



## THE BOMBAY ST. XAVIER'S COLLEGE SOCIETY

OFFICE : ST. XAVIER'S COLLEGE, 5 MAHAPALIKA MARG, MUMBAI-400 001.  
Telephone : 2262 06 62 / 63 / 64 Public Trust Regn. No. F-2164 (BOM)

30<sup>th</sup> April 2012

Ms. Lydia Fernandes,  
4, Weldon Apartments,  
Domnic Colony, 2<sup>nd</sup> Lane,  
Orlem, Malad (W),  
Mumbai - 400 064.

Dear Ms. Lydia,

I am pleased to re-appoint you as a full-time lecturer for B.Sc. (I.T.) Self Financing Course w.e.f. 1<sup>st</sup> June 2012, in the Pay Band of 15600-39100 at a basic pay of Rs.15,600/- along with Academic Grade Pay of Rs.6,000/- with all permissible allowances as listed hereunder:

1. This is a Non-Government Institutional arrangement and does not come under the service rules of the Government of Maharashtra for its employees. It can also be discontinued by one calendar month's notice given by either of us, if the need arises, or by payment of the equivalent of one month's salary.
2. You shall be entitled to 15 days of Casual Leave and 20 days of Half Pay Leave in an academic year.
3. You shall not undertake any employment either on part-time or full-time basis with any other employer or company or association.
4. You shall abide by the working schedule, which may be fixed by the College Management at its discretion during the period of your service. You will be expected to lecture in the B.Sc. (I.T) courses and also to help the B.Sc. (I.T.) Coordinator in conducting co-curricular and extra-curricular activities and any other duties assigned to you by the Coordinator or Principal, for the smooth running of the College. You will also be expected to take the students on field trips and industrial visits, to guide projects and to motivate and monitor students in their pursuit of all-round development.
5. Your appointment is subject to the availability of the requisite workload. You will be required to acquire the qualifications as laid down by the UGC and University of Mumbai, from time to time.
6. You will observe the institution's rules and regulations in force during the period of your service.

Recd from Girdel  
21/5/12 ...2



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7. You are requested to submit your Age, Education/Special Training/Qualifications / Experience Certificates, the Last Pay Certificate, Discharge Certificate, Service Book, etc., obtained from your previous /last employer/s.
8. In case you are agreeable to the above terms and conditions you shall sign the duplicate hereof and submit the same to us at the earliest.

With best wishes,

Basic Pay	15600
Grade Pay	6000
DA @ 65%	14,040
HRA @ 30%	6480
CLA	300
TA	1600
<b>Total</b>	<b>44,020</b>

Yours faithfully,

Fr. Frazer Mascarenhas S.J.  
Principal & Trustee

The Bombay St. Xavier's College Society

C.C.: Treasurer

I have read the above terms and conditions and I have fully understood them and I am willing to abide by the terms and conditions on and with effect from 1<sup>st</sup> June 2012.

(Ms. Lydia Fernandes)