. Xaviers College, Mahapalika Marg, Mumbai - 400 001.	Paper Setter & Examiner	9930764620 sangeeta.shetty@xaviers.edu
Dr. Hema Subramaniam	227 Department of Life Science, Sophia College for Women, Bhulabhai Desai Road, Mumbai- 400 026	Examiner & Moderator	9969114296 sn_hema@rediffmail.com
Dr. Srilatha Sonti	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9920206358 sonti_srilatha@yahoo.com
Niloufer Kotwal	88 Department of Life Science, Jai Hind College, A Road, Churchgate, Mumbai-400 056	Paper Setter & Examiner	9820865046 niloufer_80@yahoo.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S00146 / T.Y.B.Sc. (Choice Based) Semester - VI
Subject (Paper Code)	88626 / Life Sciences: Biotechnology & Genetic Engineering-II
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
 1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
 - B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
 - C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
 - D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
 - E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
 - F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49088

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai – 410206	Paper Setter, Moderator & Examiner	9969626724 pamelajha@gmail.com
Dr. Vikrant Bhor	0 Scientist, National Institute for Research in Reproductive Health (NIRRH), Jehangir Merwanji Street, Parel, Mumbai-400 012	Paper Setter, Moderator & Examiner	9987036993 bhorv@nirrh.res.in
Dr. (Mrs.) S. Sivakami	315 Department of Biophysics, University of Mumbai, Vidyanagari, Mumbai 400098	Paper Setter, Moderator & Examiner	9892132454 Sivakami_s2000@yahoo.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01123 / M.Sc. and M.Sc. Research (Theory) (Sem. III) (Choice Base)
Subject (Paper Code)	94848 / Life-Sciences: Bioenergetics And Primary Metabolism
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49100

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai – 410206	Paper Setter, Moderator & Examiner	9969626724 pamelajha@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9324349704 suruchi.jamkhedkar@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01121 / M.Sc. and M.Sc. Research (Theory) (Sem. I) (Choice Base)
Subject (Paper Code)	94650 / L.Sc.Aquaculture Tech.: Cell And Molecular Biology
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49104

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai – 410206	Paper Setter, Moderator & Examiner	9969626724 pamelajha@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9324349704 suruchi.jamkhedkar@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01121 / M.Sc. and M.Sc. Research (Theory) (Sem. I) (Choice Base)
Subject (Paper Code)	94636 / Life Sciences: Cell And Molecular Biology
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49108

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject (Paper Code)	92133 / Life Sciences :(Aquaculture Technology) Paper II - Molecular Biology & Cell Signaling.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49111

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject (Paper Code)	92145 / Life Science Aquaculture Technology: Molecular Biology & Cell Signaling
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49113

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject (Paper Code)	92134 / Life Sciences : Paper II - Molecular Biology & Cell Signaling. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49168

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai – 410206	Examiner & Moderator	9969626724 pamelajha@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner, Moderator	9870941656 ahmadali95@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01111 / M.Sc. & M.Sc. Research (Theory) (CBSGS) (SEMESTER - I)
Subject (Paper Code)	73053 / Life Sciences: Microbiology:, Immunology And Cell Communication
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL

(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)

Letter No.: T-2019-20/49367

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Indu George	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson	9821477971 indu66@yahoo.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr Sagarika Damle	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter, Moderator & Examiner	9820360383 visaanika@gmail.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9029602082 jyoti_hr@yahoo.co.in

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01114 / M.Sc. AND M.Sc. RESEARCH (THEORY)(CBSGS) (SEMESTER - IV)
Subject (Paper Code)	92347 / Life Sciences : Paper II - Medical Biotechnology.
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to

provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term

relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")

8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
Letter No.: T-2019-20/49375

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Moderator & Examiner	9969379223 priya.s@xaviers.edu
Dr. Vikrant Bhor	NIRRH Scientist, National Institute of Research in Reproductive Health, Parel, Mumbai 400 032	Paper Setter, Moderator & Examiner	9987036993 bhor@nirrh.res.in
Dr. S. Sivakami	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Moderator & Examiner	9892132454 Sivakami_s2000@yahoo.com
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai – 410206	Paper Setter, Moderator & Examiner	9969626724 pamelajha@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01124 / M.Sc. and M.Sc. Research (Theory) (Sem. IV) (Choice Base)
Subject (Paper Code)	92651 / Life Sciences : Paper II - (Biochemistry): Nitrogen Metabolism & Plant Biochemistry
Date of Exam	As per actual time-table published by the university.
Number of sets required **	Winter : As per requirement of Manuscript Unit
	Summer : As per requirement of Manuscript Unit
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

**** For examinations held in Winter and Summer, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting. Please note that if question paper sets other than University premises will not be accepted.**

You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to provide your bank details to the Manuscripts Unit at the time of Paper Setting.

^ No question papers sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Santacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to **register yourself for Online Assessment through OSM login from the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for

setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI

Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PRACTICAL EXAMINATION)
Letter No.: P-2019-20/49400

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter & Examiner	9870941656 ahmadali95@gmail.com
Dr. Seema Shinde	170 Ramanarain Ruia College, Matunga, Mumbai- 400 019	Paper Setter & Examiner	7045359273 seema02shinde@gmail.com
Dr. (Smt.) Tejashree Shanbhag	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9892370263 tvs310168@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter & Examiner	9969379223 priya.s@xaviers.edu
Dr. Santosh Gite	343 Department of Statistics, University of Mumbai, Tilak Bhavan, Vidyanagari Campus, Mumbai-400 098	Paper Setter & Examiner	9167157717 santgite@yahoo.com
Dr. Nisha Shah	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9821156247 dr.nishashah123@gmail.com
Dr. G. K. Rao	0 Central Government Fishery of Edu., Varsova, Seven Bunglow, Andheri (W), Mumbai - 400 058	Paper Setter & Examiner	9702573763 gkk207@gmail.com
Dr Kanchan Chitnis	170 Department of Life Sciences, Ramnarain Ruia College, Lakhmsee Napoo Road, Matunga, Mumbai 400019.	Paper Setter & Examiner	9820249659 kanchanchitnis@gmail.com
Dr. Suvarna Sharma	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9869525362 suvarna.sharma@kccollege.edu.in
Dr. Pamela Jha	0 Amity Institute of Biotechnology, Amity University, Bhatan, Mumbai- Pune Expressway, Navi Mumbai – 410206	Paper Setter & Examiner	9969626724 pamelajha@gmail.com

Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr Sagarika Damle	105 Department of Life Science, Kishinchand Chellaram College, Churchgate, Mumbai - 400 020.	Paper Setter & Examiner	9820360383 visaanika@gmail.com
Dr. Hina Alim	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	8424826916 drhinaalim1@gmail.com
Dr. Seema Shinde	170 Ramanarain Ruia College, Matunga, Mumbai-400 019	Paper Setter & Examiner	7045359273 seema02shinde@gmail.com
Dr. Sanjay Deshmukh	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter & Examiner	9820095085 docsvd@yahoo.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) are appointed to jointly act as Paper Setter & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held during academic year 2019-20 (i.e. for Second Half (Winter) 2019 and First Half (Summer) 2020)*.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01111 / M. Sc. (CBSGS & Choice Based Credit Grading System) Semester - I
Subject	SP053 / Life Sciences (Practical)
Remark	-
Communication E-mail Id for Appointment purpose only	appunit@exam.mu.ac.in

* Please refer academic council resolution vide item no. 5.2 dated 26th July 2019.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Appointment Unit of Examination Section within 1 Week after receipt of this Appointment letter.
- B. **The Chairpersons are requested to submit THREE DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) within the stipulated time provided to you by Appointment Unit on receipt of this letter.**
- C. You are requested to be present on the day of examination of your paper at Centre assign to you by the Chairperson, for smooth conduct of the examination.
- D. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or**

Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

- E. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 5. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 6. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law")
 7. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
 8. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
 9. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
 10. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in**

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.



COLLEGE OF HOME SCIENCE

AFFILIATED TO THE UNIVERSITY OF MUMBAI

NAAC Accredited 'A' Grade

Phone : 2207 6503 / 2200 7544
Gram : NIRMALSEVA
Fax : 2200 3217
E-mail : office@nnchsc.edu.in
Website : www.nirmalaniketan.com

NIRMALA NIKETAN
49, NEW MARINE LINES
MUMBAI - 400 020

NN/CHSC/19-20/GO/2671

Date: 15th December 2019

To,

Dr. Priya Sundarrajan
St. Xavier's College,
5 Mahapalika Marg, Dhobi Talao,
CST Area, Mumbsi 400 001

Subject: Permission for OSM for Examiner

Dear Madam,

This is to inform you that you have been appointed as an external examiner by University of Mumbai at the **M.Sc. (Home Science)** - Branch: **IC – Sports Nutrition, Semester I** examination in the subject of **Advances in Nutritional and Clinical Biochemistry**. You will go to the nearest University appointed CAP Centre for OSM till you finish assessing all the papers.

Yours faithfully,

Dr. (Mrs.) Geeta Ibrahim
Principal

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 20696

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Indu George	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter, Examiner, Moderator	9821477971 indu66@yahoo.com
Dr. Sagarika Damle	105 Department of Life Sciences, Kishinchand Chellaram (K.C.) College, Churchgare, Mumbai - 400 020.	Paper Setter, Examiner, Moderator	9820360383 visaanika@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Examiner, Moderator	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner,	9324349704 suruchi.jamkhedkar@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1112 / M. Sc. And M. Sc. Research (Theory) (CBSGS) Semester - II
Subject	S0451 / Life Sciences : Paper III - Genetics.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact number of sets required.**

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this

Appointment letter. Below are the contact Numbers of Manuscript Unit:-

1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
 4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
 5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
 6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
 7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-

daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")

8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTING)
No.: 20699

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Indu George	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson	9821477971 indu66@yahoo.com
Dr. Nilima Gajbhiye	170 Department of Life Sciences, Ramnarain Ruia College, Matunga, Mumbai	Paper Setter, Examiner, Moderator	8879518970 drneem@yahoo.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner, Moderator	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Examiner, Moderator	9969379223 priya.s@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) appointed you to jointly act as Paper Setter, Moderator & Examiner and/or Translator mentioned against your name for the following course/subject for the examinations to be held in First Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	S1112 / M. Sc. And M. Sc. Research (Theory) (CBSGS) Semester - II
Subject	S0429A / Life Sciences : Paper II Molecular Biology & Cell Signaling. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject is hereby requested to confirm with Manuscript Unit before finalizing Paper Setters meeting about exact number of sets required.**

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact Numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. Please note that as per directives of the Committee constituted by the Government, University is preparing Question Papers Banks, hence it is necessary to set the Question Paper marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time provided to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujrathi/ Hindi version of the question-paper in sealed envelope wherever required along with the same.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanataacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of

Examination Section of University through your present College.

7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 28534

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Indu George	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson	9821477971 indu66@yahoo.com
Dr. Nilima Gajbhiye	170 Department of Life Sciences, Ramnarain Ruia College, Matunga, Mumbai	Paper Setter, Examiner, Moderator	8879518970 drneem@yahoo.com
Dr. Jyoti Ramchandani	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner, Moderator	9029602082 jyoti_hr@yahoo.co.in
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner	9324349704 suruchi.jamkhedkar@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Examiner, Moderator	9969379223 priya.s@xaviers.edu

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in Second Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01122 / M.Sc. AND M.Sc. RESEARCH (THEORY) (Choice Based) (Sem. II)
Subject & Paper ID	92134 / Life Sciences : Paper II - Molecular Biology & Cell Signaling. (Choice Based)
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities

Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 28589

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
Dr. Ahmad Ali	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter, Moderator & Examiner	9870941656 ahmadali95@gmail.com
Dr.Hina Alim	333 Department of Life Sciences,University of Mumbai,Kalina,Santacruz East, Mumbai-400098	Paper Setter & Examiner	8424826916 drhinaalim1@gmail.com
Dr. Sagarika Damle	105 Department of Life Sciences,Kishinchand Chellaram (K.C.) College, Churchgare, Mumbai - 400 020.	Paper Setter, Examiner, Moderator	9820360383 visaanika@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Examiner, Moderator	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner,	9324349704 suruchi.jamkhedkar@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in Second Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01112 / M. Sc. And M. Sc. Research (Theory) (CBSGS) Semester - II
Subject & Paper ID	67258 / Life Sciences : Paper III - Genetics.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	Revised Letter

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities

Act, 2016 which is mandatory.

5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.
6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan,
Vidyanagari, Kalina, Santacruz (East), Mumbai - 400098. Contact No.-26543416

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/MODERATOR/EXAMINER/TRANSLATOR)
No.: 28589

To,

NAME	ADDRESS	ROLE	CONTACT
Dr. Indu George	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Chairperson, Paper Setter, Examiner, Moderator	9821477971 indu66@yahoo.com
Dr. Sagarika Damle	105 Department of Life Sciences, Kishinchand Chellaram (K.C.) College, Churchgare, Mumbai - 400 020.	Paper Setter, Examiner, Moderator	9820360383 visaanika@gmail.com
Dr. Priya Sundarrajan	231 Department of Life Sciences, St. Xaviers college, Fort, Mumbai	Paper Setter, Examiner, Moderator	9969379223 priya.s@xaviers.edu
Dr. Suruchi Jamkhedkar	333 Department of Life Sciences, University of Mumbai, Vidyanagari, Santacruz (E), Mumbai 400098.	Paper Setter, Examiner,	9324349704 suruchi.jamkhedkar@gmail.com

Dear Sir/Madam,

1. I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) are appointed to jointly act as Paper Setter, Moderator & Examiner and/or Translator as mentioned against your name for the following course/subject for the examinations to be held in Second Half 2018.

Faculty	Science And Technology
Program No. & Name of the Examination	1S01112 / M. Sc. And M. Sc. Research (Theory) (CBSGS) Semester - II
Subject & Paper ID	67258 / Life Sciences : Paper III - Genetics.
Date of Exam	As per actual time-table published by the university.
Number of sets required *	3
Remark	-

*** For repeater examinations, Chairperson of the subject are hereby requested to confirm with Manuscript Unit about exact number of sets required before finalizing Paper Setters meeting.**

**** You are requested to bring soft/hard copy of this letter while reporting to university for Paper Setting.**

The University has introduced ECS payment facility to Paper Setter's. You are

therefore, requested to fill in the bank details in the enclosed form and submit the same at time of Paper Setting.

2.

- A. The Chairperson is requested to fix the meeting immediately and submit the Question Paper to the Manuscript Unit of Examination Section within 1 Week after receipt of this Appointment letter. Below are the contact numbers of Manuscript Unit:-
1. Office of the Manuscript Unit - 26543411
 2. Control Room - 26534263 / 26534266
 3. Manuscript Unit E-mail ID - manuscripts@exam.mu.ac.in
- B. As per directives of the Committee constituted by the Government, the University is preparing Question Paper Bank hence, it is necessary to set the Question Papers as marked in Column no. 1.
- C. **The Chairpersons are requested to submit THREE/ FOUR/SIX/EIGHT/TEN DIFFERENT SETS of question papers (as the case may be quoted in serial no. 1) along with answer key in a separate sealed envelope to the MSS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai - 400 098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P./Proof Correction and if necessary they should also submit Marathi/ Gujarathi/ Hindi version of the question-paper in sealed envelope wherever required.**
- D. You are requested to be present on the day of examination of your paper of the Examination in the Examination Control Room, Third Floor, M.J. Phule Bhavan, Vidyanagari, Sanatacruz (East), Mumbai - 400098, for the smooth conduct of the examination. The Question paper will be selected by using auto selection from the Question Bank. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control room on the day and time of examination.
- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.**
- F. If anyone wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai.
3. A copy of each of the pamphlet entitled 'General instructions to paper-setters and examiners' And 'Special instructions to paper-setters and examiners' will be available in Appointment Unit, Room. No. 51, Second Floor, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai - 400 098. You are requested to collect the same before setting question paper.
4. I am further to request you to kindly **report to the Central Assessment Program (CAP) From the seventh day of conduct of the examination** in which your appointment has been made and complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
5. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject.

6. You are requested to communicate any change in your service (College & Residence) as well as Tel No. & E-mail address, for faster communication immediately to the Appointment Unit of Examination Section of University through your present College.
7. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - "Wife, husband, son, daughter, grand-son, grand-daughter, father, mother, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, daughter-in-law, father-in-law, mother-in-law and sister-in-law ")
8. **Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination, and the paper will be set only in the authorized meeting of the paper-setters, which shall be held in the examination house.**
9. **The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/ she is also paper setter for their college prelim examination in the said subject.**
10. **The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).**
11. **For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on below mentioned E-mail address:-**

Humanities	appointmentunit_arts@exam.mu.ac.in
Science & Technology (for Science Group)	appointmentunit_science@exam.mu.ac.in
Commerce & Management (Commerce Group)	appointmentunit_commerce@exam.mu.ac.in
Science & Technology (for Engineering Group)	appointmentunit_engg@exam.mu.ac.in
Science & Technology (for Pharmacy, Architecture & MCA)	appointmentunit_tech@exam.mu.ac.in
Interdisciplinary	appointmentunit_finearts@exam.mu.ac.in
Humanities (for Law Group)	appointmentunit_law@exam.mu.ac.in
Commerce & Management (Management group)	appointmentunit_mgmt@exam.mu.ac.in

Yours faithfully,



**Director,
Board of Examination & Evaluation**

C. C. to :-

1. Principal for information with a request to relieve the concerned teacher of their college, for Examination work.
2. Dy. Registrar, Manuscript Unit.

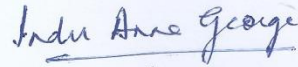
UNIVERSITY OF MUMBAI

ALLOTMENT OF PRACTICAL EXAMINATION IN THE SUBJECT OF LIFE SCIENCES

M. Sc. Life Sciences Semester II

Examination: First Half 2018.

#	Name of Examiner	Batch	Centre	Dates
1.	Dr. Nilima Gajbhiye, Department of Life Sciences Ramnarain Ruia College, Matunga, Mumbai.	I	Department of Life Sciences, University of Mumbai	4 th , 5 th and 6 th July 2018
2.	Dr. Priya Sunderrajan, Department of Life Science and Biochemistry St. Xaviers College, Mumbai.	I	Department of Life Sciences, University of Mumbai	4 th , 5 th and 6 th July 2018



(Dr. Indu Anna George).
Chairperson,
M. Sc. Life Sciences Semester II.