



ST. XAVIER'S COLLEGE
(AUTONOMOUS)
5, Mahapalika Marg, Mumbai - 400 001,
INDIA.
☎ 2262 0661/65

MINUTES OF THE ACADEMIC BOARD MEETING ON 12.10.2017

AGENDA:


- 1) Passing the Minutes of the Previous Meeting
- 2) Passing any new amended syllabi
- 3) Review of Autonomy Feedback Report.
- 4) Special Supplementary Exam

The members present were:

1. Dr. Agnelo Menezes, Chairperson & Principal
2. Dr. Avadhoot Nadkarni, Professional Expert
3. Dr. (Fr.) Roy Pereira, S.J., Convenor
4. Dr. (Ms.) Asha Dayama, Head, Dept. of Hindi
5. Ms. Pearl Pastakia, Head, Dept. of English
6. Ms. Alpna Palkhiwale, Head, Dept. of French
7. Ms. Anita Rane, Head, Dept. of Ancient Indian Culture
8. Ms. Pratiba Naitthani, Head, Dept. of Political Science
9. Ms. Ruby Pavri, Head, Dept. of Psychology
10. Dr. Sam Taraporevala, Head, Dept. of Sociology
11. Dr. (Ms.) Aditi Sawant, Head, Dept. of Economics
12. Dr. (Ms.) Mangala Gurjar, Head, Dept. of Mathematics
13. Dr. (Ms.) Shyamala Bodhane, Head, Dept. of Physics
14. Dr. Rajendra Shinde, Head, Dept. of Botany
15. Dr. Freddie Havaladar, Head, Dept. of Chemistry
16. Ms. Myrtle Fernandes, Head, Dept. of Statistics
17. Dr. (Ms.) Smita Krishnan, Head, Dept. of Zoology
18. Dr. Pravin Henriques, Head, Dept. of Geology
19. Ms. Miriam Stewart, Head, Dept. of Microbiology
1. Dr. Shiney Peter, Head, Dept of Biotechnology
20. Ms. Soni George, BMS Coordinator
21. Mr. Roy Thomas, B.Sc. (IT) Coordinator
22. Ms. S. Periyannayagi, BMM Coordinator
23. Dr.(Ms.) Nandita Mangalore, Head, Dept. of Life Science
24. Mr. Marazban Kotwal, Controller of Exams
25. Dr. Jyoti Singh, B.Voc. Software Development
26. Ms. Radhika Rani, B.Voc. Travel & Tourism

The meeting of the Academic Board began at 11.00 a.m. in the SCAVI.




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1. The minutes of the previous meeting were read and discussed. A Resolution to pass the minutes was proposed by Dr. (Ms.) Anita Rane-Kothare and seconded by Dr. Hrishikesh Samant.
2. Passing of any new Amended Syllabi:
 - 2.1 The amended syllabi for the Departments of Psychology, AIC, Political Science, Mathematics, Statistics, B.Voc. Tourism, Software Development were submitted for approval.
 - 2.2 The B.Voc. Coordinator stated that the students of B.Voc. will be assisted to get an internship in this academic year. From the next academic year they will be given an internship in coordination with the Placement Cell of the College. The TY B.Voc. students will be going for an Industrial Training for 6 months in the month of January. The Industry will have to give a report of the student's performance at the end of the training and on the basis of this the students will be evaluated and given their Degrees.
 - 2.3 A Resolution to approve the new amended syllabi was proposed by Dr. Rajendra Shinde and seconded by Ms. Madhuri Raijada.
3. Review of Autonomy Feedback Report:

The recommendations of the Autonomy Review Committee have been sent to the Heads of the Departments, and the HODs are working on it to make a presentation for the NAAC.
4. Supplementary Exam:
 - 4.1 It has been decided to conduct a Supplementary Exam of 60 marks alongside the Additional Exams during the month of April-May, which will apply to the following students:
 - a) For students participating in tournaments held during the Exams, to be decided by the Sports Director
 - b) Serious illness
 - c) Bereavement, HCAP/Scholarships/Internships
 - 4.2 A Resolution to pass this was proposed by Dr. Pravin Henriques and seconded by Dr. (Ms.) Nandita Mangalore.
5. Any Other Matter:
 - 5.1 PFMS:



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PFMS is a portal developed by the UGC, wherein all the Colleges are supposed to register for receiving any kind of Grants from the UGC. The Colleges have to upload their Utilization Certificates for receiving the Grants from the UGC. All the Scholarships and every Government Grant will be routed through PFMS. The Government had organized a training programme for PFMS.

- 5.2 The Government is not issuing NOCs for the vacancies therefore the College has to bear the expenses of paying the salaries. Candidates with NET/SET are to be paid @Rs.25,000/- and without NET/SET are to be paid @Rs.20,000/-
- 5.3 Endowed Chair: 80% of the Endowed Chair will be given to the Chair and 20% will be given to the Department concerned. A corpus of 2 crores will be required to pay for a Chair. The donor will decide the Chair.
- 5.4 It was suggested that the members who are appointed on the Exam Committee should have a teaching experience of atleast 10-15 years.
- 5.5 Since our regular teachers are not willing to do extra supervisions the College has to appoint Supervisors from outside.
- 5.6 Payment to the supervisors has to be made in time. The Treasurer's Office will be informed about this.
- 5.7 3rd December 2017, will be a non-instructional working day to make up for the holiday on account of heavy rains.



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