



ST. XAVIER'S COLLEGE

(AUTONOMOUS)

5, Mahapalika Marg, Mumbai - 400 001,
INDIA.

☎ 2262 0661/65

St. Xavier's College – Autonomous, Mumbai

MINUTES OF THE BOARD OF MANAGEMENT MEETING ON 01.02.2013

AGENDA:

- 1) To pass the minutes of the previous meeting.
- 2) To review the system of Double-Blind evaluation.
- 3) To review the plans for the NAAC accreditation.
- 4) To review co-curricular and extra-curricular activities to date.
- 5) Information about the College's efforts on behalf of the environment.
- 6) Value Formation, Human Rights and Gender equality.
- 7) Any other business with the permission of the Chair.

The members present were:

1. Dr. (Fr.) Arun D'Souza, S.J., Rector and Chairperson,
2. Dr. (Ms.) Manjula Nichani, Principal, K.C. College
3. Ms. Anita Rane-Kothare, Dept. of A.I.C., Elected Faculty Member
4. Dr. Arvind Dhond, Commerce Faculty, Elected Faculty Member
5. Fr. Terence Quadros S.J., Alumnus
6. Dr. (Ms.) Vivien Amonkar, Alumna
7. Fr. Conrad Pessa S.J., Secretary of the Trust
8. Fr. Lawrie Ferrao S.J., Director, Xavier Institute of Communication
9. Dr. Frazer Mascarenhas S.J, Principal and Secretary

Dr. (Ms.) Manjusha Molavane, Dr. Shakeel Ahmad, Mr. V. V. Dalvie and Fr. Roy Pereira S.J. had excused themselves from the meeting.

The meeting of the Board of Management commenced at 3.00 p.m. in the Board Room. Dr. Arun D'Souza, S.J., Rector of St. Xavier's College, chaired the meeting and began it with a short prayer.

1. The Minutes of the previous meeting were discussed. Dr. (Ms.) Manjula Nichani proposed and Dr. Arvind Dhond seconded the resolution that the Minutes of the Meeting be passed.
2. The Principal stated that in preparation for Autonomy, the College had sent senior teachers to study the systems in some Autonomous Colleges in the South. They were introduced to the double-blind system there. It was decided to implement this system at St. Xavier's College because this would bring credibility to our assessment. Under this system the external examiner is not



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aware of the internal examiner's assessment. The College has got a very good response from the external evaluators. In most cases the external examiner has been more generous. However, if the divergence is significant, the papers would be sent for a third evaluation. In a couple of cases there were discrepancies in the evaluation done by the external examiners, and the external examiners agreed to re-check the papers once again. The Principal said that we earn credibility and gain confidence in our evaluation due to this system.

3. In the last meeting of the Management Board it was explained that the NAAC Re-accreditation had to be done for the College in 2012, but since the format of Re-accreditation has been changed by NAAC, this process was delayed. The College can submit the Re-accreditation report by March 2013. The Principal also said that the NAAC Committee might want to meet the Management Board on their visit to the College.
4. Under the Autonomous system Extra-curricular activities have been made mandatory for students, who have to earn two extra-curricular non-academic credits. Students have taken up more co-curricular & extra-curricular activities than before. Each department has their own festival.
The Commerce evening College has completed 25 years this year and has planned a series of programmes over the year.

The College has also planned a Leadership Programme for select students and has invited eminent people to interact with the students including Mr. Ashley Tellis, the Dalai Lama and Dr. Vidya Dehejia – Padma Bhushan awardee. The Principal said that some more components will be added to the Leadership Programme next year. Dr. Nichani suggested that our College could invite students from other Colleges to participate in this Leadership Programme, so that the programme could get visibility. The Principal agreed that it was a good idea. The Principal also stated that the 'Students' Council' of our College is very active and they have come up with lots of new ideas.

5. The Principal informed the Board that Solar panels have been fixed in the College which are generating 40k watts of energy. This Solar plant has been sponsored by a bank under the CSR initiatives. The Solar panels system will be inaugurated appropriately to spread awareness among the students to save energy and the environment. Besides this the College also has a vermiculture pit. We also have a well, where water harvesting is done and this water is used for gardens and toilets.
6. Value Formation, Human Rights and Gender equality :The College has formed a 3 credits course on Value Education for the students called "Giving Voice to Values". Another course is on Human Rights where the topic on Human Rights of Women is covered. The College has an active Women's



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Development Cell wherein lots of activities are conducted for women throughout the year including Self-defence workshops and awareness sessions to critically analyse different situations.

The meeting ended with a vote of thanks to the Chair.

Dr. Frazer Mascarenhas S.J
Principal & Secretary



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