

Thank you for being a part of
this amazing journey! Inbox



Fabian R 1/20/2020
to me, Dnyaneshwari ▾



Dear Shruti,

We're thankful for your contribution to us.

This is to certify the end of a 2-month internship with Monk and Mei Private Limited, starting from 27th September 2019 to 27th November 2019 in the capacity of a graphic designer.

A stipend of INR 7,000/- per month will be given in order to meet the conveyance and miscellaneous expenses that you incurred during this time period.

Kindly help with your:

- CV
- Bank details
- Pan Card + another ID card for filing.

Please help handover all:

- Open files you might have
- Artwork
- Final JPEGs/ PNG/ PDF for all the assignments that were worked on by you
- Along with the hard drive, to either Dnyaneshwari Raut (marked in the email) or me, as you find convenient, by the end of this week.

I'll send across your Certification Letter on behalf of the Company on receipt of the above.

We thank you sincerely for your valuable contribution to the team and on our journey to help more people #wearastory with us.

Best Wishes,
Fab.

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Kyoorius Communications Pvt. Ltd.
CIN NO. U74999MH2010PTC202016

WHERE CREATIVES MEET
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Letter of Recommendation

I gladly write this letter of recommendation for Ms. Shruti Gosavi as an intern for Kyoorius Communications Pvt. Ltd. in the months of April & May 2019. As a Director of the company I had the pleasure of overseeing and working with Shruti on a variety of activities.

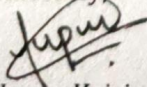
Shruti quickly exceeded our expectations by working at a professional level. She worked across three properties – Kyoorius Creative Awards 2019, Zee MELT 2019 and Star Re.Imagine Awards, Her roles were as under:

- Assisted on video production for Creative Picks and Melt In A Minute for ReadyToMelt and post-event videos for Zee MELT 2019. This included learning how to operate a DSLR camera, tripod, lapel mic, and iPad as a teleprompter device. Helped scope locations and setup frames, direct shoots, interview speakers, and assist on post production.
- Beta-testing Kyoorius website properties including awards.kyoorius.com and zeemelt.com.
- KCA 2019 | Jury Admin. As jury admin, handled approving / processing entries and lead the advertising jury through the judging process.
- KCA 2019 Awards Night | Setup content for Kyoorius social media + assisted in creating content for the screen and website.
- Star Re.Imagine Awards | Jury Help: As jury help, created entries, maintained an entry log, and helped the jury with the judging process.
- Zee MELT 2019: Creation of varied assets across digital media, including mailers, social media posts, and website content | Ran and managed Kyoorius social media handles.

Shruti is an eager learner with great observational skills. She is a hard worker and a team player. Her upbeat demeanor and can-do attitude brightened the office. I am quite impressed with this outstanding girl and give her my strongest recommendation.

Please feel free to contact me if you need additional information or perspective.

Sincerely,



Nupur Kejriwal
Director, Kyoorius Communications Pvt. Ltd.
nupur@kyoorius.com