



Engrl code : 1125

THE BOMBAY ST. XAVIER'S COLLEGE SOCIETY

OFFICE : ST. XAVIER'S COLLEGE, 5, MAHAPALIKA MARG, MUMBAI 400 001.

Telephone : 2262 06 62 / 63 / 64 Public Trust Regn. No. F-2164 (BOM)

Ref. SXC/ PF-2259/12172

6th June, 2019

Dr. Jayant P. Rathod,
Jay Niwas, Jay Nagar,
Ward No.10, Washim Road,
Dist. Yavatmal, Maharashtra.

Sub: Your appointment for the post of Full-Time Temporary Asst. Professor for the M.Sc. Biotechnology Self-financing Course.

Dear Dr. Rathod,,

We are pleased to engage your services as Full-time Lecturer for the M.Sc. Biotechnology Self-financing Course, on the following terms and conditions:

1. This contract shall be for a period of about 11 months from the 10th June, 2019 to 30th April 2020.
2. During the period of contract you shall be paid consolidated professional charges of Rs.40,000/- (Rupees Forty Thousand Only) per month.
3. This is a Non-Government Institutional arrangement and does not come under the service rules of the Government of Maharashtra or the University of Mumbai for its employees. This contract shall stand terminated upon completion of the above period for which you have been engaged. It can also be discontinued by one calendar month's notice given by either of us, if the need arises, or by payment of the equivalent of one month's salary.
4. During the period of contract you shall be entitled to 8 days of casual leave & 7 days of sick leave. In case your contract is terminated prior in point of time for any reason whatsoever, leave will be granted on a pro-rata basis.
5. During the period of contract with us, you shall not undertake any employment either on part-time or full time basis with any other employer or company or association.
6. You shall abide by the working schedule which may be fixed by the College Management at its discretion during the period of contract and the enclosed job profile. You will be expected to lecture and conduct practicals in the M.Sc. Biotechnology course and also to help the HOD, Biotechnology in conducting co-curricular and extra-curricular activities and any other duties assigned to you by the HOD, Biotechnology or Principal, for the smooth running of the College. You will also be expected to take the students on fieldtrips and industrial visits, to guide projects and to motivate and monitor students in their pursuit of all-round development.
7. You will be expected to be available for a minimum of 5 hours per day and a minimum of 40 hours per week in College, to sign in the specified muster and register your biometrics in and out.

..2.

done

11/07/19

Recd from Bg in
11/07/19



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8. You will observe the institution's rules and regulations in force during the period of this contract.
9. You are requested to submit your Age, Education/Special Training/Qualifications/Experience Certificates, the Last Pay Certificate, Discharge Certificate, Service Book, etc., obtained from your previous/last employer/s.
10. In case you are agreeable to the above terms and conditions you shall sign the duplicate hereof and submit the same to us at the earliest.

With best wishes.

Yours faithfully,

Dr. (Fr.) Conrad Pessa, S.J.
Secretary & Treasurer

C.C: Dr. Rajendra D. Shinde,
Principal

Dr. (Ms.) Karuna Gokarn,,
HOD (M.Sc. Biotechnology)

I have read the above terms and conditions and I have fully understood them and I am willing to abide by the terms and conditions on and with effect from 10th June, 2019.

(Dr. Jayant P. Rathod)