



**ST. XAVIER'S COLLEGE**  
(AUTONOMOUS)  
5, Mahapalika Marg, Mumbai - 400 001,  
INDIA.  
☎ 2262 0661/65

**MINUTES OF THE ACADEMIC BOARD MEETING ON 22.03.2017**

**AGENDA:**

1. Passing the Minutes of the previous meeting
2. Passing any new amended syllabi
3. Review of Autonomy
4. Any other matter

The members present were:

1. Dr. Agnelo Menezes, Chairperson & Principal
2. Dr. Avadhoot Nadkarni, Professional Expert
3. Dr. (Fr.) Roy Pereira, S.J., Convenor
4. Dr. (Ms.) Asha Dayama, Head, Dept. of Hindi
5. Ms. Pearl Pastakia, Head, Dept. of English
6. Ms. Alpana Palkhiwale, Head, Dept. of French
7. Ms. Anita Rane, Head, Dept. of Ancient Indian Culture
8. Ms. Pratiba Naitthani, Head, Dept. of Political Science
9. Ms. Ruby Pavri, Head, Dept. of Psychology
10. Dr. Sam Taraporevala, Head, Dept. of Sociology
11. Dr. (Ms.) Aditi Sawant, Head, Dept. of Economics
12. Dr. (Ms.) Mangala Gurjar, Head, Dept. of Mathematics
13. Dr. (Ms.) Shyamala Bodhane, Head, Dept. of Physics
14. Dr. Rajendra Shinde, Head, Dept. of Botany
15. Dr. Freddie Havaladar, Head, Dept. of Chemistry
16. Ms. Myrtle Fernandes, Head, Dept. of Statistics
17. Dr. (Ms.) Smita Krishnan, Head, Dept. of Zoology
18. Dr. Pravin Henriques, Head, Dept. of Geology
19. Ms. Miriam Stewart, Head, Dept. of Microbiology
20. Dr. Shiney Peter, Head, Dept of Biotechnology
21. Ms. Soni George, BMS Coordinator
22. Mr. Roy Thomas, B.Sc. (IT) Coordinator
23. Ms. S. Periyannayagi, BMM Coordinator
24. Dr.(Ms.) Nandita Mangalore, Head, Dept. of Life Science
25. Mr. Marazban Kotwal, Controller of Exams
26. Dr. Jyoti Singh, B.Voc. Software Development
27. Ms. Radhika Rani, B.Voc. Travel & Tourism

The meeting of the Academic Board began at 11.00 a.m. in the SCAVI.

1. The minutes of the previous meeting were read and discussed.  
Points arising out of the Minutes:





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- 1.1 Point 3.1 should read as Modalities of Practicals being conducted.
- 1.2 The marksheets of the students will be printed only if they clear all the courses in the same attempt. If the students do not clear the exams they get a rough marksheet. The piling up of marksheets is being avoided.
- 1.3 26 members with show of hands agreed that there should be a comment on the marksheet indicating the number of attempts a student has appeared for. This comment will appear on all the marksheets as well as on the Consolidated Marksheet.
- 1.4 The nomenclature of the Honours Programme is changed to 'Quest for Excellence'.

A Resolution to pass the Minutes of the Meeting was proposed by Dr.(Ms.) Shyamala Bodhane and seconded by Dr. (Ms.) Aditi Sawant.

## 2. Passing of New Amended Syllabi:

### 2.1 M.A. AIC: All 4 Courses have been amended by the Board of Studies.

The suggestion from the Academic Board Members were that each page

of the syllabi should have a page number on it.

- 23 members with show of hands agreed that the P.G. Departments will have flexibility in the number of units and lectures.
- Languages in the UG Departments will also have flexibility
- The syllabi for the AIC Department was ratified and passed by the Academic Board Members

### 2.2 M.Sc. Biotechnology: All the theory and practical courses have been amended by the Board of Studies. The suggestion was that the Assessment table can be repeated after each course. The Assessment table should not be included in the syllabus while uploading on the website.

- 27 members with show of hands agreed that the entire old syllabus should be collected as an Archive for the website.
- The M.Sc. Biotech syllabus was ratified and passed by the members of the Academic Board.

### 2.3 BMS Department: The BMS syllabus for 1.06, 3.04 and 2.03 which was amended by the Board of Studies was ratified and passed by the member of the Academic Board.



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- 2.4 **B.Voc. Software and Tourism:** The syllabus for the Courses 3.01, 4.01, 1.05, 2.05, 5.02 to 5.06, 6.01 to 6.06 and project was amended by the Board of Studies.
- 20 members with show of hands agreed that syllabus and the project of 250 marks will be revised later.
  - The syllabus for the B.Voc. Department was ratified and passed by the members of the Academic Board.
- 2.5 **Economics Department:** The Economics syllabus for the Semester III, Courses 3.01 to 3.03 and Semester IV, Courses 4.01 to 4.03.
- There can be MCQ's for the CIA I. It will have to be ensured that 4 separate sets of question papers are kept, and the modalities are taken care of. Set numbers will have to be written on each set of papers. 19 members with show of hands agreed to this.
  - The syllabus for Economics was ratified and passed by the Academic Board members.
- 2.6 **Geology Department:** the syllabus amended by the Board of Studies was ratified and passed by the members of the Academic Board
- 2.7 **Mathematics Department:** the syllabus for courses 3.01 and 4.01 amended by the Board of Studies was ratified and passed by the members of the Academic Board
- 2.8 **Physics Department:** the syllabus for courses 3.01 to 3.03 and 4.01 to 4.03 amended by the Board of Studies was ratified and passed by the members of the Academic Board
- 2.9 **B.Sc. IT Department:** the syllabus for courses 1.05, Semester II, Semester III and Semester IV amended by the Board of Studies was ratified and passed by the members of the Academic Board.
- 2.10 A Resolution to pass the above ratified syllabus was proposed by Dr. (Ms.) Nandita Mangalore and seconded by Dr. (Ms.) Smita Krishnan.
- 1) The UGC has appointed the team members for the Review Committee. But the appointment of the University Nominee was not yet finalized. The Review Committee will visit the College on the 19<sup>th</sup> & 20<sup>th</sup> of April.



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- 3.1 The Principal said that as part of the Review we have set up an Inclusion Cell looking at the physically as well as differentially abled students. They will be examined in different modes.



*BAN*  
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