



ST. XAVIER'S COLLEGE
(AUTONOMOUS)
5, Mahapalika Marg, Mumbai - 400 001,
INDIA.
☎ 2262 0661/65

St. Xavier's College – Autonomous, Mumbai

MINUTES OF THE BOARD OF MANAGEMENT MEETING ON 27.09.2011

AGENDA:

1. Quality Mechanism.
2. Financial Matters.
3. Any other matter.

The members present were:

1. Dr. (Fr.) Arun D'Souza, S.J., Rector and Chairperson,
2. Fr. Lawrie Ferrao S.J., Director, Xavier Institute of Communication
3. Fr. Conrad Pessa S. J, Secretary of the Trust
4. Dr. (Ms.) Asha Dayama, Vice-Principal (Arts), Elected Faculty Member
5. Dr. Rajendra Shinde, Vice-Principal (Sc.), Elected Faculty Member
6. Dr. (Ms.) Vivien Amonkar, Alumna
7. Dr. (Fr.) Keith D'Souza, Alumnus
8. Dr. Frazer Mascarenhas S.J, Principal and Secretary

Dr. (Ms.) Manjusha Molavane, Dr. Shakeel Ahmad, Prof. V. V. Dalvi, Prof. P. G. Jogdand & Fr. Terence Quadros S.J. had excused themselves from the meeting.

The meeting of the Board of Management commenced at 11.00 a.m. in the Board Room. Dr. Arun D'Souza, S.J., Rector of St. Xavier's College, chaired the meeting and began it with a short prayer.

1. The Minutes of the previous meeting were discussed. Dr. Rajendra Shinde proposed and Dr. Asha Dayama seconded the resolution that the Minutes of the Meeting be passed.
2. The Principal then stated that in the last meeting Dr. Shakeel Ahmad had pointed out that under the Autonomous System Arrangements the College has mentioned only a few Quality Mechanisms. Therefore, all the Quality Mechanisms that the College has been following, including the new ones added, have been now listed together to focus our attention. The points on the Quality Mechanisms were then discussed by the Board members.



Frazer Mascarenhas



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3. Fr. Pessa explained the summary of accounts. He said that out of the Tuition fees some part goes to the salary account. The quantum of expenditure funded by the UGC during this year for infrastructure development has been considerable and this has helped to reduce the burden of expenditure on the Society. The expenditure of the Self-Financing Courses is high because of the salaries paid to the Full-time faculty & the visiting faculty. Fr. Pessa said that the salaries have gone high as per the 6th Pay Commission but the fees for these courses have remained the same, hence the deficit. Fr. Pessa also spoke about 'Shikshan Shulka' which has been implemented in the Engineering Colleges, wherein there is a hike of 20% in the fees of the students because of the salaries of the 6th Pay Commission. He said that the University should think of increasing the fees atleast for the Self-Financing Courses. The Principal then said that the 20% hike in fees for the Engineering Colleges were only because they are Professional Colleges. It was suggested by the members of the Board of Management that Depreciation should be shown in the Expenditure Summary.

A resolution to pass the Financial Statement of Accounts was proposed by Fr. Lawrie Ferrao and seconded by Fr. Keith D'Souza.

4. The Principal stated that the Board members had stated in the last meeting that the College should play a positive role in the University and in the Country as far as Autonomy and Higher education is concerned. The Principal said that he has been invited to be on the Steering Committee for Higher Education of the Planning Commission and has already attended two of the meetings.
5. The Principal stated that the Government has made it mandatory to implement the Biometric Attendance System for all the staff, and the College has already implemented this system and at the end of the month the attendance data will have to be sent to the Government along with the salary bills. The teachers have been asked to be on campus for a minimum of 5 hours per day.
6. The Principal told the members of the Board of Management that the College has started work on giving Professors Grade to Senior Professors, and some of our teachers have already been identified for this promotion. The Government has allotted 6 posts to our College, out of which 4 posts are to be filled in internally and 2 posts are to be filled in by external Professors by advertising in the newspapers. The senior most Professors who are also involved in research work or have publications are eligible for this post. There can be only one Professor's Grade in each department and if there are more than one in a department they could be recruited in some other College. The College is finding it difficult to decide on the appointments because the Government has not given clear guidelines on whether the qualifications have to be prospective or retrospective.



Fr. J. Moscarini S.J.



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The Government merely says that it has to be done according to the UGC Notification. The Principal further stated that the College is waiting to get a final clarification on this.

Fr. Keith asked whether the Post of Professor was similar to the Tenure system of the US. The Principal said that all our posts are permanent, but to get a promotion to this post one will have to justify his promotion to this post by doing research and publication.

The Meeting ended with a Vote of thanks to the Chair.

Dr. Frazer Mascarenhas S.J
Principal & Secretary



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