## www.kyoorius.com

Kohinoor Estate, 2nd Floor, 165 Tulsi Pipe Road, Lower Parel Mumbai 400013, India Tel +91.22.4236.3600 Fax +91.22.4236.3636

Kyoorius Communications Pvt. Ltd. CIN NO. U74999MH2010PTC202016



## **Letter of Recommendation**

I gladly write this letter of recommendation for Mr. Tom Mevin as an intern for Kyoorius Communications Pvt. Ltd. in the months of April & May 2019. As a Director of the company I had the pleasure of overseeing and working with Tom on a variety of activities.

Tom quickly exceeded our expectations by working at a professional level. He worked across three properties – Kyoorius Creative Awards 2019, Zee MELT 2019 and Star Re.Imagine Awards. His roles were as under:

- Assisted on video production for Creative Picks and Melt In A Minute for ReadyToMelt and post-event videos for Zee MELT 2019. This included learning how to operate a DSLR camera, tripod, lapel mic, and iPad as a teleprompter device. Helped scope locations and setup frames, direct shoots, interview speakers, and assist on post production.
- Beta-testing Kyoorius website properties including awards.kyoorius.com and zeemelt.com.
- KCA 2019 | Jury Admin. As jury admin, handled approving / processing entries and lead the digital jury through the judging process.
- KCA 2019 Awards Night | Setup content and ran the Kyoorius Twitter handle for the night + assisted in creating content for the screen and website.
- Star Re.Imagine Awards | Jury Help: As jury help, created entries, maintained an entry log, and helped the jury with the judging process.
- Zee MELT 2019: Creation of varied assets across digital media, including mailers, social media posts, and website content | Ran and managed Kyoorius social media handles.

Tom exhibited a strong and pleasing attitude. He is a quick and eager learner. He went above and beyond to help the team in any way he could. He has demonstrated that he is an efficient and hard worker. I am quite impressed with this extraordinary boy and give him my strongest recommendation.

Please feel free to contact me if you need additional information or perspective.

Nupur Kejriwal

Sincerely

Director, Kyoorius Communications Pvt. Ltd.

nupur@kvoorius.com