



ST. XAVIER'S COLLEGE
(AUTONOMOUS)
5, Mahapalika Marg, Mumbai - 400 001,
INDIA.
☎ 2262 0661/65

❖ **Minutes and/or Resolutions of Board of Studies meetings held in the last five years for:**

• **Department of Commerce (Faculty of Arts)**

Programme/s: Commerce (ACOM) courses for
1. BA (Economics and Commerce)

• **Summary**

Academic Year	Dates of BoS meetings	Revision in syllabus
2019-2020	21-09-2019	✓
	07-03-2020	--
2015-2016	11-03-2015	✓



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2019-2020

Dates of BoS

1. 21-09-2019
2. 07-03-2020



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Department of Commerce (Arts Section)

BOS Meeting

Attendance Sheet

The following are the names of the members who attended the Board of Studies Meeting which was held on 21st September 2019, in Principal's waiting Room at 1:00 pm

- | | | |
|----------------------------|---|-----------------------|
| 1. CMA Dr. Kinarry Thakkar | HOD, Commerce , University of Mumbai | <i>Kinarry</i> |
| 2. Dr. Nooruzia Qazi | HOD, Commerce , B. M. Ruia Girls' college (SNDT University) | <i>Nooruzia Qazi</i> |
| 3. CA Sanjiv Jhaveri | Lecturer , Department of Commerce (St. Xavier's college) | <i>Sanjiv Jhaveri</i> |
| 4. Dr. Suvaiba Pirani | Asst Professor, In-charge Department of Commerce (St. Xavier's College) | <i>Suvaiba</i> |
| 5. Ms. Jessica Singh | Student Representative S.Y. B.A. (St. Xavier's College) | <i>Jessica Singh</i> |
| 6. Mr. Robin Kannanaykkal | Student Representative F.Y. B.A. (St. Xavier's College) | <i>Robin</i> |



Principal
PRINCIPAL

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Dept of Commerce (Arts Section) Minutes of the BOS Meeting

The BOS meeting was held on 21st Sept 2019
in the Principal's waiting area at 4 pm.

The members present were Dr Kinnary Thakkar
(Industry Expert), Dr Noorazia Qazi (Subject Expert),
Dr Suwaba Pirani (Incharge - Commerce Dept),
CA Sanjay Thaveri (Lecturer - Commerce Dept),
Ms Jessica Singh (Student Representative SYBA),
Mr. Robin K (Student Representative FYBA)

The meeting began by 1:10 pm as all the
members gathered.

Dr Kinnary and Dr Noorazia were
given all the courses syllabi. They were
verifying the syllabus one by one.
Dr Suwaba suggested that they begin with the
first year courses as this was the first
meeting of BOS. The students also agreed
to this.

Dr Kinnary suggested that the Sem I
syllabus of Com 0201 looks to be fine but can
include Demate and online trading to upgrade it.

Dr Suwaba brought to notice that the
syllabus on Com 0201 was much basic than
Com 0101. So it was recommended that the
course content be interchanged keeping the
students level of understanding.

Dr Noorazia Qazi and both the Students
representatives Ms Jessica and Mr Robin
agreed about the interchange.

Content of Com 0101 was verified through
properly and an extra module needs to be
added to the syllabus. This would then
become Com 0201. (Organisation of Commerce & Industry)

Alloch

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Dr. Kunwari suggested to add IV Module as Bus Enginer
In the IIIrd Module - Banking - she asked to add
UPI, Rupay Card, IMPS
and remove :- Online Tax A/c

Dr. Noorzia suggested to include in the IIIrd Module
Insurance : to add :- FDI in Insurance
other insurance topics
and remove :- Gratuity, WTO, SWOT in Insurance

The above changes were agreed by the student
representatives and other members as it will
help in enhancing student knowledge and development

It was thus decided that

Com 0101 → Forms of Business Organisation
Com 0201 → Organisation of Commerce & Industry

The meeting ended with thanking the guest
Dr. Sawade also informed that the changes will
be incorporated and will be emailed by Oct 19
The next meeting will be held in Feb 2020
to take the resolution and update the syllabus
on the college website

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Department of Commerce (Arts Section)

BOS Meeting

Resolution

The subject board in Commerce for St. Xavier's College, Autonomous, hereby approves the syllabus for first year Course of studies for the I and II semester, which is being implemented from the Academic Year 2019-20.

1. CMA Dr. Kinarry Thakkar HOD, Commerce, University of Mumbai *Kinarry*
2. Dr. Nooruzia Qazi HOD, Commerce, B. M. Ruia Girls' college (SNDT University) *Nooruzia Qazi*
3. CA Sanjiv Jhaveri Lecturer, Department of Commerce (St. Xavier's college) *Sanjiv Jhaveri*
4. Dr. Suvaiba Pirani Asst Professor, In-charge Department of Commerce (St. Xavier's College) *Suvaiba*
5. Ms. Jessica Singh Student Representative S.Y. B.A. (St. Xavier's College) *Jessica Singh*
6. Mr. Robin Kannanaykkal Student Representative F.Y. B.A. (St. Xavier's College) *Robin*



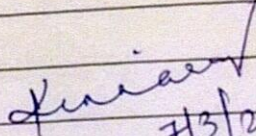

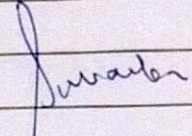
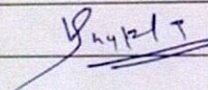
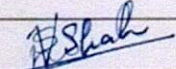
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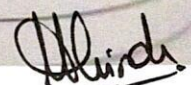
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Attendance as on 7th March 2020

1) Dr Kinnarri Thakkar	 7/3/2020
2) Dr Noorzia Qazi	 7/3/2020
3) CA. Sangw Thaveni	
4) Dr. Suvansa Pirani	
5) Ms. Vedant Shukla	 7/3/20
6) M. Veer Shah	 7/3/20



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Dept of Commerce (Arts Section)
Minutes of the BOS Meeting

The BOS meeting was held on 7th March 2020
in the Principal's waiting room at 3:30pm.

The members present were Dr. Kinrany Thakkar
(Industry Expert), Dr. Nooruzia Pazi (Subject Expert),
Dr. Suvirba Pirani (Incharge - Dept of Commerce),
Mr. Vedant Shukla (Student Representative),
Mr. Veer Shah (SYBA Student Representative).
The meeting started by 3:45pm as all the
members arrived.

Dr. Kinrany and Dr. Nooruzia went through
the SYBA syllabi copies of the 3rd & 4th Semester
of the subject Principles of Management - I
and Principles of Management - II.

The suggestions were made as follows:-

- 1) The learning objectives ~~should~~ to be reformed.
- 2) In the 3rd Semester, the members
felt that few topics could be added
and 3 units could be (a) Introduction to Mgt
(b) Planning (c) Organizing.
few topics to be taken from each group
book referred L.M. Prasad, Manan Prakashan.
- 3) In the 4th Semesters the topics suggested
(a) Staffing (b) Directing (c) Controlling.
- 4) They wanted to delete few topics from
the first unit (History / Development of
management thought).

The suggestions were noted and the
changes were requested to be taken one
Semester each. So that the modification
can be done smoothly.





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Dr. Suvaiba Pirani also wanted the changes to be done as the syllabus was not connected. Student representatives also accepted the modifications made by the BOS members as it would give better understanding of the subject.

The meeting ended by 5:pm with thanking the guest. Dr. Suvaiba Pirani informed that the changes will be done and emailed but one by one. As each semester would be convenient to understand.

The BOS members agreed with going step by step changes and also signed the ~~10~~ minutes and attendance. The last BOS meeting changes of FY syllabus was also uploaded and shown to all the members present.



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2015-2016



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Fifth Meeting of the Board of Studies – Department of Commerce

St.Xavier's College- Autonomous, Mumbai

Venue: Board Room

Date: Friday, 11 March 2016

Time:

Agenda:

1. Read the minutes of the previous meeting and review the action taken on the suggestions.
2. Pass the minutes of the Fourth Board of Studies meeting.
3. Discuss the syllabi for all the semesters.
4. Ratify the syllabi for all the semesters.

Members Present:

		Name	Signature
1	University Representative		Absent
2	Principal	Dr. Agnelo Menezes	
3	Subject Expert	Dr. Satish Naringrekar	
4	Subject Expert	Urmila Moon	
5	Internal Subject Expert	Dr. Arvind Dhond	
6	Internal Subject Expert	Sanjiv Jhaveri	
8	Student Representative	Mallika Chawla	
9	Student Representative	Moulika Saxena	
10	Chairperson	Dr. Aditi Sawant	



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ST.XAVIER'S COLLEGE- AUTONOMOUS, MUMBAI

Friday, 11 March 2016

RESOLUTION
(Board of Studies- Commerce)

The Subject Board in Commerce for St.Xavier's College- Autonomous, Mumbai, hereby approves the syllabus of the Year Course () for the Semester. This course will be implemented from 2016-17.

1. Absent
(- University Representative)

2. [Signature]
(Agnelo Menezes- Principal)

3. [Signature]
(Dr. Aditi Sawant- Head)

4. [Signature]
(Dr. Arvind Dhond- Internal Subject Expert)

5. [Signature]
(Sanjiv Jhaveri - Internal Subject Expert)

6. [Signature]
(Urmila Moon - External Expert)

7. [Signature]
(Mallika Chawla- Student Representative)

8. [Signature]
(Dr. Satish Naringrekar - External Expert)

9. [Signature]
(Moulika Saxena- Student Representative)



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