



THE BOMBAY ST. XAVIER'S COLLEGE SOCIETY

OFFICE : ST. XAVIER'S COLLEGE, 5, MAHAPALIKA MARG, MUMBAI 400 001.

Telephone : 2262 06 62 / 63 / 64 Public Trust Regn. No. F-2164 (BOM)

Ref.: SXC/PF-2236/11062

9th November, 2017.

Dr. Bhagwati Prasad Upadhyay,
203, B Wing,
Sheet Chandralok Soceity,
Dombivali (East),,
Thane – 421 201.

Sub : Your appointment for the post of an Temporary Teacher for Hindi.

Dear Dr. Upadhyay,

With reference to your application dated 7th November, 2017 the Governing Body of the College is pleased to inform you that you are hereby appointed as a full-time Teacher in **Hindi** on temporary basis in our College w.e.f. **9th November, 2017 to 30th April, 2018**. We are pleased to engage your services on the following terms and conditions:

1. This contract shall be from 9th November, 2017 to 30th April, 2018.
2. During the period of contract you shall be paid monthly compensation of Rs.25,000/- (Rupees Twenty Five Thousand Only).
3. This is a Non-Government Institutional arrangement and does not come under the service rules of the Government of Maharashtra or the University of Mumbai for its employees. This contract shall stand terminated upon completion of the above period for which you have been engaged. It can also be discounted by one calendar month's notice given by either of us, if the need arises, or by payment of the equivalent of one month's salary.
4. During the period of contract you shall be entitled to 3 days of casual leaves and 3 days of sick leave. In case your contract is terminated prior in point of time for any reason whatsoever, leave will be granted on a pro-rata basis.
5. During the period of contract with us, you shall not undertake any employment either on part-time or full time basis with any other employer or company or association.
6. You shall abide by the working schedule which may be fixed by the College Management at its discretion during the period of contract. You will be expected to engage lectures for the Hindi under the autonomous system introduced by the College and also to help the Head of Department in conducting co-curricular and extra-curricular activities and any other duties assigned to you by the Principal, for the smooth running of the College.

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You will also be expected to take the students on fieldstrips and industrial visits, to guide projects and to motivate and monitor students in their pursuit of all-round development.

7. You will be expected to be available for an average of 6 hours per day in College and to sign in, in the specified muster.
8. You will observe the institution's rules and regulations in force during the period of this contract.
9. In case you are agreeable to the above terms and conditions you shall sign the duplicate hereof and submit the same to us at the earliest.

Sincerely,

Dr. B. A. Menezes
Principal

c.c: Dr. (Fr.) Conrad Pessa, S. J. Treasurer

I have read the above terms and conditions and I have fully understood them and I am willing to abide by the terms and conditions on and with effect from **9th November, 2017.**

(Dr. Bhagwati Upadhyay)



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Ref.: SXC/PF-2236/12197

10th June, 2019.

Dr. Bhagwati Prasad Upadhyay,
203, B Wing,
Sheet Chandralok Soccity,
Dombivali (East),
Thane – 421 201.

Sub : Your appointment for the post of an Full-time Temporary Teacher for **Hindi** in Degree College.

Dear Dr. Upadhyay,

With reference to your application dated 10th May, 2019 we are pleased to engage your services as Full-time Temporary Teacher for **Hindi in Degree College** on the following terms and conditions:

1. This contract shall be for a period of about 11 months from **10th June, 2019 to 30th April, 2020.**
2. During the period of contract you shall be paid monthly compensation of Rs.40,000/- (Rupees Forty Thousand only).
3. This is a Non-Government Institutional arrangement and does not come under the service rules of the Government of Maharashtra or the University of Mumbai for its employees. This contract shall stand terminated upon completion of the above period for which you have been engaged. It can also be discounted by one calendar month's notice given by either of us, if the need arises, or by payment of the equivalent of one month's salary.
4. During the period of contract you shall be entitled to 8 days of casual leaves and 7 days of sick leave. In case your contract is terminated prior in point of time for any reason whatsoever, leave will be granted on a pro-rata basis.
5. During the period of contract with us, you shall not undertake any employment either on part-time or full time basis with any other employer or company or association.
6. You shall abide by the working schedule which may be fixed by the College Management at its discretion during the period of contract. You will be expected to engage lectures for the Hindi programme under the autonomous system introduced by the College and also to help the Department in conducting co-curricular and extra-curricular activities and any other duties assigned to you by the Principal, for the smooth running of the College. You will also be expected to take the students on field trips and to guide projects and to motivate and monitor students in their pursuit of all-round development.

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7. You will be expected to be available for a minimum of 5 hours per day and a minimum of 40 hours per week in College, to sign in the specified muster and register your biometrics in and out.
8. You will observe the institution's rules and regulations in force during the period of this contract.
9. In case you are agreeable to the above terms and conditions you shall sign the duplicate hereof and submit the same to us at the earliest.

Sincerely,

Dr. (Fr.) Conrad Pessa, S. J.
Secretary & Treasurer

c.c. : Dr. Rajendra D. Shinde
Principal

I have read the above terms and conditions and I have fully understood them and I am willing to abide by the terms and conditions on and with effect from **10th June, 2019.**

(Dr. Bhagwati P. Upadhyay)