



ST. XAVIER'S COLLEGE
(AUTONOMOUS)
5, Mahapalika Marg, Mumbai - 400 001,
INDIA.
☎ 2262 0661/65

7.1.10: STUDENT ORIENTATIONS

❖ 2019 - 2020

- FYBA Orientation
- FYBSc Orientation
- Post Graduation Part I

❖ 2018 - 2019

- FYBA Orientation
- FYBSc Orientation
- Post Graduation Part I

❖ 2017 - 2018

- FYBA Orientation
- FYBSc Orientation
- Post Graduation Part I




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INTRODUCTION

St. Xavier's College organizes an Orientation Programme for the First Year students of the under graduate courses as well as for the Part I students of post graduate courses. This Orientation Programme is held at the beginning of the academic year after the admission procedure is completed. It helps to acquaint students with the vision, mission and the ethos of the college, and familiarizes them with the different aspects of the Code of Conduct laid down for the students.

Power point slides of the presentations done on the Orientation Day.




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2019 - 2020
F.Y.B.A. ORIENTATION



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**WARM WELCOME
TO
ST. XAVIER'S COLLEGE (AUTONOMOUS),
MUMBAI**

NOT JUST A COLLEGE
BUT A WAY OF LIFE

Dr Annapurna. S
Associate Professor (Dept of Statistics)
Vice Principal (Arts)

OPTIONS CHOSEN


GROUP A	GROUP B	GROUP C
Economics (A)	Ancient Indian Culture (AIC)	History
Political Science	English	Economics (B)
Psychology	Sociology (A)	Statistics
Sociology (B)	Commerce	Anthropology
		French
		Hindi

SIX courses at FYBA

1. Three core subjects -One course each per semester
2. Effective English Skills
3. French / Hindi (compulsory) or Library Science*
4. SPC (Special Course)
 - SEMESTER I: Giving Voice to Values
 - SEMESTER II: Environmental Studies

* Only for Students With Disabilities.




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At SYBA - Eight Courses

- **Three core subjects** : Two courses each per semester.
- **SPC Semester III –Human Rights.**
- **SPC Semester IV-Cross Faculty Course.**
 - The Art of Mathematics , Web Designing
 - Secret Lives of Animals , Descriptive Statistics
 - Infectious Diseases, Nutrition & Reproductive Health
 - Physics beyond Astronomy , Garden Art etc
- **Applied Component per semester.**
 - Basics of Indian Law, Direct and Indirect Taxation
 - Media Studies and Cinema, Investment Analysis
 - Psychology of Adjustment, Leisure Studies

Finally at TYBA : Specialize with 6 courses

- **Single subject Major** : 4 courses + 2 Applied Component (AC) courses every semester
 AIC / Economics / English / History /
 Political Science/ Psychology/ Sociology
- **Or Double Majors** : 2 courses + 1AC course per subject every semester
 Eco with Stats / Comm / Socio
 Psych with Anthro / Socio & Socio with Anthro.
- **No Single Major in Hindi, French, Stats, Anthro & Commerce.**
- **Double majors subject to strength and suitability.**

At TY choice of Subject Major/s

- **Decision at end of Semester IV**
- **Students list their preferences.**
- **Solely by merit given by Departments.**
 (corresponding subject marks of all 4 semesters considered)
- **Based on availability of seats.**

The Time-Table

F.Y. B.A.
W.E.F. 28-06-2019

Sl. No.	Section	Time	Day	Subject	Teacher
1	101	10:00-11:00	MON	English	Dr. S. S. Patil
2	102	11:00-12:00	TUE	Maths	Dr. S. S. Patil
3	103	12:00-13:00	WED	History	Dr. S. S. Patil
4	104	13:00-14:00	THU	Psychology	Dr. S. S. Patil
5	105	14:00-15:00	FRI	Sociology	Dr. S. S. Patil
6	106	15:00-16:00	SAT	Applied Component	Dr. S. S. Patil
7	107	16:00-17:00	SUN	Applied Component	Dr. S. S. Patil
8	108	17:00-18:00	MON	Applied Component	Dr. S. S. Patil
9	109	18:00-19:00	TUE	Applied Component	Dr. S. S. Patil
10	110	19:00-20:00	WED	Applied Component	Dr. S. S. Patil
11	111	20:00-21:00	THU	Applied Component	Dr. S. S. Patil
12	112	21:00-22:00	FRI	Applied Component	Dr. S. S. Patil
13	113	22:00-23:00	SAT	Applied Component	Dr. S. S. Patil
14	114	23:00-24:00	SUN	Applied Component	Dr. S. S. Patil



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READING YOUR TIME TABLE

8.00 am			
Day	Subject	Room	Teacher
MON	PSY	44	LD
	ECO (A)	41	APS
	SOC (B)	20E	PC

Locations of lecture rooms (LRs)

- **Ground Floor**-LRs 01, 02 and Seminar Room.
- **First Floor** -LRs 11 to 14 and MMR
- **Second Floor** - LRs 20A to 20G above General Office. LRs 22 to 27 (above Lending Library) and SCAVI
- **Third Floor** - LRs 31 to 38 above the Reference Library.
- **Fourth Floor** - LRs 41 to 44 Terrace Classrooms.


CREDITS COLLECTED

- **ACADEMIC**
 - FYBA – SEM I (21) + SEM II (21) = 42
 - SYBA - SEM III (24) + SEM IV (24) = 48
 - TYBA – SEM V (28) + SEM VI (28) = 56
- **NON ACADEMIC MANDATORY**
 - SIP - 2
 - ECC - 2
- **Total of 150 credits when you graduate three years hence.**

REQUEST FOR CHANGE IN SUBJECT COMBINATION AT FY.B.A.

- Form No : _____
 - Name : _____
Surname Name
 - Total Marks Obtained : _____ / out of _____
Percentage : _____
 - Original Combination Granted : _____
 - Combination Desired : _____
 - Date : _____
 - Signature of Student _____ Signature of the Vice-Principal _____
 - Change Granted _____
- Note : Please attach xerox copy of Class XII mark sheet




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Change of Subject

- Filling an application does not guarantee the change.
- Change is granted **as per merit, subject to availability.**
- Last Date to submit your application: 02/06/2019 till 12noon to Ms Delina in the General Office.
- Final list will be put up on the FY notice board or students will be personally informed by 05/06/2019.
- No request for change after 5th July.

DAILY MUST STOPS

• Class Notice Boards

(On the 1st floor between the Eco Dept and the Lending Library)

- Important notices from Principal /General Office/ University.
- Examination Schedule - CIA I, CIA II ,Additional exams, etc
- International Programs, Scholarships
- Deadlines, Opportunities and much more.....

• Digital Signages

• Department Notice Boards

Discipline Matters... (Refer Handbook)

- **Display of College Identity Card (IDC) :** On person in campus is compulsory.
- **If no IDC displayed :** Rs. 100/- penalty for first time offender.
After 5 offences Leaving Certificate.
- **Loss of IDC:** Procedure begins with registering loss with the Mumbai Police.
- **Food items consumption :** Only in Canteen premises, the 'Woods' and Students' Common Rooms.
- **Food Items consumption and carrying:** NOT ALLOWED any where else.
- **Mobiles:** Not to be used in class (unless instructed by teacher). To be kept on silent mode inside the bag and **NOT ON/UNDER DESK.**
- **Dress code :** Appropriate to enhance the academic atmosphere of the campus.


ATTENDANCE

- Expected 100%. But minimum 75% attendance is compulsory in Lectures (and Practicals) in each course and in each semester.
- Attendance below 75% in a course **will not be allowed to appear for end semester exam** for that course.
- Attendance Grades(AG) per course displayed on semester gradecards.

Attendance Range per course in %	100 to 95	< 95 to 90	< 90 to 85	< 85 to 80	< 80 to 75	< 75	#
AG	A+	A	B+	B	C	TNG*	D

* Terms Not Granted . # Debarred students who pass Additional Exams.




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Absence Record Form

STUDENT'S PROFILE		CLASS		SECTION	
Name	Roll No.	Class	Section	Teacher	Subject
Date of admission: _____					
Date of absence: _____					
Reason for absence: _____					
Signature of Student: _____					
Signature of Parent: _____					
Signature of Teacher: _____					
Signature of Principal: _____					

RECORD OF ABSENCE

- The College Absence Record Form is available at the **Hostel Receptionist**.
- Duly filled forms to be submitted to the **Hostel Receptionist** with a medical certificate in case of illness within 2 days of resuming classes.
- **Receipt** must be collected on submission and preserved for future reference, if required.
- Medical leave is within 25% and will not be considered as part of 75%.

Parents' Collaboration

- Read the college handbook.
- Attend annual Parent Teacher meetings.
- Check regularly attendance and performance of ward on the website.
- Ask for updates about performance /results after examinations (all papers shown to students of an exam).
- With prior appointment can meet the Principal / Vice Principals/ concerned teachers if required.

Office Timings

Mondays	: 10.30 a.m. to 12 noon
Tuesdays	: 12.30 p.m. to 2.00 p.m.
Wednesdays	: 12.30 noon to 2.00 p.m.
Thursdays	: NOT AVAILABLE
Fridays	: 9.40 a.m. to 11.00 a.m.
Saturdays	: 10.30 a.m. to 12.00 noon
Any other time by prior appointment.	



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Where the mind is without fear and the head is held high.
Where knowledge is free
Where the world has not yet been broken into fragments
By narrow domestic walls
Where words come out from the depth of truth.....
by Rabindranath Tagore

THANK YOU
ENJOY THIS EXPERIENCE



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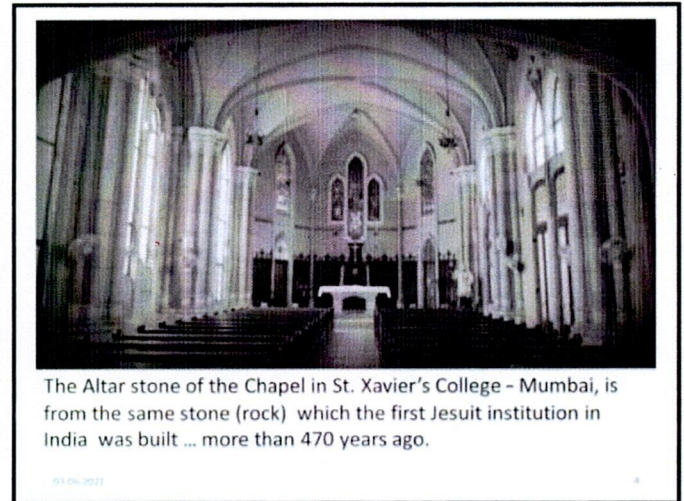
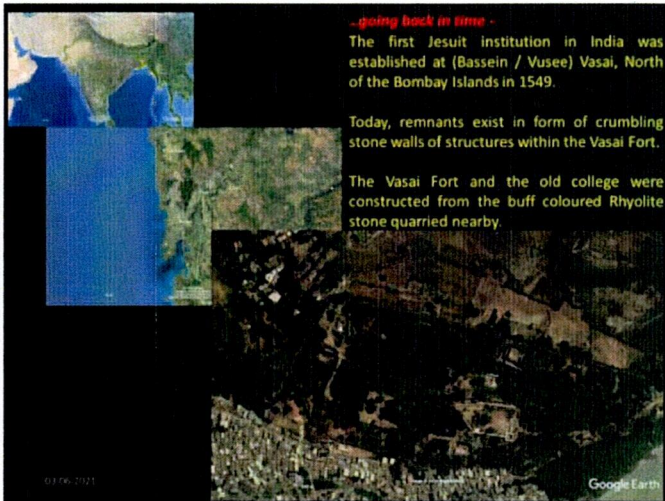


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A short documentary on the foundation and events of the last 150 years

— by Fr. Francis D'Mello. S.J.
Director, Xavier's Wellness Centre

05-06-2021

The Subject Combinations...

SUBJECT COMBINATIONS

1. Life-Chem-Phy
2. Life-Chem-Geo
3. Life-Chem-Bot
4. Micro-Chem-Phy
5. Micro-Chem-Zoo
6. Bot-Chem-Zoo
7. Chem-Phy-Math
8. Geo-Chem-Phy
9. Geo-Phy-Math
10. Math-Phy-Stats
11. Math-Stats-Eco

Divisions: Check noticeboard outside Physics Lab

☐ **PHYSICS**

Combination Nos.

01, 07 & 10. DIV:A

☐ **PHYSICS -**

04, 08 & 09. DIV:B

☐ **CHEMISTRY**

01,02,03,04 & 06 DIV:A

☐ **CHEMISTRY**

05, 07 & 08 DIV: BC

1. Life-Chem-Phy
2. Life-Chem-Geo
3. Life-Chem-Bot
4. Micro-Chem-Phy
5. Micro-Chem-Zoo
6. Bot-Chem-Zoo
7. Chem-Phy-Math
8. Geo-Chem-Phy
9. Geo-Phy-Math
10. Math-Phy-Stats
11. Math-Stats-Eco



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Divisions:

- **MATHEMATICS** – Combination Nos. 07
 DIV: B
- **MATHEMATICS** –09, 10 & 11
 DIV: C
- SPECIAL COURSE: 01, 02, 03, 04 & 05**
 Div: A
- SPECIAL COURSE : 06 & 07**
 Div: B
- SPECIAL COURSE :08, 09, 10 & 11**
 Div: C
- SPECIAL COURSE (SPC) : Environmental Studies

...understanding your daily schedule...

- The TIME TABLE... (the yellow sheet ☺)

Div	Class	Section	Time	Teacher	Room	Div	Class	Section	Time	Teacher	Room
MATH	A	01	11 AM	DR	101	MATH	B	02	11 AM	DR	101
		03	11 AM	DR	101			04	11 AM	DR	101
MATH	C	05	11 AM	DR	101	MATH	C	06	11 AM	DR	101
		07	11 AM	DR	101			08	11 AM	DR	101

Friday
 10.30
 to
 11.20
 Lectures

CHE	A	11	NB
CHE	BC	12	AA
MAT	C	31	RRK



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Locations of lecture rooms (LRs)

- **Fourth Floor:** LRs 41 to 44 - terrace classrooms.
- **Third Floor:** LRs 31 to 38 - above the reference library.
- **Second Floor:** 20A to 20G-above general office., LRs 22 to 27- above lending library, and SCAVI.
- **First Floor:** LRs 11,12,13,14 and MMR.
- **Ground Floor:** LRs 01, 02 & Seminar room.

ACADEMIC CREDITS

FYBSc – SEM I (21) + SEM II (21) = 42
SYBSc - SEM III (22) + SEM IV* (22) = 44
TYBSc – SEM V (30) + SEM VI (30) = 60

*Includes Cross Faculty Course :

Gandhian Studies, Indian Constitution, International Economics, Investment Portfolio Management,, Psychology of Relationships,... and more – 3 Credits.

NON ACADEMIC MANDATORY CREDITS

SIP - 2

ECC -2

Total is 150 credits when you graduate three years hence...

...requesting a change in your present subject combination...

REQUEST FOR CHANGE IN SUBJECT COMBINATION AT F.Y.B.A./B.Sc

Form No.: _____

Name: _____
Surname Name

Total Marks Obtained: _____/out of _____ Percentage: _____

Original Combination Granted: _____

Combination Desired: _____

Contact No. _____ Email Id. _____

Date: _____

Signature of the Student

Note: Please attach Xerox copy of Class XII mark sheet.

FOR OFFICE USE ONLY:

Change granted: _____

Date: _____

Signature of the Vice - Principal



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Change of Subject Combination

- ❑ Just application for the subject change – does not mean that you will get it...
- ❑ Life Science, Micro, – require min. 60%
- ❑ Change is granted as per merit, **subject to availability.**
- ❑ **Last Date to submit your application: Tuesday 2nd July 2019 till 3pm (in VP-SCI office). Final list will be displayed on the FY notice board on 5th July 2019.**
No change after 6th July.
- ❑ **Forms available today...**

Discipline matters ...

- ❑ Display of ID on Person **Compulsory**
- ❑ First time offender: Rs. 100/- Penalty, After 5 offences – Leaving certificate
- ❑ **Eatables allowed only in Canteen premises. FOOD ITEMS NOT ALLOWED IN FIRST QUAD AND I, II, III floors.**
- ❑ Mobiles to be kept on Vibrating Mode and to be used in emergency only.
- ❑ Before entering in college, ear-phones must be kept in the bag OR **penalty!**
- ❑ **Dress code...**

PROGRESSION OF SUBJECT COMBINATIONS

- three subjects in FY.eg. Geo-Chem-Phy.
- In the S.Y. – one subject is dropped.
 - eg. Geo-Chem-Phy can lead to –
 - Geo-Chem / Geo- Phy / Chem-Phy
- Choice/Admission to a specific subject at the SYBSc level and subsequently at the TYBSc level is dependent on availability of seats and based on merit.
- **A course backlog may deprive you of your choice of subject or seat in TY.**

RECORD OF ABSENCE

- Record of Absence Forms are available in the College HOSTEL office.
- Forms to be submitted to the Hostel Receptionist with a medical certificate / reports [in case of illness], and a receipt is to be collected. **THIS SICK LEAVE IS WITHIN 25% (and will not be considered as part of 75%)**



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RECORD OF ABSENCE

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ABSENCE RECORD

Form No. _____ Date: _____

Roll No. _____ Class: _____

Course Code: _____

Sl. No.	Day	Reason for Absence	Class Code	Page No. of Lecture Handout
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Signature of Student: _____
 Signature of Parent: _____
 Signature of Teacher: _____

ATTENDANCE

- Minimum 75% attendance in **Lectures** and **practicals** in each course in each semester
 - Certification of practical journals is mandatory in order to appear for the practical exams

ALL THOSE BELOW 75% AT THE END OF TERM WILL NOT BE ALLOWED TO APPEAR FOR SEMESTER-END EXAM.

ATTENDANCE

Attendance Range per course in %	100 to 95	< 95 to 90	< 90 to 85	< 85 to 80	< 80 to 75	< 75	#
AG	A+	A	B+	B	C	TNG*	D

Attendance Grades per course are displayed on semester grade cards.

...Rail Travel Student Concession

*Forms and process in LRs 22 & 23
Starts today: after this orientation*



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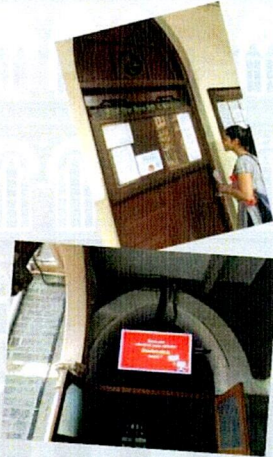


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...daily PIT STOPS...

Notice Boards...
(conventional & digital)

- FYBSc - subject choices
- Examination Schedule.
- University ordinances.
- International Programs.
- Scholarships.
- Deadlines.
- Opportunities
- Events...
- ...and your personal
@xaviers.edu.in email



Parents' Collaboration...

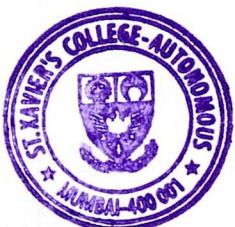
- ☐ Attending annual Parent Teacher meetings.
- ☐ Check attendance and performance on the college website.
- ☐ Ask for Updates about performance /results after examinations (all exam papers are shown to students).
- ☐ ...and you are welcome, with prior appointment, to meet the Principal / Vice Principal/ concerned teachers if required.

We Stand for:

*Academic Excellence,
Social Justice,
Equality of Opportunity,
Care for environment,
Respect for religious and moral values...*



...three years later...



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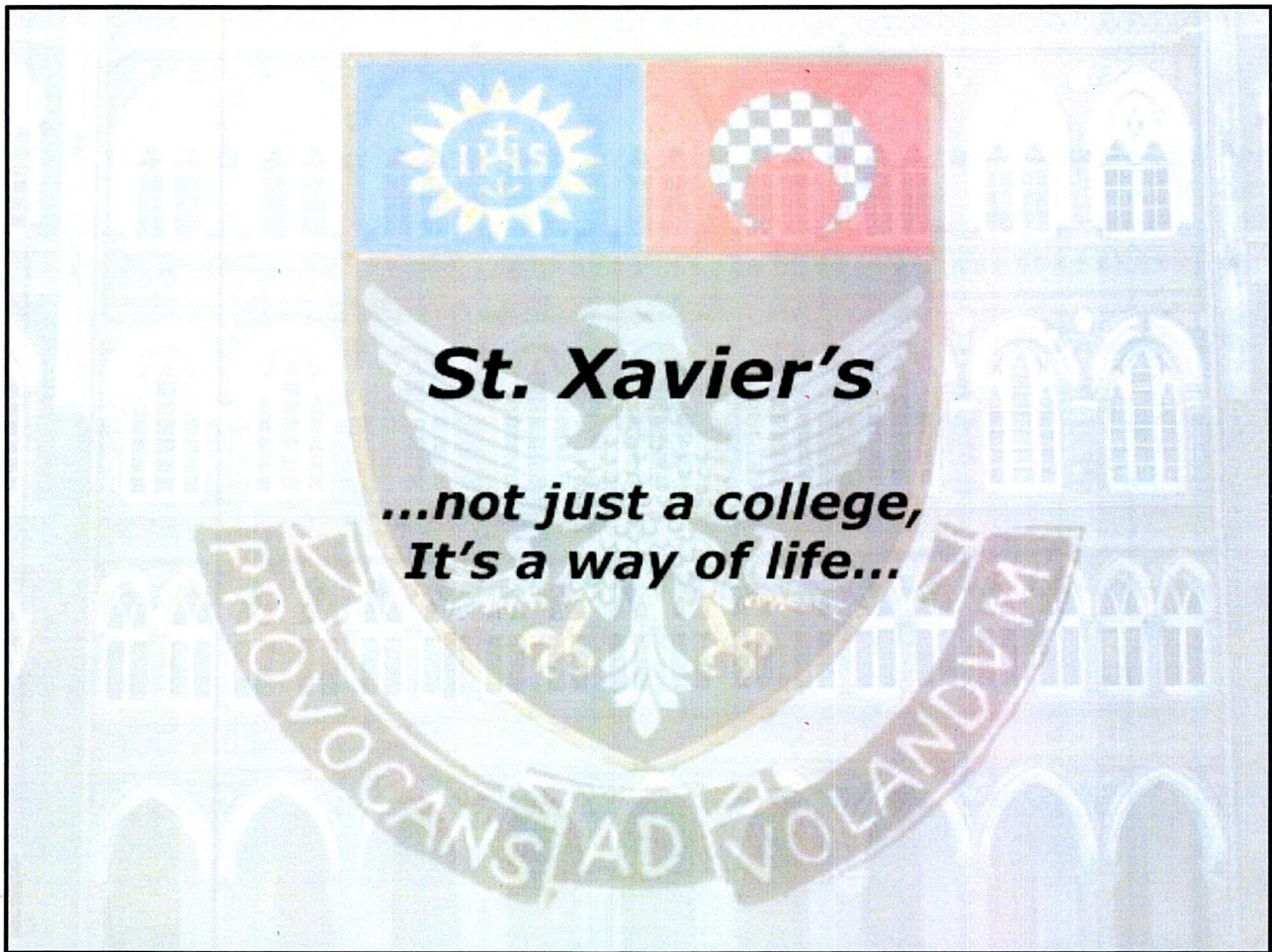


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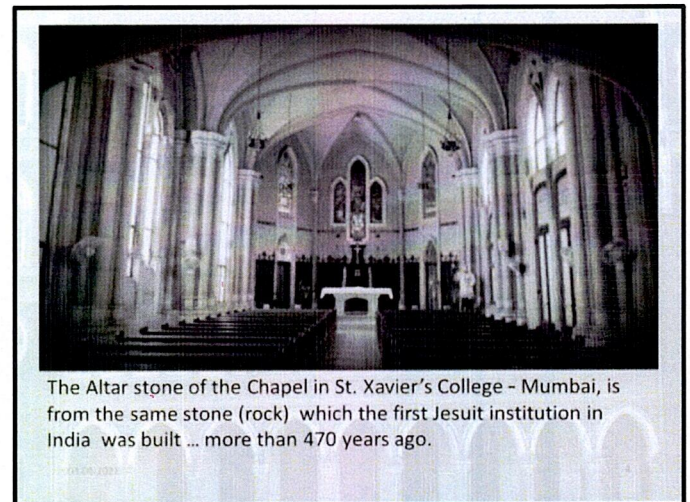
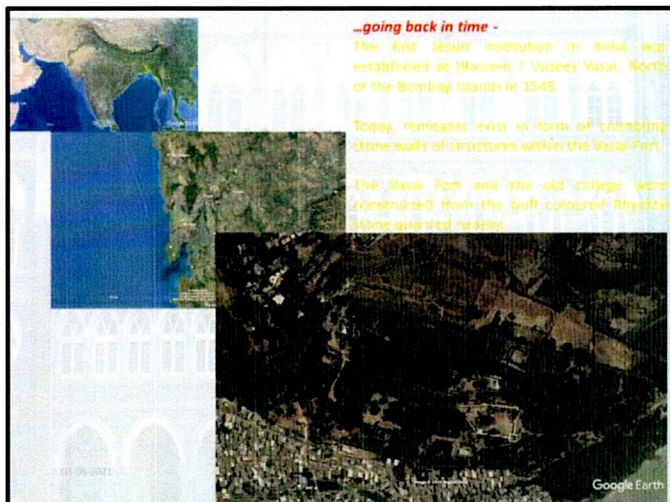
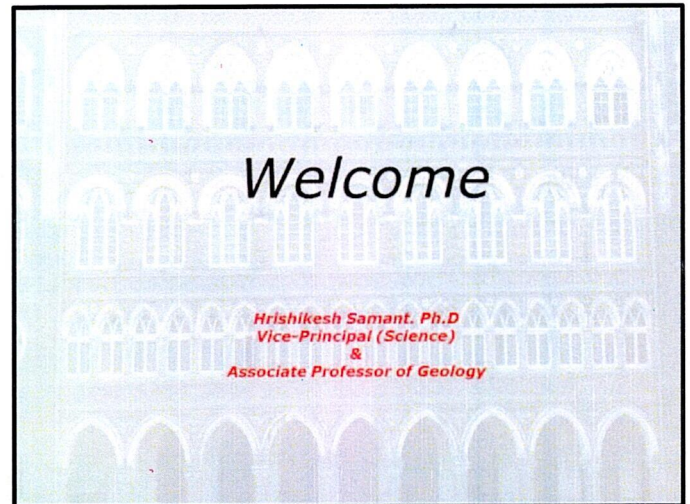


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2019 - 2020
POST GRADUATE ORIENTATION



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- by Fr. Francis D'Mello. S.J.
Director, Xavier's Wellness Centre

Welcome

Hrishikesh Samant, Ph.D
Vice-Principal (Science)
&
Associate Professor of Geology

M.A., M.Sc

1. M.A: (Aided) AIC, H & A
2. M.A: (Self Financed)
 - Public Policy
 - Psychology
3. M.Sc (Aided)
 - Botany
 - Geology
 - Life Sciences
 - Microbiology
4. M.Sc (Self financed)
 - Bio-Technology
 - Physics (Astrophysics)

Locations of lecture rooms (LRs)

(apart from the departmental lecture rooms)

- **Fourth Floor:** LR 41 to 44 - terrace classrooms.
- **Third Floor:** LR 31 to 38 - above the reference library.
- **Second Floor:** 20A to 20G - above general office., LR 22 to 27 - above lending library, and SCAVI.
- **First Floor:** LR 11, 12, 13, 14 and MMR.
- **Ground Floor:** LR 01, 02 & Seminar room.
- Hostel Block: 2nd Floor: LR 51, 52, 53
- 3rd Floor LR 61, 62, 63 & 64. 7th floor: LR 71



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ACADEMIC CREDITS (sem VII to X)

M.Sc – SEM 1 (24) + SEM 2 (24) = 48

SEM 3 (24) + SEM 4* (24) = 48

*Includes – Theory courses, Practical courses,
 Project/Dissertation.

M.A – SEM 1 (24) + SEM 2 (24) = 48

SEM 3 (24) + SEM 4 (24) = 48

M.PP – SEM 1 (20) + SEM 2 (20) = 40

SEM 3 (24) + SEM 4* (32) = 56

Total is 96 credits when you graduate two years hence...

Discipline matters ...

- Display of ID on Person **Compulsory**
- First time offender: Rs. 100/- Penalty, After 5 offences – Leaving certificate
- Eatables allowed only in Canteen premises. **FOOD ITEMS NOT ALLOWED IN FIRST QUAD AND I, II, III fl.**
- Mobiles to be kept on Vibrating Mode and to be used in emergency only.
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- Dress code...**

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RECORD OF ABSENCE

ST. XAVIER'S COLLEGE, AUTONOMOUS, MUMBAI
 ABSENCE RECORD

Form No. _____ Date No. _____

F.Y./S.Y./T.Y./P.G./P.H. Phone No. _____ Roll No. _____

Name of Student: _____ Class: _____ Roll No. _____

Period of Absence: From _____ To _____ Total Number of Days Absent: _____

Days _____

Only Cases Code to be filled in Grid Below

Category	Timing	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Reason for Absence: _____

Discipline involved: _____ Mark of Certificate: _____ Yes/No _____ Any Other Reason: _____

Date: _____ Student's Signature: _____ Parent's Signature: _____ Hostel Receptionist's Signature: _____ Principal's Signature: _____

Remarks: _____

Signature of Student: _____

Signature of Hostel Receptionist: _____

Signature of Principal: _____



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ATTENDANCE

- Minimum 75% attendance in **Lectures** and **practicals** in each course in each semester
 - Certification of practical journals is mandatory in order to appear for the practical exams

ALL THOSE BELOW 75% AT THE END OF TERM WILL NOT BE ALLOWED TO APPEAR FOR SEMESTER-END EXAM.

ATTENDANCE

Attendance Range per course in %	100 to 95	< 95 to 90	< 90 to 85	< 85 to 80	< 80 to 75	< 75	#
AG	A+	A	B+	B	C	TNG*	D

Attendance Grades per course are displayed on semester grade cards.

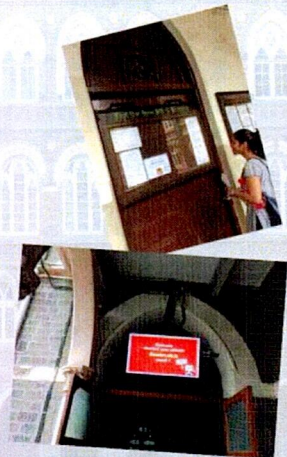
...Rail Travel Student Concession

Forms and process :
Railway concession counter
(1st floor, near Treasurers office)
Starts today: after this orientation

...daily PIT STOPS...

Notice Boards...
(conventional & digital)

- Examination Schedule.
- University ordinances.
- International Programs.
- Scholarships.
- Deadlines.
- Opportunities
- Events...
- ...and your personal @xaviers.edu.in email



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ST. XAVIER'S COLLEGE

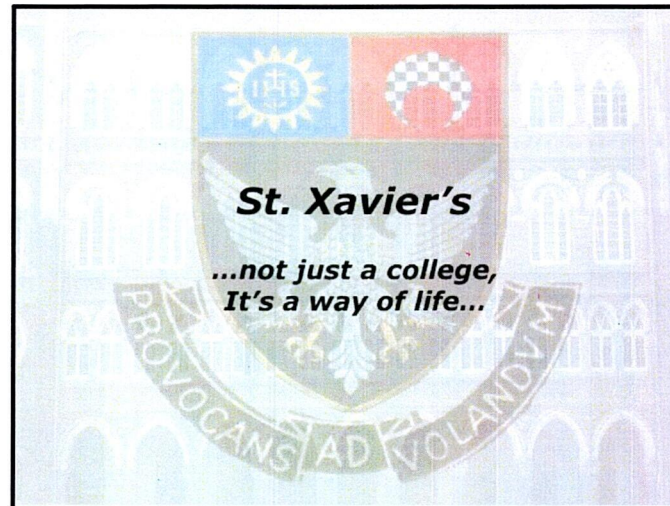
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We Stand for:

Academic Excellence, Social Justice,
Equality of Opportunity, Care for
environment, Respect for religious
and moral values...



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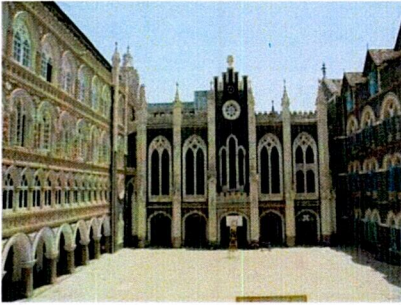


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2018 - 2019
F.Y.B.A. ORIENTATION



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F.Y.B.A. ORIENTATION
20-07-2018

**WARM WELCOME TO ALL OF YOU
TO
ST. XAVIER'S COLLEGE (AUTONOMOUS),
MUMBAI**

**NOT JUST A COLLEGE
BUT A WAY OF LIFE**

Annapurna. S
Associate Professor (Dept of Statistics)
Vice Principal (Arts)

OPTIONS CHOSEN

GROUP A	GROUP B	GROUP C
Economics (A)	Ancient Indian Culture (AIC)	History
Political Science	English	Economics (B)
Psychology	Sociology (A)	Statistics
Sociology (B)	Commerce	Anthropology
		French
		Hindi

SIX courses at FYBA

1. **Three main subjects** (any one subject from each of the 3 groups A, B, C) - One course each per semester
2. **Effective English Skills**
3. **French / Hindi (compulsory) or Library Science***
4. **SPC (Special Course)**
 - SEMESTER I: Giving Voice to Values
 - SEMESTER II: Environmental Studies

* Only for Students With Disabilities.



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At SYBA - Eight Courses

- Three main subjects continue each of two courses/sem.
- SPC Semester III –Human Rights.
- SPC Semester IV-Cross Faculty Course.
 - The Art of Mathematics , Web Designing
 - Secret Lives of Animals , Descriptive Statistics
 - Infectious Diseases, Nutrition & Reproductive Health
 - Physics beyond Astronomy , Garden Art etc
- Applied Component per sem.
 - Basics of Indian Law, Direct and Indirect Taxation
 - Media Studies and Cinema, Investment Analysis
 - Psychology of Adjustment, Leisure Studies

Finally at TYBA : Specialize with 6 courses

- **Single subject Major** : 4 courses every semester
 AIC / Economics / English / History /
 Political Science/ Psychology/ Sociology
- **Or Double Majors in:** 2 courses per subject every sem
 Eco with Stats / Comm / Socio / Psych
 Psych with Anthro / Socio / Eng
 Socio with Anthro.
- **And Applied Component**
- **No Single Major in Hindi, French, Stats, Anthro & Commerce**

At TY choice of Major/s

- Decision at end of Semester IV
- Solely by merit (corresponding subject marks of all 4 semesters considered)
- Based on availability of seats.

So work hard and work smart towards your goal.

The Time-Table



Handwritten signature of the Principal

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READING YOUR TIME TABLE

8am Day	Subject	Div	Room	Teacher
MON	PSY		20E	LD
	ECO	A	41	AM
	SOC	B	01	GS

MASTERING YOUR TIME TABLE

FRI	9.40			11.20
				ANT 20G RR
EES	A	44	RLG	FRA 35 ALP
FRE	BC	42	ALP	HIA 13 BU
HIN	BC	20D	BU	HIS 31 AJ
				STA PR 44 ANN

Locations of lecture rooms (LRs)

- **Ground Floor**-LRs 01,02 and Seminar Room.
- **First Floor** -LRs 11 to 14 and MMR
- **Second Floor** - LRs 20A to 20G above General Office. LRs 22 to 27 (above Lending Library) and SCAVI
- **Third Floor** - LRs 31 to 38 above the Reference Library.
- **Fourth Floor** - LRs 41 to 44 Terrace Classrooms.

CREDITS COLLECTED

- **ACADEMIC**
 - FYBA - SEM I (21) + SEM II (21) = 42
 - SYBA - SEM III (24) + SEM IV (24) = 48
 - TYBA - SEM V (28) + SEM VI (28) = 56
- **NON ACADEMIC MANDATORY**
 - SIP - 2
 - ECC - 2
- **Total is 150 credits when you graduate three years hence**



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**REQUEST FOR CHANGE IN SUBJECT
COMBINATION AT F.Y.B.A.**

- Form No : _____
- Name : _____
Surname Name
- Total Marks Obtained : _____ / out of _____
Percentage : _____
- Original Combination Granted : _____
- Combination Desired : _____
- Date : _____

- Signature of Student _____ Signature of the Vice-Principal _____
- Change Granted _____

Note : Please attach xerox copy of Class XII mark sheet

Change of Subject

- Filling an application for the subject change : Does not guarantee you would get it.
- Change is granted **as per merit subject to availability.**
- Last Date to submit your application: 27/07/2018 till 12noon (in VP-Arts office).
- Final list will be put up on the FY notice board or students will be personally informed within a week (by 03/08/2018).
- No request for change after 27th July 2018 will be entertained.

DAILY MUST STOPS

- **Class Notice Boards** (On the 1st floor between the Eco Dept and the Lending Library)
 - FYBA - subject choices.
 - Examination Schedule - CIA I, CIA II, Additional exams, etc
 - International Programs, Scholarships
 - Deadlines, Opportunities and much more.....
- **Digital Signages**
- **Department Notice Boards**

Discipline Matters (Handbook Pgs. 119-122)

- **Display of College Identity Card (IDC)** : On person in campus is compulsory.
- **If no IDC displayed** : Rs. 100/- fine by Principal or VPs. (for SBF)
- **Loss of IDC** : Procedure begins with registering loss with the Mumbai Police. (Refer Handbook-Pg119.)
- **Food items consumption** : Only in Canteen premises, the 'Woods' and Students' Common Rooms.
- **Food Items consumption and carrying** : NOT ALLOWED any where else.
- **Mobiles** : Not to be used in class (unless instructed by teacher). To be kept on silent mode inside the bag and **NOT ON/UNDER DESK.**
- **Dress code** : Appropriate to enhance the academic atmosphere of the campus.



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ATTENDANCE

- Expected 100%. But minimum 75% attendance is compulsory in Lectures (and Practicals) in each course and in each semester.
- Attendance below 75% in a course will not be allowed to appear for end semester exam for that course.
- Attendance Grades(AG) per course displayed in semester marksheet.

Attendance Range per course in %	100 to 95	< 95 to 90	< 90 to 85	< 85 to 80	< 80 to 75	< 75	#
AG	A+	A	B+	B	C	TNG*	D

* Terms Not Granted , # Debarred students who pass Additional Exams.

Absence Record Form

RECORD OF ABSENCE

- The College Absence Record Form is available at the **Hostel Reception**.
- Duly filled forms to be submitted to the **Hostel Receptionist** with a medical certificate (in case of illness) and a letter from the Parent (in all cases) within 2 days of resuming classes.
- **Receipt** to be collected on submission and preserved for future reference, if required.
- Medical leave is within 25% (and will not be considered as part of 75%)

Parents' Collaboration (Pg 39)

- Attending annual Parent Teacher meetings.
- Checking of attendance and performance on the website.
- Updating about performance /results after examinations (all papers shown to students of an exam).
- With prior appointment meeting the Principal / Vice Principals/ concerned teachers if required.



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Office Timings

Mondays	: 10.30 a.m. to 11.30 a.m.
Tuesdays	: 9.40 a.m. to 11.00 a.m.
Wednesdays	: 9.40 a.m. to 11.40 a.m.
Thursdays	: NOT AVAILABLE
Fridays	: 9.40 a.m. to 11.00 a.m.
Saturdays	: 10.30 a.m. to 12.00 noon

Any other time by prior appointment.

ST. XAVIER'S- An Academic Community Why 'Not Just A College'

- With **Knowledge** as our foundation.
- And the four strong pillars of -**Academic Excellence, Social Justice, Equal Opportunity to all** and **Respect for religious and moral values.**
- Where scholars (both teachers and students) meet, communicate , evaluate, discuss and understand.

ST. XAVIER'S- An Academic Community Why 'Not Just A College'

- Creating an atmosphere conducive to **learning, critical thinking and accurate expression.**
- Challenging each one of us to soar to great heights .
- As we step into our **150th** year (founded in 1869) we welcome you to be part of this glorious heritage.

Where the mind is without fear and the head is held high.
Where knowledge is free
Where the world has not yet been broken into fragments
By narrow domestic walls
Where words come out from the depth of truth.....
by Rabindranath Tagore

THANK YOU
ENJOY THIS EXPERIENCE



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2018 - 2019
F.Y.B.Sc. ORIENTATION



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SUBJECT COMBINATIONS

1. Life-Chem-Phy
2. Life-Chem-Geo
3. Life-Chem-Bot
4. Micro-Chem-Phy
5. Micro-Chem-Zoo
6. Bot-Chem-Zoo
7. Chem-Phy-Math
8. Geo-Chem-Phy
9. Geo-Phy-Math
10. Math-Phy-Stats
11. Math-Stats-Eco

Divisions:

☐ **PHYSICS**
Combination Nos.
01, 07 & 10. **DIV:A**

☐ **PHYSICS** -
04, 08 & 09. **DIV:B**

☐ **CHEMISTRY**
01,02,03,04 & 06 **DIV:A**

☐ **CHEMISTRY**
05, 07 & 08 **DIV: BC**

1. Life-Chem-Phy
2. Life-Chem-Geo
3. Life-Chem-Bot
4. Micro-Chem-Phy
5. Micro-Chem-Zoo
6. Bot-Chem-Zoo
7. Chem-Phy-Math
8. Geo-Chem-Phy
9. Geo-Phy-Math
10. Math-Phy-Stats
11. Math-Stats-Eco

Divisions:

- **MATHEMATICS** - Combination Nos. 07
DIV: B
- **MATHEMATICS** -09, 10 & 11
DIV: C

SPECIAL COURSE: 01, 02, 03, 04 & 05
Div: A

SPECIAL COURSE : 06 & 07
Div: B

SPECIAL COURSE :08, 09, 10 & 11
Div: C

■ SPECIAL COURSE (SPC) : Environmental Studies

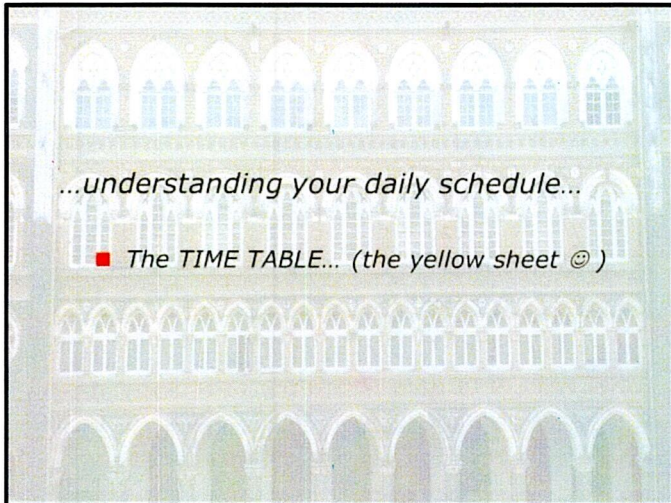


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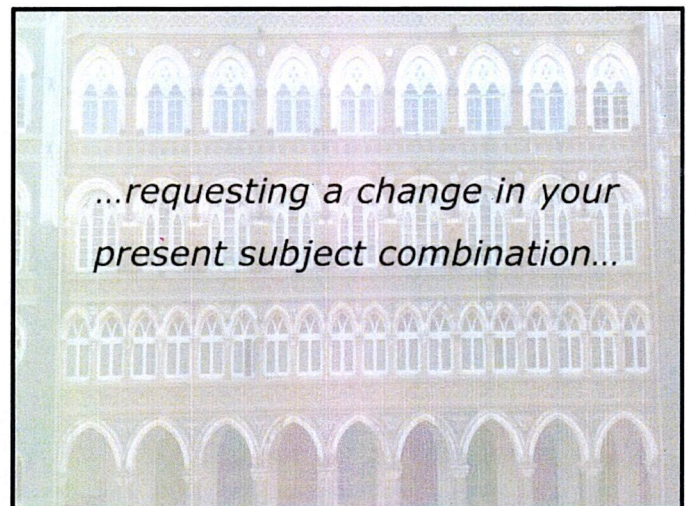


F.Y.B.Sc.
W.E.F. 03/07/2017

St. Xavier's College, Mumbai - FYBSC Time Table 2017-2018

9:30-11:00	11:00-12:30	12:30-2:00	2:00-3:30	3:30-5:00	5:00-6:30	6:30-8:00	8:00-9:30
NEW STD MAT A 11 000 CMC MC 12 000 MAT C 12 000 MAT C 24 000 PMT A 11 270 PMT B 12 000 PMT C 12 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000	A 11 000 B 11 000 C 11 000 D 11 000 E 11 000 F 11 000 G 11 000 H 11 000 I 11 000 J 11 000 K 11 000 L 11 000 M 11 000 N 11 000 O 11 000 P 11 000 Q 11 000 R 11 000 S 11 000 T 11 000 U 11 000 V 11 000 W 11 000 X 11 000 Y 11 000 Z 11 000

- Locations of lecture rooms (LRs)
- **Fourth Floor:** LRs 41 to 44 - terrace classrooms.
 - **Third Floor:** LRs 31 to 38 - above the reference library.
 - **Second Floor:** 20A to 20G-above general office., LRs 22 to 27- above lending library, and SCAVI.
 - **First Floor:** LRs 11,12,13,14 and MMR.
 - **Ground Floor:** LRs 01, 02 & Seminar room.



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REQUEST FOR CHANGE IN SUBJECT COMBINATION AT F.Y.B.A./B.Sc

Form No.: _____

Name: _____
Surname Name

Total Marks Obtained: _____ / out of _____ Percentage: _____

Original Combination Granted: _____

Combination Desired: _____

Contact No. _____ Email Id. _____

Date: _____ Signature of the Student

Note: Please attach Xerox copy of Class XII mark sheet.
FOR OFFICE USE ONLY:

Change granted: _____

Date: _____ Signature of the Vice - Principal


Change of Subject Combination

- Just application for the subject change – does not mean that you will get it...
- Life Science, Micro, Stats – require min. 75%
- Change is granted as per merit, **subject to availability.**
- Last Date to submit your application: Friday 6th July 2018 till 3pm (in VP-SCI office). Final list will be displayed on the FY notice board on 9/7/18. No change after 9th July.**
- Forms available today...**

...daily PIT STOPS...

Notice Boards...
(conventional & digital)

- FYBSc - subject choices
- Examination Schedule.
- University ordinances.
- International Programs.
- Scholarships.
- Deadlines.
- Opportunities
- Events...
- ...and your personal @xaviers.edu.in email



Discipline matters ...

- Display of ID on Person **Compulsory**
- First time offender: Rs. 200/- Penalty, After 5 offences – Leaving certificate
- Eatables allowed only in Canteen premises. FOOD ITEMS NOT ALLOWED IN FIRST QUAD AND I, II, III fl.**
- Mobiles to be kept on Vibrating Mode and to be used in emergency only.
- Before entering in college, ear-phones must be kept in the bag OR **penalty!**



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PROGRESSION OF SUBJECT COMBINATIONS

- three subjects in FY. eg. Geo-Chem-Phy.
- In the S.Y. – one subject is dropped.
 - eg. Geo-Chem-Phy can lead to –
 - Geo-Chem / Geo- Phy / Chem-Phy
 - Micro-Chem-Phy/Zoo Micro-Chem
- Choice/Admission to a specific subject at the SYBSc level and subsequently at the TYBSc level is dependent on availability of seats and based on merit.
- A course backlog may deprive you of your choice of subject or seat in TY.

RECORD OF ABSENCE

- Record of Absence Forms are available in the College HOSTEL office.
- Forms to be submitted to the Hostel Receptionist with a medical certificate / reports [in case of illness] or a letter from the parent [in all other cases], and a receipt is to be collected. **THIS SICK LEAVE IS WITHIN 25% (and will not be considered as part of 75%)**

ATTENDANCE

- Minimum 75% attendance in **Lectures** and **practicals** in each course in each semester
- Certification of practical journals is mandatory in order to appear for the practical exams

ALL THOSE BELOW 75% AT THE END OF TERM WILL NOT BE ALLOWED TO APPEAR FOR SEMESTER-END EXAM.

...Rail Travel Student Concession

*Forms and process in LRs 22 & 23
Starts today: after this orientation*



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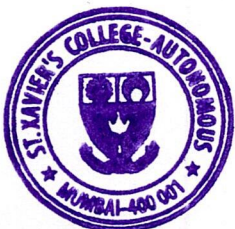
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Academic Excellence, Social Justice,
Equality of Opportunity, Care for
environment, Respect for religious
and moral values.....



Xavier's
*...not just a college,
It's a way of life...*



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2018 - 2019
POST GRADUATE ORIENTATION



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Post Graduate
Student's Orientation
- July 2018

Hrishikesh Samant, Ph.D
Vice-Principal (Science)
&
Associate Professor of Geology

M.A., M.Sc

1. M.A: (Aided) AIC, H & A
2. M.A: (Self Financed)
 - Public Policy
 - Psychology
3. M.Sc (Aided)
 - Botany
 - Geology
 - Life Sciences
 - Microbiology
4. M.Sc (Self financed)
 - Bio-Technology
 - Physics (Astrophysics)

Locations of lecture rooms (LRs)

(apart from the departmental lecture rooms)

- **Fourth Floor:** LRs 41 to 44 - terrace classrooms.
- **Third Floor:** LRs 31 to 38 - above the reference library.
- **Second Floor:** 20A to 20G-above general office., LRs 22 to 27- above lending library, and SCAVI.
- **First Floor:** LRs 11,12,13,14 and MMR.
- **Ground Floor:** LRs 01, 02 & Seminar room.
- Hostel Block: 2nd Floor: LR 51,52,53
- 3rd Floor LR 61,62,63 &64. 7th floor: LR 71

ACADEMIC CREDITS (sem VII to X)

M.Sc – SEM 1 (24) + SEM 2 (24) = 48
SEM 3 (24) + SEM 4* (24) = 48

*Includes – Theory courses, Practical courses,
Project/Dissertation.

M.A – SEM 1 (24) + SEM 2 (24) = 48
SEM 3 (24) + SEM 4 (24) = 48

M.PP – SEM 1 (20) + SEM 2 (20) = 40
SEM 3 (24) + SEM 4* (32) = 56

Total is 96 credits when you graduate two years hence...



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Discipline matters ...

- Display of ID on Person **Compulsory**
- First time offender: Rs. 100/- Penalty, After 5 offences – Leaving certificate
- Eatables allowed only in Canteen premises. FOOD ITEMS NOT ALLOWED IN FIRST QUAD AND I, II, III fl.**
- Mobiles to be kept on Vibrating Mode and to be used in emergency only.
- Before entering in college, ear-phones must be kept in the bag OR **penalty!**
- Dress code...**

RECORD OF ABSENCE

- Record of Absence Forms are available in the College HOSTEL office.
- Forms to be submitted to the Hostel Receptionist with a medical certificate / reports [in case of illness] or a letter from the parent [in all other cases], and a receipt is to be collected. **THIS SICK LEAVE IS WITHIN 25% (and will not be considered as part of 75%)**

RECORD OF ABSENCE

ST. XAVIER'S COLLEGE - AUTONOMOUS, MUMBAI
 ABSENCE RECORD

Form No. _____ Page No. _____

Roll No. _____ Phone No. _____

Name of Student	Class	Roll No.	Number	Course Code	Total No. of Lectures/Practicals	Days	Remarks (To be filled by Student)
			1				Absent (To be filled by Student) Reason: _____ Date: _____ Please attach necessary supporting documents for your absence. For Official Purpose Only
			2				
			3				
			4				
			5				
			6				
			7				
			8				
			9				
			10				

Signature of Student _____
 Signature of Parent _____
 Signature of Hostel Receptionist _____
 Signature of Principal _____

ATTENDANCE

- Minimum 75% attendance in **Lectures** and **practicals** in each course in each semester
 - Certification of practical journals is mandatory in order to appear for the practical exams

ALL THOSE BELOW 75% AT THE END OF TERM WILL NOT BE ALLOWED TO APPEAR FOR SEMESTER-END EXAM.



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ATTENDANCE

Attendance Range per course in %	100 to 95	< 95 to 90	< 90 to 85	< 85 to 80	< 80 to 75	< 75	#
AG	A+	A	B+	B	C	TNG*	D

Attendance Grades per course are displayed on semester grade cards.

...Rail Travel Student Concession

Forms and process :
Railway concession counter
(1st floor, near Treasurers office)
Starts today: after this orientation

...daily PIT STOPS...

Notice Boards...
 (conventional & digital)

- Examination Schedule.
- University ordinances.
- International Programs.
- Scholarships.
- Deadlines.
- Opportunities
- Events...
- ...and your personal @xaviers.edu.in email



We Stand for:

Academic Excellence, Social Justice, Equality of Opportunity, Care for environment, Respect for religious and moral values...



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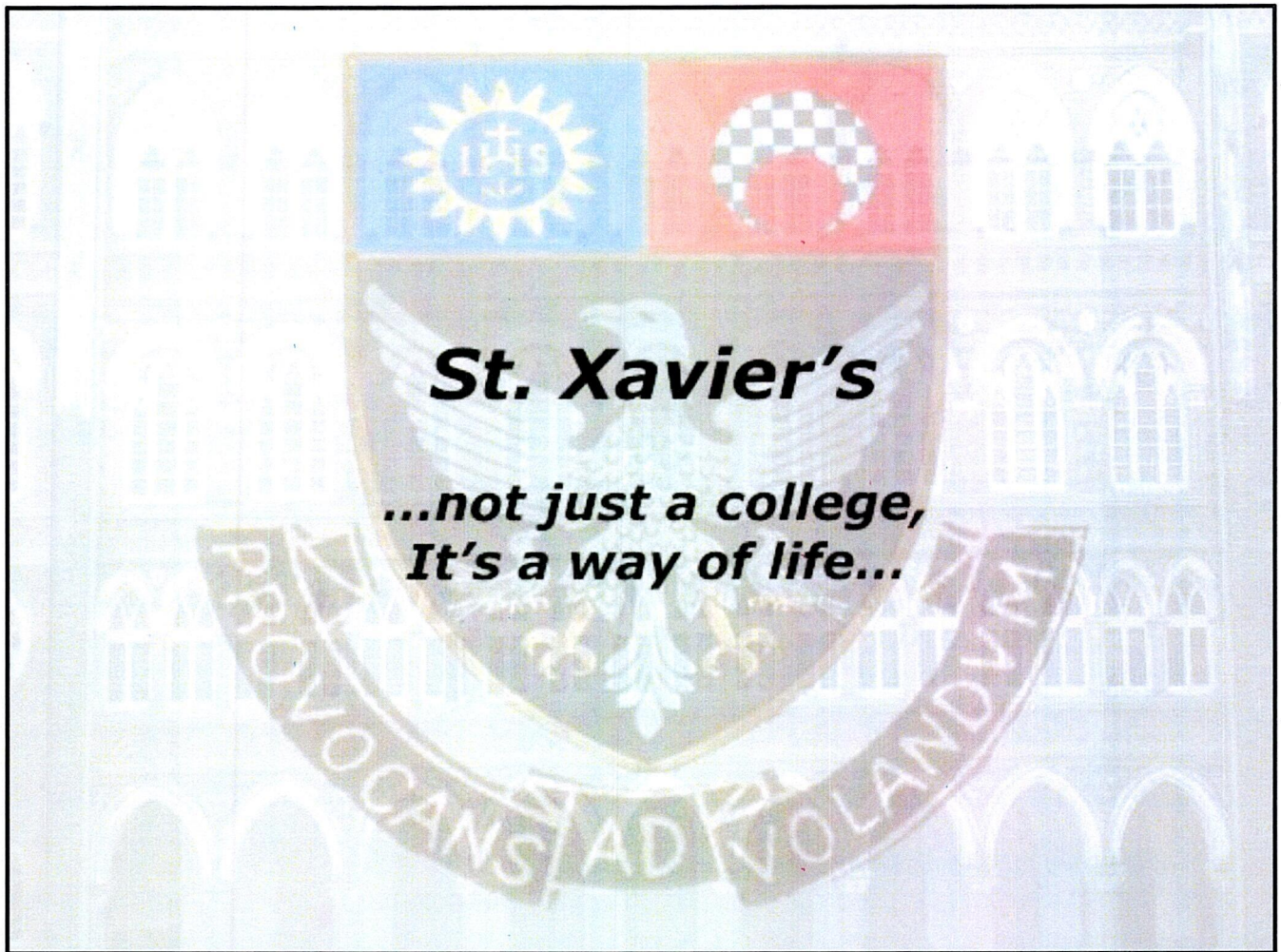


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2017 - 2018
F.Y.B.A. ORIENTATION



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VISION -MISSION

- INNOVATION-
- INTEGRATION
- INCLUSION

OPTIONS CHOSEN

GROUP A	GROUP B	GROUP C
Economics (A)	Ancient Indian Culture (AIC)	History
Political Science	English	Economics (B)
Psychology	Sociology (A)	Statistics
Sociology (B)	Commerce	Anthropology
		French
		Hindi

SIX courses at FYBA

- THREE main subjects (any one subject from each of the 3 groups A, B, C respectively) – One course each.
- Effective English Skills.
- French / Hindi (compulsory)
- SPC (Special Course)
 - SEMESTER I: Environmental Studies
 - SEMESTER II: Giving Voice to Values





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And at SYBA

- THREE main subjects continue – Two courses each.
- SPC Sem III –Human Rights.
- SPC Sem IV-Cross Faculty Course.
- Applied Component.

At TYBA

- At TY major in a single subject with AIC / Economics / English / History/Psychology/Sociology.
- Or double major in – Eco with Stats /Comm/ Socio/ Psych Socio with Anthro/

At TY choice of major/s.

- Decision at end of Semester IV.
- Solely by merit.
- Based on availability of seats.

So work hard and work smart towards your goal.

READING YOUR TIME TABLE

Day	8am			Teacher
	Subject	Div	Room	
THU	PSY		20B	LD
	ECO	A	20D	AM
	SOC	B	20A	PC



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TIME TABLE

FRI 9.40	11.20
EES A 20A PM	FRA 35 ALP
FRE BC 20B ALP	HIA 36 AD
HIN BC 20C AD	HIS 44 FD
	STA PR 41 MF

Locations of lecture rooms (LRs)

- ~~Ground Floor-LRs 01,02 and seminar room~~
- First Floor LRs 11 to 14 and MMR
- Second Floor LRs 20A to 20G above general office. LRs 22 to 27 above lending library and SCAVI
- Third Floor LRs 31 to 38 above the reference library.
- Fourth Floor LRs 41 to 44 terrace classrooms)

REQUEST FOR CHANGE IN SUBJECT COMBINATION AT F.Y.B.A.


- Form No : _____
- Name : _____
Surname Name
- Total Marks Obtained : _____ / out of _____
Percentage : _____
- Original Combination Granted : _____
- Combination Desired : _____
- Date : _____
- Signature of Student _____ Signature of the Vice-Principal _____
- Change Granted _____

Note : Please attach xerox copy of Class XII mark sheet

Change of Subject

- Just application for the subject change - does not guarantee you would get it.
- Change is granted as per merit **subject to availability.**
- Last Date to submit your application: 4/7/17 till 3pm (in VP-Arts office)**
- Final list will be put up on the FY notice board 8/7/17 at 4pm.**
- No change after the 10th of July.**




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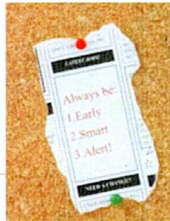
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DAILY MUST STOPS

Notice Boards (On the 1st floor between the Eco dept and the Lending Library)

- FYBA - subject choices, Examination Schedule
- Additional exams, CIA I, CIA II, etc
- International Programs
- Scholarships
- Deadlines
- Opportunities

Digital Signages.



Discipline matters ...

- Display of College Identity Card (IDC) on Person in campus is **Compulsory**.
- If no IDC displayed : Rs. 100/- Fine (for SBF)
- Loss of ID (follow process outlined in the handbook-Pg119.)
- FOOD ITEMS Consumption -ONLY in Canteen premises and Students' Common Rooms.**
- FOOD ITEMS Consumption NOT ALLOWED any where else.**
- Mobiles not to be used in class (unless instructed by the teacher) and to be kept on silent mode.

ATTENDANCE

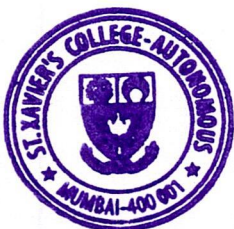
- Expected 100%. But minimum 75% attendance in **Lectures** (and Practicals) in each course and in each semester.

ALL THOSE BELOW 75% AT THE END OF THE SEMESTER WILL NOT BE ALLOWED TO APPEAR FOR END SEMESTER EXAM FOR THAT COURSE.



RECORD OF ABSENCE

- Record of Absence Forms available at the hostel reception.
- Forms to be submitted to the hostel receptionist and receipt collected with a medical certificate [in case of illness] or a letter from the parent [in all other cases] within 2 days.
- **THIS SICK LEAVE IS WITHIN 25% (and will not be considered as part of 75%)**



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Attendance Grades

- ❑ Will be displayed in every semester marklist for each course and on consolidated marklist.

OFFICE TIMINGS

MON	10.30-11am
TUE	9.40-11am.
WED	9.40-11am
THU	10.00-11.30am
FRI	9.40-11.20am
SAT	10.30-11.10am

At any other time - by prior appointment

Parent Collaboration

Provocans Ad Volandum..

RISE UP
AND BE THE BEST
YOU CAN BE
BECAUSE
YOUR
WORLD IS
WAITING FOR YOU.





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2017 - 2018
F.Y.B.Sc. ORIENTATION



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**SUBJECT
COMBINATIONS**

1. Life-Chem-Phy
2. Life-Chem-Geo
3. Life-Chem-Bot
4. Micro-Chem-Phy
5. Micro-Chem-Zoo
6. Bot-Chem-Zoo
7. Chem-Phy-Math
8. Geo-Chem-Phy
9. Geo-Phy-Math
10. Math-Phy-Stats
11. Math-Stats-Eco

Divisions:

<p>☐ PHYSICS Combination Nos. 01, 07 & 10. DIV:A</p> <p>☐ PHYSICS - 04, 08 & 09. DIV:B</p> <p>☐ CHEMISTRY 01,02,03,04 & 06 DIV:A</p> <p>☐ CHEMISTRY 05, 07 & 08 DIV: BC</p>	<ol style="list-style-type: none"> 1. Life-Chem-Phy 2. Life-Chem-Geo 3. Life-Chem-Bot 4. Micro-Chem-Phy 5. Micro-Chem-Zoo 6. Bot-Chem-Zoo 7. Chem-Phy-Math 8. Geo-Chem-Phy 9. Geo-Phy-Math 10. Math-Phy-Stats 11. Math-Stats-Eco
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Divisions:

- **MATHEMATICS** - Combination Nos. **07**
DIV: B
- **MATHEMATICS** -09, 10 & 11
DIV: C

SPECIAL COURSE: 01, 02, 03, 04 & 05
Div: A

SPECIAL COURSE : 06 & 07
Div: B

SPECIAL COURSE :08, 09, 10 & 11
Div: C

■ SPECIAL COURSE (SPC) : Environmental Studies

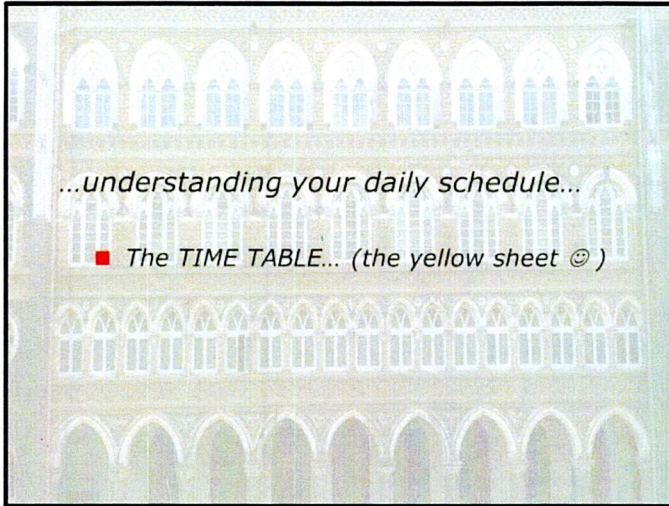


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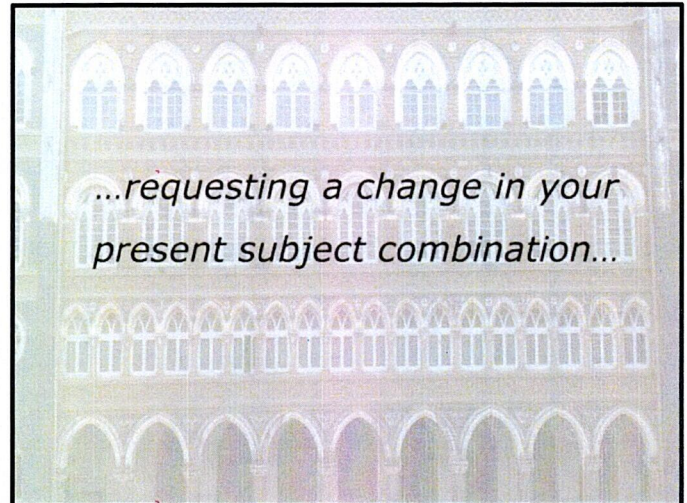
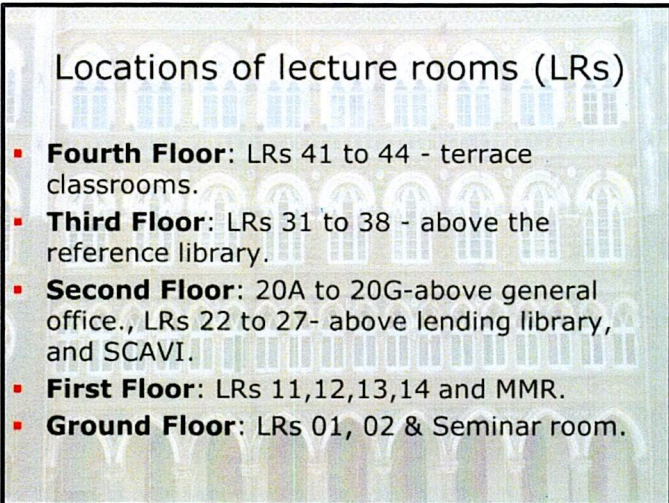
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F.Y.B.Sc.
W.E.F. 03/07/2017

St. Xavier's College, Mumbai - FYBC Time Table 2017-2018

Sl. No.	1.00	2.00	3.00	4.00	5.00	6.00	7.00	8.00	9.00
1	PHY	PHY	PHY	PHY	PHY	PHY	PHY	PHY	PHY
2	CHE	CHE	CHE	CHE	CHE	CHE	CHE	CHE	CHE
3	MAT	MAT	MAT	MAT	MAT	MAT	MAT	MAT	MAT
4	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH
5



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REQUEST FOR CHANGE IN SUBJECT COMBINATION AT F.Y.B.A./B.Sc

Form No.: _____

Name : _____
Surname Name

Total Marks Obtained: _____ /out of _____ Percentage: _____

Original Combination Granted: _____
Combination Desired: _____

Date: _____ Signature of the Student

Note: Please attach Xerox copy of Class XII mark sheet.

FOR OFFICE USE ONLY:

Change granted: _____
Date: _____ Signature of the Vice - Principal

Change of Subject Combination

- Just application for the subject change – does not mean that you will get it...
- Life Science, Micro, Stats – require min. 75%
- Change is granted as per merit, **subject to availability.**
- Last Date to submit your application: 10/7/17 till 3pm (in VP-SCI office). Final list will be displayed on the FY notice board on 13/7/17. No change after 13th July.**
- Forms available from *******

...daily PIT STOPS...


Notice Boards (conventional & digital)

- FYBSc - subject choices, Examination Schedule
- CIA I, II, etc
- International Programs
- Scholarships
- Deadlines
- Opportunities
- Events...

Discipline matters ...

- Display of ID on Person **Compulsory**
- First time offender: Rs. 200/- Penalty, After 5 offences – Leaving certificate
- Eatables allowed only in Canteen premises. FOOD ITEMS NOT ALLOWED IN FIRST QUAD AND I, II, III fl.**
- Mobiles to be kept on Vibrating Mode and to be used in emergency only.
- Before entering in college, ear-phones must be kept in the bag OR **penalty!**




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PROGRESSION OF SUBJECT COMBINATIONS

- three subjects in FY. eg. Geo-Chem-Phy.
- In the S.Y. – one subject is dropped.
 - eg. Geo-Chem-Phy can lead to –
 - Geo-Chem / Geo- Phy / Chem-Phy
 - Micro-Chem-Phy/Zoo Micro-Chem
- Choice/Admission to a specific subject at the SYBSc level and subsequently at the TYBSc level is dependent on availability of seats and based on merit.
- A course backlog may deprive you of your choice of subject or seat in TY.

RECORD OF ABSENCE

- Record of Absence Forms are available in the general office
 - Forms to be submitted to the Vice Principal-Sci. with a medical certificate / reports [in case of illness] or a letter from the parent [in all other cases]
- THIS SICK LEAVE IS WITHIN 25% (and will not be considered as part of 75%)**

ST XAVIER'S COLLEGE - AUTONOMOUS, MUMBAI 400001
 ABSENCE RECORD

Name of Student: _____ Class: _____ Roll No: _____ UID: _____
 Period of Absence: _____ Total Number of Days of Absence: _____

The following grid is to be filled in by student

Days	The following grid is to be filled in by student						
	Mon	Tue	Wed	Thurs	Fri	Sat	
PLEASE MENTION THE COURSE CODE AND SUBJECTS	Date:	Date:	Date:	Date:	Date:	Date:	
Lecture 1							
Lecture 2							
Lecture 3							
Lecture 4							
Lecture 5							
Lecture 6							

Reasons for Absence: _____
 Documents Attached: _____

Date: _____ Student's Signature: _____ Parent's Signature: _____ Principal / V. Principal: _____

Remarks (if any) (by Principal / V. Principal): _____

FORM AVAILABLE AT THE PHOTOCOPY CENTRE, LIBRARY.

ATTENDANCE

- Minimum 75% attendance in **Lectures** and **practicals** in each course in each semester
 - Certification of practical journals is mandatory in order to appear for the practical exams
- ALL THOSE BELOW 75% AT THE END OF TERM WILL NOT BE ALLOWED TO APPEAR FOR SEMESTER-END EXAM.**



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OFFICE TIMINGS

MON 11.20 to 12.10 pm
TUE 11.20 to 12.10 pm
WED 10 am - 12.30 pm
THUR 1.30 to 3.45 pm
FRI **NOT AVAILABLE**
SAT 2 PM to 3.45 pm
At any other time - by prior appointment

We Stand for:

Academic Excellence, Social Justice,
Equality of Opportunity, Care for
environment, Respect for religious
and moral values.....



Xavier's

*...not just a college,
It's a way of life...*



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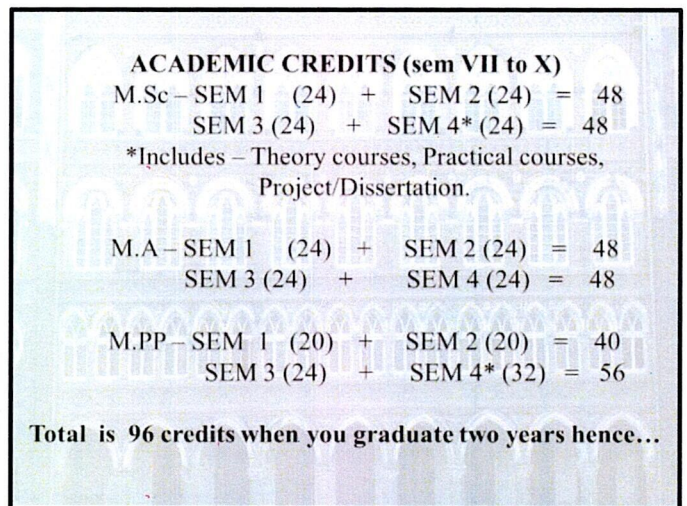
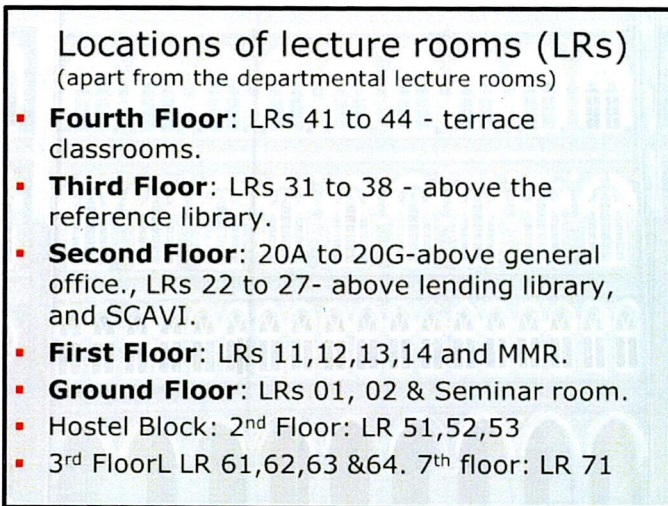
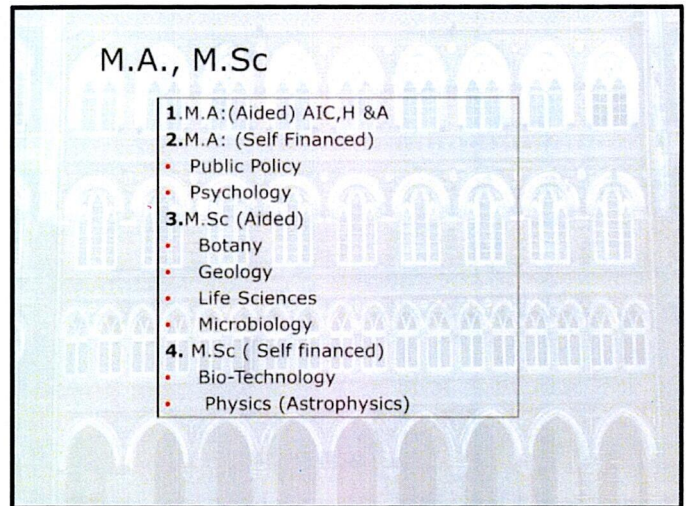
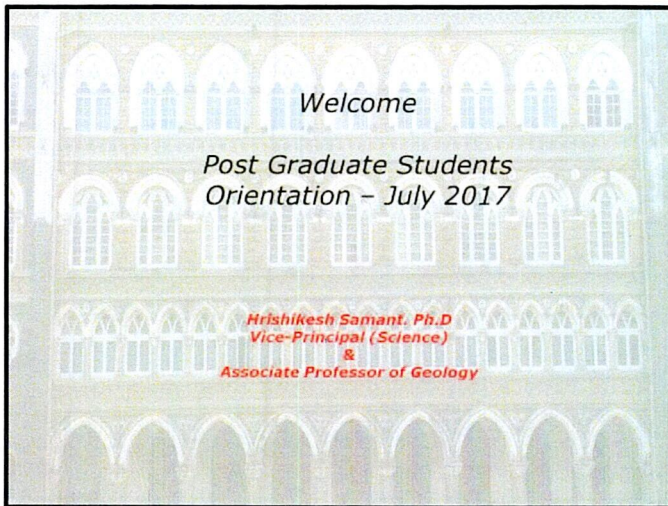



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2017 - 18
POST GRADUATE ORIENTATION



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- Mobiles to be kept on Vibrating Mode and to be used in emergency only.
- Before entering in college, ear-phones must be kept in the bag OR **penalty!**
- Dress code...**

RECORD OF ABSENCE

- Record of Absence Forms are available in the College HOSTEL office.
- Forms to be submitted to the Hostel Receptionist with a medical certificate / reports [in case of illness] or a letter from the parent [in all other cases], and a receipt is to be collected. **THIS SICK LEAVE IS WITHIN 25% (and will not be considered as part of 75%)**

RECORD OF ABSENCE

ST. XAVIER'S COLLEGE, AUTONOMOUS, MUMBAI
 ABSENCE RECORD

Form No. _____ Page No. _____

Roll No. _____

Name of Student		Class	UID No.	Period	Class Code	Teacher of Lecture/Practical	Signature (To be filled by Student)	
Period of Absence: From _____ To _____		Total Number of Days absent _____		1			Signature of Student Date: _____ Place within this page for year record For Official Purpose Only	
Only Class Code To be filled in Grid Below		Subject: _____		2				
Lecture	Theory	Monday	Tuesday	Wednesday	Thursday	Friday		

Signature of Student: _____
 Date: _____

Signature of Parent: _____
 Date: _____

Signature of Teacher: _____
 Date: _____

ATTENDANCE

- Minimum 75% attendance in **Lectures and practicals** in each course in each semester
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ATTENDANCE

Attendance Range per course in %	100 to 95	< 95 to 90	< 90 to 85	< 85 to 80	< 80 to 75	< 75	#
AG	A+	A	B+	B	C	TNG*	D

Attendance Grades per course are displayed on semester grade cards.

...Rail Travel Student Concession

Forms and process :
Railway concession counter
(1st floor, near Treasurers office)
Starts today: after this orientation

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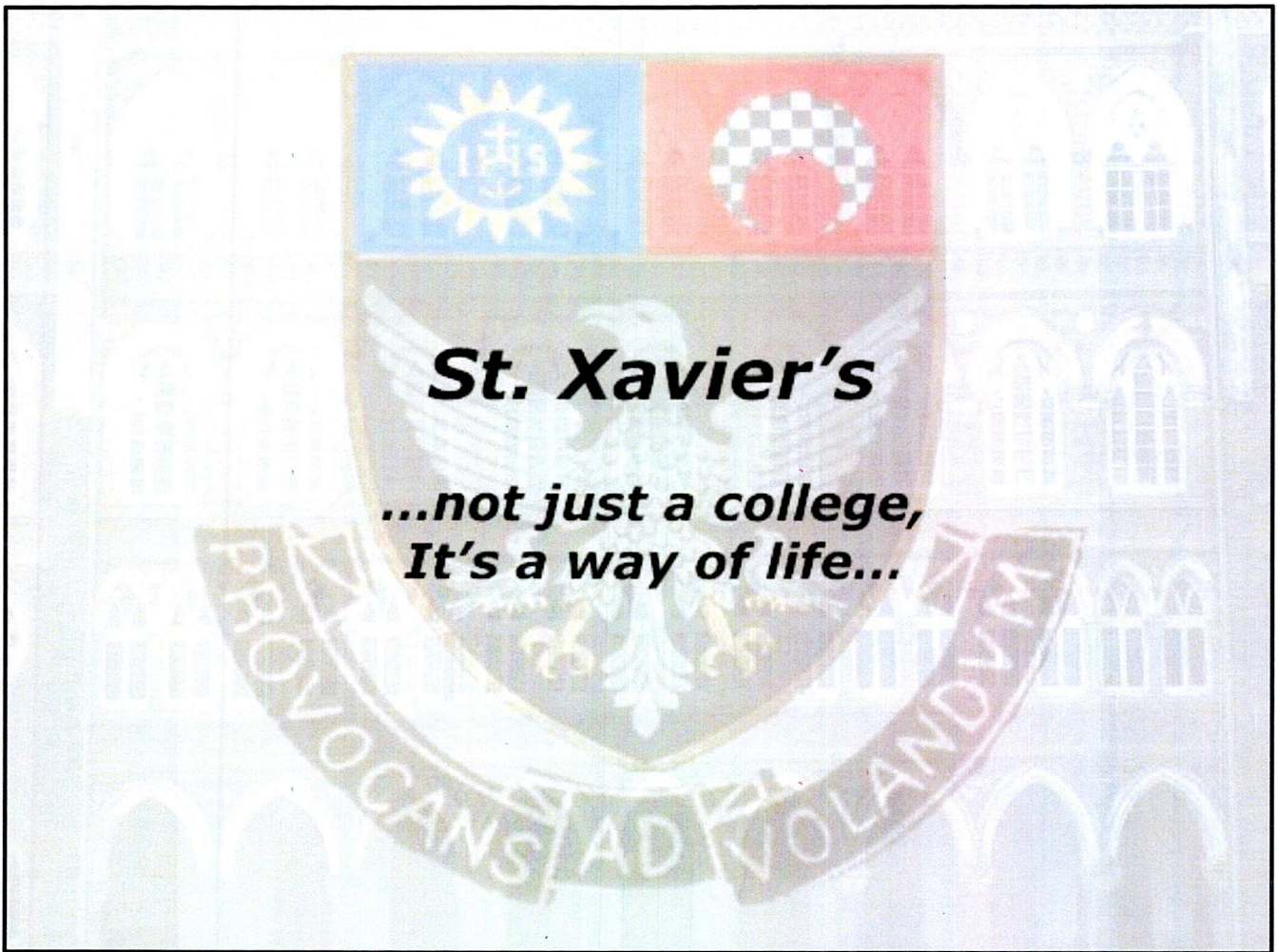


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STUDENT ORIENTATION: GLIMPSES



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2019 - 2020: Orientation





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2019 - 2020: Orientation



NAAC SSR Cycle 4 (2015-2020):
7_1_10_StudentOrientations

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