



**ST. XAVIER'S COLLEGE**  
(AUTONOMOUS)  
5, Mahapalika Marg, Mumbai - 400 001,  
INDIA.  
☎ 2262 0661/65

MINUTES OF THE ACADEMIC BOARD MEETING ON 13.12.2018

**AGENDA:**

- 1) Affiliation of the Media and Communication Courses by XIC at St. Xavier's College.
- 2) Approval of the revised syllabi.
- 3) Any other matter.

The members present were:

1. Dr. Rajendra Shinde, Chairperson & Principal
2. Dr. M. T. Joseph, Professional Expert
3. Dr. (Fr.) Roy Pereira, S.J., Convenor, Head, Dept. of Chemistry
4. Dr. Bhagwati Upadhyay, Head, Dept. of Hindi
5. Ms. Meenal Kolkar, Head, Dept. of Mathematics
6. Ms. Pearl Pastakia, Head, Dept. of English
7. Ms. Alpana Palkhiwale, Head, Dept. of French
8. Ms. Anita Rane, Head, Dept. of Ancient Indian Culture
9. Ms. Pratiba Naitthani, Head, Dept. of Political Science
10. Ms. Ruby Pavri, Head, Dept. of Psychology
11. Dr. Sam Taraporevala, Head, Dept. of Sociology
12. Dr. (Ms.) Aditi Sawant, Head, Dept. of Economics
13. Dr. (Ms.) Shyamala Bodhane, Head, Dept. of Physics
14. Mr. Alok Gude, Head, Dept. of Botany
15. Ms. Myrtle Fernandes, Head, Dept. of Statistics
16. Dr. (Ms.) Smita Krishnan, Head, Dept. of Zoology
17. Dr. Pravin Henriques, Head, Dept. of Geology
18. Ms. Miriam Stewart, Head, Dept. of Microbiology
19. Dr. Karuna Gokarn, Head, Dept of Biotechnology
20. Ms. Soni George, BMS Coordinator
21. Mr. Roy Thomas, B.Sc. (IT) Coordinator
22. Ms. S. Periyannayagi, BMM Coordinator
23. Dr. (Ms.) Seema Das, Head, Dept. of Life Science
24. Mr. Marazban Kotwal, Controller of Exams
25. Dr. Jyoti Singh, B.Voc. Software Development
26. Ms. Siddhi Bhathgara, B.Voc. Travel & Tourism

The meeting of the Academic Board began at 3.00 p.m. in the MMR.



*R. Shinde*

**PRINCIPAL**  
**ST. XAVIER'S COLLEGE**  
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The minutes of the previous meeting were read and discussed. A Resolution to pass the minutes was proposed by Dr. (Ms.) Anita Rane Kothare and seconded by Dr. Agnelo Menezes.

**1. Affiliation of XIC Courses at St. Xavier's College:**

1.1. XIC is an autonomous institute conducting courses since the last 50 years and awarding diplomas in the following programmes:

<b>Journalism &amp; Mass Communication</b>
<b>Advertising &amp; Marketing Communication</b>
<b>Public Relations &amp; Corporate Communication</b>
<b>Film Television &amp; Digital Video Production</b>
<b>Advanced Integrated Communication Programme</b>
<b>Communication for Development</b>
<b>Mass Communication Marathi</b>

1.2. The Diploma P G Certificates courses are on self-financing basis. XIC has faculty and non-teaching employees for conducting the said courses. It is proposed that the aforesaid course be continued as a curricula unit of the St. Xavier's College (Autonomous).

1.3. A detailed note of the activities of XIC which was circulated has been scrutinized by members of the Academic Council.

1.4. The members after discussion approve that the course of study shall be continued by XIC as a curricula unit of St Xavier's College (Autonomous) effective from the ensuing academic year subject to the approval of the Board of Management.

1.5. *"Resolved that XIC offering courses of study in Journalism & Mass Communication, Advertising and Marketing Communication, Public Relations & Corporate Communication, Film Television and Digital Video Production, Advanced Integrated Communication Programme, Communication for Development and Mass Communication Marathi, shall be a Curricula Unit of St Xavier's College (Autonomous) from the ensuing academic year"*.

1.6. A resolution to pass this was proposed by Dr. Sam Taraporewala and seconded by Dr. Pravin Henriques.



*Alinde*



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**2. Approval of the revised syllabi:**

2.1. The amended syllabi for the Departments of Economics, Commerce (SYBA Applied Component), Life Science and Biochemistry were submitted for approval. The syllabus was ratified by the Academic Council.

**3. Any Other Matter:**

3.1. Charges for the LORs is Rs.500/- per letter. The money for the letter is collected by the Treasurer's Office, but a copy of the receipt and the names of the department are not maintained by the Treasurer's Office. The departments can claim this money at the end of the year. It was suggested that the Treasurer's Office should tear off the part of the application which is meant to be the office copy. The Principal said that this system will be streamlined and the Treasurer's Office will be informed accordingly.

The meeting ended with a vote of thanks to the chair



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