



**ST. XAVIER'S COLLEGE**  
(AUTONOMOUS)  
5, Mahapalika Marg, Mumbai - 400 001,  
INDIA.  
☎ 2262 0661/65

**INFRASTRUCTURE: Classroom Audit**  
**2018-2019**  
**(Internal)**



*Shinde*

PRINCIPAL  
ST. XAVIER'S COLLEGE  
(AUTONOMOUS)  
MUMBAI - 400 001.

Sharon Cardoza  
Jardin  
Nakul.

INFRASTRUCTURE COMMITTEE

AUDIT OF LECTURE ROOMS

GROUND FLOOR.

Room	SR	O1	O2
Door (Bolt/Lock)	✓	✓	locks jammed.
Screen (Hooks, String)	✓ no hook	NO hook	✓
Board (Surface)	✓	Board not proper	✓
Fans (Working, Cleaning, +)	one fan not working, req. cleaning	Working & Clean	✓ req. cleaning
Lights (Working, +)	✓	Working	✓
Furniture Teacher's desk	✓	has nails	
Chairs (stable)	✓	Shaky	✓
Benches/Chair (Cleaning)	Proper	dusty	✓
Desks (inline, Cleaning)	N/A	not in line	✓ (not in line)
Chair / Benches (inline, Cleaning)	Proper	not clean & not in line	clean ✓
Walls (dust, scribble, cobwebs, Cracks)	dirty, require cleaning	Clean	✓
Platform (gaps, even)	N/A	Proper	✓
Under platform (dirt)	N/A	NO platform	Dirty.
Notice board	Not there	NOT PROPER	✓
Window (latches, wooden blocks)	Jammed. latches.	Proper	✓
Curtains adequate, torn	N/A	NO CURTAINS	N/A
Flooring-Tiles	Proper	✓	✓
Ceiling (false)	✓	Dusty	✓
windows in Co-ordinator	N/A	-	N/A
Switch board	Second fan switch is not working	✓	✓

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Jenif

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**AUDIT OF LECTURE ROOMS FIRST FLOOR**

Room	11	12	13	14
Door (Bolt/Lock)	✓	✓	Difficult to open	✓
Screen (Hooks, string)		✓	Torn at one edge	✓
Board (Surface)	✓	✓	✓	Not proper need cleaning
Fans (Working, Cleaning, +)	✓ <sup>clean</sup> requires cleaning	✓	✓ needs cleaning	✓
Lights (Working, +)	Board lights are not working	✓	✓	✓
Furniture (Teacher's desk)	✓	✓	✓	✓
Chairs (stable)	✓	✓	✓	missing
Benches (Cleaning)	requires cleaning	Not arranged	require cleaning	✓
Desks (inline, Cleaning)	requires cleaning	Not arranged	last desks of each row need cleaning	✓
Benches (inline, Cleaning)	✓	Not arranged		✓
Walls (dust, scribble, cobwebs, Cracks)	✓	✓	✓	Needs cleaning
Platform (gaps, even)	✓ even	Missing	N/A	—
Under platform (dirt)	Very dirty	—	N/A	—
Notice board	✓	✓	✓	✓
Window (latches, wooden blocks)	Dirty, Curtains are not there	✓	✓	✓
Curtains adequate, torn	Bar is there but no curtain	—	N/A	—
Flooring-Tiles	cracked	✓	Broken at the sides	✓
Ceiling (false)	✓	✓	✓	✓
Windows in CO-ORIDOR	N/A	—	N/A	—
Switch board	✓	✓	✓	✓
Wall fan	not functional			



Some benches are shaking

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Saniket  
Sayali Patil

**AUDIT OF LECTURE ROOMS**

**SECOND FLOOR**

Room	20A	20B	20C	20D
Door (Bolt/Lock)	✓	✓	✓	Lock missing
Screen (Hooks, String)	✓	✓	✓	✓
Board (Surface)	✓	✓	✓	✓
Fans (Working, Cleaning, +)	cleaning required	cleaning required	cleaning required	cleaning required
Lights (Working, +)	✓	✓	✓	✓
Furniture	✓	Desk broken from side	✓	✓
Chairs (stable)	✓	✓	Missing	one extra
Benches (cleaning)	✓	✓	cleaning required	✓
Desks (inline, cleaning)	✓	Desk broken from side	✓	✓
Benches (inline, cleaning)	✓	✓	✓	✓
Walls (dust, scribble, cobwebs, Cracks)	✓	✓	✓	Cleaning required
Platform (gaps, even)	✓	✓	✓	Cleaning required
under platform (dirt)	✓	✓	✓	✓
Notice board	✓	✓	✓	✓
Window (latches, wooden blocks)	✓	✓	✓	✓
Curtains adequate, torn	✓	✓	✓	One missing
Flooring-Tiles	✓	✓	✓	✓
Ceiling (false)	✓	✓	✓	✓
windows in co-ordoy	✓	✓	✓	✓
Switch board	✓	✓	✓	✓



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Jenif

**AUDIT OF LECTURE ROOMS SECOND FLOOR**

Room	20E	20F	20G	21
Door (Bolt/Lock)	✓	✓	✓	✓
Screen (Hooks, String)	No hook	No hook is proper	Dirty & has scratches	✓
Board (Surface)	✓	✓	✓	cracks found
Fans (Working, Cleaning, +)	require cleaning	requires cleaning	requires cleaning	Unclean, faulty
Lights (Working, +)	✓	✓	✓	✓
Furniture	✓	✓	✓	D25, D22 faulty.
Chairs (stable)	✓	✓	✓	not stable
Benches (Cleaning)	requires cleaning	requires cleaning	requires cleaning	Dirty
Desks (inline, Cleaning)	requires cleaning	requires cleaning	requires cleaning	dirty
Benches (inline, cleaning)	✓	inline	✓	dirty
Walls (dust, scribble, cobwebs, Cracks)	✓	✓	✓	✓
Platform (gaps, even)	✓	is dirty	Proper	✓
Under platform (dirt)	requires cleaning	✓	Dirty ✓	dirty, bamboo found under platform
Notice board	✓	✓		dirty
Window (latches, wooden blocks)	✓	✓	latches Jammed	dirty, improper latches
Curtains adequate, torn	one window doesn't have a curtain	Dirty	Curtains for 2 windows are not there.	No curtains
Flooring-Tiles	✓	✓	✓	Dirty
Ceiling (false)	✓	✓	✓	✓
Windows in Co-ridor	one window does not have a latch	Jammed latch	N/A	glasses dirty
Switch board	✓	✓	Regulators are not working	✓
Speakers	✓	requires cleaning	Dirty.	

one curtain is falling off.

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last bench is shaky req. replacement (R209B21)

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AUDIT OF LECTURE ROOMS      SECOND FLOOR

Room	22	23	24	25	26
Door (Bolt/Lock)	latch jammed	latch jammed	latch jammed	✓	✓
Screen (Hooks, Slings)	✓	jammed	✓	✓	✓
Board (surface)	cracked	cracked	cracked	cracks found	✓
Fans (Working, Cleaning, +)	✓	dirty, wall fan not working	dirty, wall fan not working	dirty, noise	dirty, F2 not working
Lights (Working, +)	✓	L3, L4, L7 not working	L7 not working	L6 not working	✓
Furniture (LR) B17, LR22 B10		✓	✓	B10	B1,
Teacher desk					
Chairs (stable)	✓	not proper	✓	✓	✓
Benches (Cleaning)	dirty	dirty	dirty	dirty	dirty
Desks (inline, Cleaning)	not arranged	not arranged dirty	dirty	not arranged	dirty, not arranged
Benches (inline, Cleaning)	not arranged	not arranged dirty	dirty	dirty not arranged	dirty, not arranged
Walls (dust, scribble, cobwebs, Cracks)	✓	✓	✓	✓	✓
Platform (gaps, even)	uneven	✓	✓	uneven	uneven
Under Platform (dirt)	dirty	dirty	dirty	dirty, clothes	dirty, trash
Notice board	✓	✓	dirty	scribbled	dirty, scribbling
Window (latches, wooden blocks)	✓	✓	latches jammed	latches jammed	glass dirty, broken latches
Curtains adequate, torn	not adequate	torn	no curtains	no curtains	no curtains
Flooring-Tiles		cracked	broken	broken	dirty
Ceiling	false	leakage	✓	✓	✓
Windows in Corridor	✓	✓	✓	✓	glasses dirty
Switch board	✓	✓	✓	✓	✓

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**AUDIT OF LECTURE ROOMS**

THIRD FLOOR.

Room	31	32	33	34	35
Door (Bolt/Lock)	✓	Broken Lock: fine	✓	NO DOOR	✓
Screen (Hooks, stay)	✓	✓	white board & used, dirty	No string	✓
Board surface	✓ clean	✓ clean	clean ✓	✓ clean	✓
Fans (Working, Cleaning, +)	✓	✓	✓	Slow, require cleaning	One fan u. + requires not working, requires cleaning
Lights (Working, +)	1 not working Lights dim	✓	✓	✓	Lights: Dim
Furniture	✓	✓	✓	✓	✓
Chairs (stable)	✓	✓	✓	✓	✓
Benches (Cleaning)	✓ cleaning required	✓ cleaning required	✓ cleaning required	✓ cleaning required	✓
Benches (wiping clean)	✓	✓	✓	✓	✓
Benches (wiping clean)	✓	✓	✓	✓	✓
Walls (dust, scribble, cobwebs, Cracks)	✓ (none)	✓ (none)	✓ (none)	✓ (none)	✓ (none)
Platforms (gaps, even)	Needs cleaning	1 gap ✓ (no Platform)	Needs cleaning	No Platform	✓ (no platform)
Under Platform	Dusty	✓ (no Platform)	Dusty	✓	✓
Notice board	✓	✓	✓	Requires cleaning	✓
Window (latches, wooden blocks)	✓	✓	✓	✓	✓
Curtains adequate, torn	Require ★ cleaning, no hooks on some	✓	Hooks require + cleaning	✓	★ requires cleaning
Flooring-Tiles	✓	✓	✓	DIRTY	✓
Ceiling	✓	✓	✓	✓	✓
Windows co-aider	N/A	N/A	N/A	N/A	N/A
Switch board	✓	✓	✓	✓	✓



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★ Curtains need to be mended some are torn and dirty in most of classroom

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**AUDIT OF LECTURE ROOMS**

**THIRD FLOOR**

L R	36	37	38
Door (Bolt/Lock)	Bolt loose Lock fine	Bolt loose Lock fine	Bolt broken Door: OK
Screen (Hooks, String)	✓	✓	✓
Board (surface)	✓ clean	✓ clean	✓ clean
Fans (Working, Cleaning, +)	Require cleaning ✓	Require cleaning ✓	✓
Lights (Working, +)	✓	dim, * require more	✓
Teacher's desk (Nails, uneven surface)	✓	✓	✓
Teacher's chair (stable)	✓	✓	✓
Benches (cleaning)	cleaning required	✓	cleaning required
Desks (inline, cleaning)	✓	✓	✓
Benches (inline cleaning,)	✓ cleaning required	✓ cleaning required	✓ cleaning required
Walls (dust, scribble, cobwebs, Cracks)	✓ (none)	✓ (none)	✓ (none)
Platform (gaps, even)	✓ (none)	✓ (none)	✓ (none)
Under Platform (dirt)	✓ (none)	✓ (none)	✓ (none)
Notice board	✓	✓	✓
Window (latches, wooden blocks)	✓	✓	✓
Curtains adequate, torn	Require cleaning ✓	✓	Require cleaning ✓
Flooring-Tiles	Dusty	Dusty	Dusty
Ceiling (False)	✓	✓	✓
Windows in co-ridor	✓	✓	✓
Switch board	✓	✓	✓

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\* classroom 37, 38, 36 : require more lightening, lights  
 very dim.  
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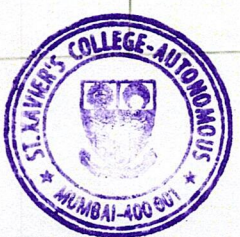
MIRIAM  
Savannah  
Jardn

**AUDIT OF LECTURE ROOMS**

FOURTH FLOOR

Room	41	42	43	44
Door (Bolt/Lock)		✓	✓	✓
Screen	✓ requires cleaning	✓	needs cleaning	✓
Boards	✓ cracked at some places	✓	✓	✓
Fans (Working, Cleaning, +)	requires cleaning	working but dirty one not functional	working but dirty one not functional	working but dirty
Lights (Working, +)	✓			working
Furniture	Requires cleaning	benches have nails	dirty and dusty	dirty and dusty
Chairs (stable)	broken	-	-	-
Benches	✓	shaky seems like nails in a few	✓	✓
Desks	✓		✓	✓
Benches in line	✓	dirty	dirty	-
Walls (dust, scribble, cobwebs, Cracks)	✓	very few cobwebs	clean	clean
Platform (gaps, even)	N/A			
Platform <sup>area</sup> gas even	N/A	N/A	N/A	N/A
Notice board	✓	✓	-	✓
Window (latches, wooden blocks)	Window & latches are jammed	✓	✓	✓
Curtains adequate, torn	not hooked	require change	not hooked properly	not hooked properly
Flooring-Tiles	not clean paintfulen	not clean	not clean	not clean
Ceiling	✓	✓	✓	✓
Windows corridor	✓	-	✓	-
Switch board	✓	✓	✓	✓

*Alinda*



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AUDIT OF LECTURE ROOMS

HOSTEL

L.R	51	52	53	63
Door (Bolt/Lock)	✓	✓	✓	✓
Screen (Hooks,String)	✓	✓	✓	N/A
Board (surface)	✓	clean ✓	✓	✓
Fans(Working, Cleaning, +)	require cleaning ✓	6 fans; 3 working slower than normal ✓	F2 not working ✓	✓
Lights (Working, +)	L2 not working ✓	✓	✓	✓
Teacher's desk (Nails, uneven surface)	requires cleaning ✓	✓	✓	✓
Teacher's chair (stable)	✓	✓	✓	✓
Benches/chairs (cleaning)	all require cleaning ✓	<del>N/A</del> ✓	<del>N/A</del> ✓	✓ Requires cleaning
Desks(inline, cleaning)		N/A	N/A	N/A
Benches(inline cleaning, Chairs)	all white arm rest chairs are shaky ✓	cleaning required ✓	cleaning required ✓	cleaning required ✓
Walls(dust, scribble, cobwebs, Cracks)	a bit of dust ✓	Dust, Requires cleaning. ✓	Dust, requires cleaning. ✓	Dust, requires cleaning ✓
Platform(gaps, even)	✓	N/A	N/A	N/A
Under Platform (dirt)	very dirty requires cleaning ✓	N/A	N/A	N/A
Notice board	✓	✓	✓	✓
Window (latches, wooden blocks)	proper, but require cleaning ✓	Latches of the last windows aren't proper, windows require cleaning ✓	requires cleaning; w4 latches to be changed ✓	<del>latch</del> broken (w1, w2, w3) ✓
Curtains adequate, torn	<del>##</del> ✓ with a bit of dust ✓	✓	Two curtains to be changed ring are rusted ✓	✓
Flooring-Tiles	dirty ✓	✓	✓	✓
Ceiling(False)	✓			
Windows in co-ridor	N/A	✓	latches are tight for a few ✓	✓
Switch board	✓	✓	F2 switch not working ✓	✓

All white arm rests are shaky

*Alhinde*

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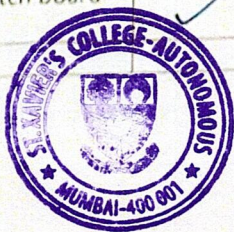
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AUDIT OF LECTURE ROOMS

HOSTEL

I. R	61	62	64
Door (Bolt/Lock)	sliding type ✓	main door requires scraping from down ✓	sliding type ✓
Screen (Hooks,String)	✓	hook is weak ✓	✓
Board (surface)	✓	✓	✓
Fans(Working, Cleaning, +)	require cleaning	a bit dirty ✓	clean ✓
Lights (Working, +)	✓	L2 not working ✓	✓
Teacher's desk (Nails, uneven surface)	a bit shaky ✓	✓	proper ✓
Teacher's chair (stable)	✓	a bit shaky ✓	2 stable but 1 is shaky ✓
Benches/chairs (cleaning)	require cleaning	require cleaning ✓	require cleaning ✓
Desks(inline, cleaning)	N/A		N/A
Benches(inline cleaning, chairs)	require cleaning & 1 chair is broken ✓	some are shaky ✓	require cleaning ✓
Walls(dust, scribble, cobwebs, Cracks)	✓	dusty, requires cleaning ✓	✓
Platform(gaps,even)	N/A	N/A	N/A
Under Platform (dirt)	N/A	N/A	N/A
Notice board	✓	✓	No notice board
Window (latches, wooden blocks)	first window isn't latching & some latches are rough ✓	window 3 is jammed & all require cleaning. rings are broken ✓	sliding window requires cleaning normal window latches are jammed fine, except for 1 which has rusty rings (corner one) ✓
Curtains adequate, torn	require cleaning ✓	✓	✓
Flooring-Tiles	require cleaning at the back ✓	require cleaning ✓	✓
Ceiling(False)	✓	✓	✓
Windows in co-ridor	requires cleaning ✓	requires cleaning switch for L2 may not be working ✓	N/A ✓
Switch board	✓	✓	✓

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Sharon Cardoza

INFRASTRUCTURE COMMITTEE : AUDIT OF COMMON ROOMS

COMMON ROOMS

Room	GER		Staff room	
			Ladies	
Door (Bolt/Lock)	✓		✓	
Walls, dusty, paint.	colour is dull Dusty, paints peeling		clean	
Fans (Working, Cleaning, +)	only 2 fans big fan is slow		working	
Lights (Working, +)	NO PROPER LIGHT		working	
Tables	unclean		clean & stable	
Chairs (stable) /sofas	NOT proper Sofa is dirty		Stable & clean	
Notice board	NO notice board		NONE	
LOCKERS	Lockers not proper		Proper	
Window (latches,)	✓		Proper	
Curtains adequate, torn	Curtains not clean		NO CURTAINS	
Flooring-Tiles	Tiles proper		Proper	
Ceiling	✓		Proper	
Bed linen	unclean		Clean	
Toilet door and walls	—		✓	
Kitchen	—		floor is dirty	Electric panel wall is peeling
Fridge clean	—		✓	
Microwave	—		✓	
Aquaguard filter	None		Clean	



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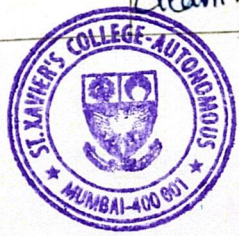
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Sharon Cardo

INFRASTRUCTURE COMMITTEE : AUDIT OF COMMON ROOMS

COMMON ROOMS  
Jardin  
Nakul  
Jenif

Room	BCR		Staff room men
Door (Bolt/Lock)	✓		Latches are jammed
Walls, dusty, paint.	requires cleaning		Dust, requires cleaning
Fans(Working, Cleaning, +)			1 working slowly.
Lights (Working,+)	✓		✓
Tables	Dusty		✓
Chairs (stable) /sofas	one chair is broken		✓
Notice board			-
LOCKERS	dirty		✓
Window (latches,)	very very dirty		✓
Curtains adequate, torn	No curtains		Requires curtains
Flooring-Tiles	✓		✓
Ceiling	✓		✓
Bed linen	N/A		<del>###</del> ✓
Toilet door and walls	N/A		✓
Kitchen	N/A		
Fridge clean			
Microwave			
Aquaguard filter			
	another window is jammed requires a lot of cleaning		



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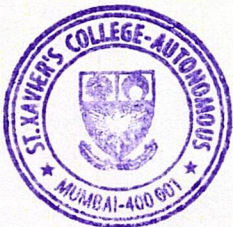
INFRASTRUCTURE COMMITTEE: AUDIT OF REST-ROOMS

Sauannah Raptis  
Jardin Rebello

Room	Girls Washroom	Boys Washroom	30's	40's	40's urinal
Toilet/Bathroom no.	3 - combo 5 - indian 4 - western	5 Indian 7 Bath 3 western rooms	2	2	3
Door (Bolt/Lock)	✓	✓	N/A	✓	✓
Toilet Door clothes peg	✓	✓	N/A	✓	✓
Lights (Working, Adequate)	these are few Pops but not in all One common light but not adequate	✓	✓	✓	✓
Switch board	-	N/A	N/A	-	-
Sink	10 sinks which are not very clean.	✓	✓	✓	✓
Taps	functional	✓	✓	✓	✓
Soap dispenser	Broken and only 2	usually there	not present	not present	No
Bathroom Clothes peg	✓	No	No	No	No
Shower	Functional	-	2 showers not functional	-	-
Toilet Bowl	very dirty	clean	N/A	N/A	-
Toilet commode	not clean	stinks	N/A	N/A	dirty
Urinal	-	Dirty & stinking	N/A	N/A	dirty
Flush	not functional in all	N/A	N/A	stinking blocked	-
Flooring-Tiles	Broken and dirty	clean	dirty	clean	dirty
Ceiling	clean	✓	✓	✓	peeling
Wall paint	peeling	Peeling & has fungus	dirty	dirty	dirty
Walls (dust, scribble, cobwebs, Cracks)	many cobwebs a few cracks	Requires cleaning on a regular basis	dirty	cobwebs	cobwebs
Ventilator net	not in all		none	none	No glasses
Mug	not in all	None	N/A	N/A	not there
Bucket	broken	✓	N/A	N/A	dirty
Exhaust	some are not functional	not functioning properly	none	functional	No

*Alinda*

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Doors need to be clean up of all pen marks  
Showers are not working properly in 3/7 bathrooms;  
Taps are not functional in 2 bathrooms

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Sauvannah Baptist  
Jardin  
Nakul

INFRASTRUCTURE COMMITTEE: AUDIT OF REST-ROOMS

Room	STAFF ROOM 1 - female washroom	MALE WASHROOM - (HOSTEL)
Toilet/Bathroom no.	3	only toilets
Door (Bolt/Lock)	✓	✓
Toilet Door clothes peg	✓	✓
Lights (Working, Adequate)	✓	✓
Switch board	✓	✓
Sink	one sink is dirty	✓
Taps	✓	one tap in the last washroom is not functioning
Soap dispenser	✓	
Bathroom Clothes peg	✓	N/A
Shower	✓	N/A
Toilet Bowl	✓	<del>N/A</del> Dirty
Toilet commode	✓	N/A
Urinal	✓	N/A
Flush	✓	one washroom's flush is not working
Flooring-Tiles	✓	✓
Ceiling	✓	✓
Wall paint	✓	✓
Walls(dust, scribble, cobwebs, Cracks)	none	✓
Ventilator net	x	✓
Mug	✓	No mugs in 4 toilets
Bucket	✓	✓ no bucket in one toilet
Exhaust	✓	N/A



*Shinde*  
PRINCIPAL  
ST. XAVIER'S COLLEGE  
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MUMBAI - 400 001.

Saranna Bapit  
Saniket  
Sayali Patil.

INFRASTRUCTURE COMMITTEE: AUDIT OF REST-ROOMS

Hostel

Room	Ladies Washroom	20's					
Toilet/Bathroom no	4	2					
Door (Bolt/Lock)	good	good					
Toilet Door clothes peg	yes	None					
Lights (Working, Adequate)	yes	None					
Switch board	-	None					
Sink	dirty	Proper					
Taps	functional	Proper					
Soap dispenser	none	None					
Bathroom Clothes peg	-	None					
Shower	functional	None					
Toilet Bowl							
Toilet commode	dirty	Proper					
Urinal							
Flush	functional	functional					
Flooring-Tiles	require cleaning	cleaning required					
Ceiling	clean	clean					
Wall paint	peeling in some areas	clean					
Walls(dust, scribble, cobwebs, Cracks)	cobwebs and cement	clean					
Ventilator net	cobwebs	Proper					
Mug	yes	None					
Bucket	yes	None					
Exhaust	working	Proper					



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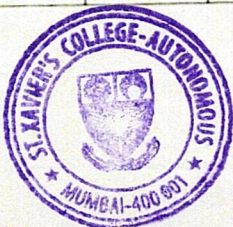


Samannah Baptista  
Sardar Rebello

INFRASTRUCTURE COMMITTEE: AUDIT OF REST-ROOMS

Hostel

Room	Hostel ground floor (F)	(m)	Staff washroom
Toilet/Bathroom no.	1 western and 2 Indian	3/1	4
Door (Bolt/Lock)	working	✓	working
Toilet Door clothes peg	not there	Pegs are broken	- -
Lights (Working, Adequate)		✓	working
Switch board			-
Sink	only 1	very dirty	clean
Taps	functional	Proper	functional
Soap dispenser	not there	No.	not filled
Bathroom Clothes peg	-	broken	
Shower	-	broken	
Toilet Bowl	-		
Toilet commode	Broken	not clean	
Urinal	-	N/A	
Flush	dirty functional	✓	functional
Flooring-Tiles	dirty grouting	✓	clean
Ceiling	clean	okay	clean
Wall paint	peeling	patches are peeling	peeling
Walls(dust, scribble, cobwebs, Cracks)	very dirty full of cobwebs	dirty	clean walls few cobwebs
Ventilator net	broken	dirty	not cleaned
Mug	not there	✓	not in all
Bucket	dirty	No bucket	yes
Exhaust	not there	No exhaust	functional



*Shinde*

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