



**ST. XAVIER'S COLLEGE**  
(AUTONOMOUS)  
5, Mahapalika Marg, Mumbai - 400 001,  
INDIA.  
☎ 2262 0661/65

**MINUTES OF THE ACADEMIC BOARD MEETING ON 16.03.2019**

**AGENDA:**

- 1) Passing the Minutes of the Previous Meeting
- 2) Passing any new amended syllabi
- 3) Any other matter

The members present were:

1. Dr. Rajendra Shinde, Chairperson & Principal
2. Dr. M. T. Joseph, Professional Expert
3. Dr. (Fr.) Roy Pereira, S.J., Convenor, Head, Dept. of Chemistry
4. Dr. Bhagwati Upadhyay, Head, Dept. of Hindi
5. Ms. Meenal Kolkar, Head, Dept. of Mathematics
6. Ms. Pearl Pastakia, Head, Dept. of English
7. Ms. Alpana Palkhiwale, Head, Dept. of French
8. Ms. Anita Rane, Head, Dept. of Ancient Indian Culture
9. Ms. Pratiba Naitthani, Head, Dept. of Political Science
10. Ms. Ruby Pavri, Head, Dept. of Psychology
11. Dr. Sam Taraporevala, Head, Dept. of Sociology
12. Dr. (Ms.) Aditi Sawant, Head, Dept. of Economics
13. Dr. (Ms.) Shyamala Bodhane, Head, Dept. of Physics
14. Mr. Alok Gude, Head, Dept. of Botany
15. Ms. Myrtle Fernandes, Head, Dept. of Statistics
16. Dr. (Ms.) Smita Krishnan, Head, Dept. of Zoology
17. Dr. Pravin Henriques, Head, Dept. of Geology
18. Ms. Miriam Stewart, Head, Dept. of Microbiology
19. Dr. Karuna Gokarn, Head, Dept. of Biotechnology
20. Ms. Soni George, BMS Coordinator
21. Mr. Roy Thomas, B.Sc. (IT) Coordinator
22. Ms. S. Periyanyagi, BMM Coordinator
23. Dr. (Ms.) Seema Das, Head, Dept. of Life Science
24. Mr. Marazban Kotwal, Controller of Exams
25. Dr. Jyoti Singh, B.Voc. Software Development
26. Ms. Siddhi Bhathgara, B.Voc. Travel & Tourism

The meeting of the Academic Board began at 2.00 p.m. in the SCAVI.

The minutes of the previous meeting were read and discussed. A Resolution to pass the minutes was proposed by Dr. Hrishikesh Samant and seconded by Dr. Pravin Henriques.



*Shinde*

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**Points arising out of Minutes:**

- a) It should not be mentioned as charges for LOR, whereas they should be called as processing fees.
- b) The word 'Curricula' should be checked.
- c) A reminder has to be sent to the Treasurer's Office regarding streamlining of the payment for the LOR's.
- d) ECC policy had to be formulated. A Committee will be formed to draft the policy documents for ECC and various other things.

1. **Passing of new amended syllabi:**

The amended syllabi for the Departments of French, BMS, Mathematics, BMM, M.Sc. Microbiology, M.Sc. Biotechnology, M.Sc. Geology, Physics, M.Sc. Botany, Sociology & Anthropology, Hindi and Economics were submitted for approval.

2. **Introduction of new courses:**

2.1. The Department of Psychology has proposed to introduce a Diploma Course in Expressive Art Therapy. The fee for this course will be approx. 2-3 lakhs and the seats available will be 20-25. This Diploma Course will have 48 credits. This course will comprise of theory skills and counselling in music, drama, dance and art. Devise rigorous code for diploma course. The manual for the diploma course should mention that the students cannot be called as therapists at the end of the course.

2.2. **Masters in Psychology (Lifespan Counselling):** this course will be spread across 4 semesters. This course will have 25 seats and fees will be approx. Rs.40,000/- per semester. The students will be given an option to pay in two instalments. There will be an internship of 120 hours. Students with Bachelors in Psychology with atleast 3 papers can apply. An entrance exam will be conducted for this course. It was suggested that this course should have atleast 30 seats or else we need to increase the fees.

2.3. The College is planning on conducting online entrance exams for various courses. Therefore, we could plan to have an online entrance exam for the M.A. Course in Psychology as well. The Principal specially thanked Ms. Devika and Ms. Danielle for helping out with the courses conducted by the Psychology Department. The M.A. course and the Diploma course in Psychology were accepted by the Academic Board by show of hands.



*Alinda*

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- 2.4. P.G. Diploma in Hindi: the Department of Hindi has proposed for a one year P.G. Diploma Course in Translation. This course will be conducted 3 days a week with 20-25 seats and Rs.20,000/- as the fees for the course. It was suggested that a revenue model should be framed for all the new courses to be introduced in the College. The Hindi P.G. Diploma course was accepted by a show of hands.
- 2.5. M.Sc. in Physics: the Department of Physics has proposed to start M.Sc. with specialization in Astro Physics. The NCRA as well as NASA has lot of data available for data analysis. The Ayuka and Nehru Planetarium have agreed to take our students for observation. The evaluation of these students will be done out of 100 marks. Various components have been given different weightage. The fees would be approx. Rs.90,000/- per year, which is yet to be stabilized. Mid-term evaluation will be done. It was suggested that that the guidelines for the all P.G. Courses have to be formulated properly. The workload distribution will to be done. It was also pointed out that the department should re-think about the idea of having 24 credits dissertation in the last semester.
- 2.6. **During the discussion on the new courses that our College has proposed to start, the Academic Board could not arrive at any consensus regarding the syllabi and workload for these courses. Therefore, the Principal suggested that we could contact the University of Mumbai and invite two experts from other Colleges and take their opinion on the finalization of the workload and the syllabus for these new courses. Hence it was suggested that we just accept these new courses for now by show of hands.**
- 2.7. M.Sc. in Chemistry: the Department of Chemistry has proposed to start M.Sc. course in the same lines as of the Physics Department. While going through the syllabus it was pointed out that the credits for all the Semesters should be the same. Because of the cost factor for the course the department has joined clusters with some Colleges to come up together and take lectures. The lectures will be conducted in the morning and the practicals will be in the afternoon. The fees will be apporx. Rs.65,000/-.



*Shinde*

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