



ST. XAVIER'S COLLEGE

(EMPOWERED AUTONOMOUS INSTITUTE)

5, Mahapalika Marg, Mumbai - 400 001,
INDIA.

☎ 2262 0661/65

Minutes of four IQAC meetings – AY 2024-25 Minutes of the IQAC meeting held on 27th July 2024

A meeting of IQAC was held in the Board Room on 27th July 2024 at 2.00 pm in the Board room.

Agenda

1. Passing the previous minutes
2. Action taken report
3. Updates
4. Plans ahead
5. Any other matter Attendees

The members of the Committee present were:

1. Dr. Rajendra Shinde, Chairman
2. Dr. (Ms.) Karuna Gokarn, Director
3. Dr. (Fr.) Keith D'Souza, S.J. Rector
4. Dr. (Fr.) Conrad Pessa. S.J. Treasurer
5. Prof. (Dr.) Mala Pandurang, Academician
6. Prof. (Dr.) Vilas Gaikar, Academician
7. Ms. Alpana Palkhiwale, Vice-Principal (Arts)
8. Mr. Marazban Kotwal, Vice-Principal, Science
9. Dr. (Ms.) Geeta Ibrahim, Alumna & Faculty from a neighbouring College
10. Dr. (Ms.) Abhilasha Jain, Faculty Representative
11. Dr. Jotiram Gaikwad, Faculty Representative
12. Dr. Priya Sundarrajan, Faculty Representative
13. Dr. Sangeeta Shetty, Faculty Representative
14. Ms. Norine D'Souza, Faculty Representative
15. Dr. Binoj Kutty, Faculty Representative
16. Ms. Piyali Unnikrishnan, Associate Professor, and Parent
17. Mr. Peter D'Monte, Registrar
18. Ms. Atmaja Harlikar, Student Representative

Members not in attendance

1. Mr. Sunetro Ghoshal –Social Sector Expert
2. Dr. Aldon Fernandes, Industry Expert
3. Ms. Saima Khan, Dy. Controller of Exams
4. Dr. Sanjay Parab, Vice-Principal, Commerce

- The first meeting of the IQAC for the new academic year was held on 27th July 2024 at 2.00 p.m. The meeting began with a short prayer.

Approval of minutes held on 26th April 2024.

- A Resolution to pass the minutes of the meeting was proposed by Dr. Priya Sundarrajan and seconded by Dr. Jotiram Gaikwad.





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Action Taken Report: 27th April 2024 – 26th July 2024

- The report of the Annual Academic & Administrative Audits held on 20th February 2024 was shared with the departments and presented in various statutory committee meetings.
- The AQAR for 2022-2023 was submitted on 15th May 2024.
- The FY, SY, PG 1 and PG 2 continue under NEP 2020. The TY students are the last non-NEP batch.
- Under AEC, two more languages were introduced: Sanskrit & Telugu.
- The Orientations for the First-Year students were held on 1st July & 2nd July 2024. The Orientation for the PG Students was held on 8th July 2024.
- The Graduation Ceremony was held on 22nd June 2024 in two sessions.
- The TAQ feedback was distributed.
- The VSC of 2 credits and FP of 2 Credits from the 5th semester have been shifted to the 6th semester, and OJT from the sixth was shifted to the 5th semester.

Updates:

- The Education World awarded the 'Best Autonomous Private College in India' for the 5th time consecutively.
- The ECC Journals were distributed for documenting activities.
- The seed money and research policies were revised and uploaded onto our website.
- The following MOUs were signed:
 - Spina Bifida: Social Service internship
 - VES College of Pharmacy for Research and Guest Lectures.
 - Gray Quest: funding agency for needy students.
 - SEARCH: Society for Education, Action and Research in Community Health for internships, especially for Arts students.
 - PLAT: Progressive Learning Ability Programme - Offee – Orage Digital

Plans Ahead:

- The interviews for the posts of Assistant Professors for the 12 NOCs received will begin in August 2024.
- Induction/Orientation Programmes for new faculty.
- TY NEP and 4th-year BOS and Academic Council will be completed this year.
- Research Proposals for seed money for 2024-2025.
- Presentations of completed seed money research projects 2022-2023.
- The College is planning to start a shift system. The Committee has been appointed for that.
- AQAR 2023-2024 data collection is in process.
- CAS promotion for staff of self-financing courses as per guidelines.
- IDP for College and work on the school system
- OBE faculty workshops for course attainment will be conducted by the OBE Committee.
- Designing of MA Programme in Education Leadership is underway with Teach for India. It has been designed and will be planned as per NEP. We may begin this programme in the next academic year. Teach for India will give fellowship grants to these students
- Other courses such as Cyber Crime Forensics (Zoology) and Data Analytics in collaboration with XIE.



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- The next meeting will be conducted in October 2024.
The meeting ended with a vote of thanks to all the members of the IQAC Committee.

KRGokarn

Prof. Karuna Gokarn
IQAC Director
St. Xavier's College Autonomous
Mumbai – 400 001



Shinde

Dr. Rajendra Shinde
Principal
St. Xavier's College Autonomous
Mumbai – 400 001



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ST. XAVIER'S COLLEGE, MUMBAI - 400 001			
IQAC COMMITTEE MEETING			
27th JULY 2024 : 2 00 P M			
Sr. NO.	NAME OF THE HEAD/PROF. -IN-CHARGE	DEPARTMENT	SIGNATURE
1	DR. RAJENDRA SHINDE	PRINCIPAL	<i>[Signature]</i> 27/7/2024
2	PROF. (DR.) KARUNA GOKARN	DIRECTOR	<i>[Signature]</i>
3	DR. (FR.) KEITH D'SOUZA, S.J	MANAGEMENT REPRESENTATIVE	<i>[Signature]</i>
4	DR. (FR.) CONRAD PESSO, S.J	TREASURER	<i>[Signature]</i>
5	PROF. (DR.) MALA PANDURANG	ACADEMICIAN	<i>[Signature]</i>
6	PROF. (DR.) VILAS GAIKAR	ACADEMICIAN	<i>[Signature]</i>
7	MS. ALPANA PALKHIWALE	VICE-PRINCIPAL (ARTS)	<i>[Signature]</i>
8	MR. MARAZBAN KOTWAL	VICE-PRINCIPAL (SCI)	<i>[Signature]</i>
9	DR. SANJAY PARAB	VICE-PRINCIPAL (COMMERCE)	<i>[Signature]</i>
10	DR. ALDON FERNANDES	INDUSTRY EXPERT	<i>[Signature]</i>
11	MR. SUNETRO GHOSHAL	SOCIAL SECTOR EXPERT	<i>[Signature]</i>
12	DR. GEETA IBRAHIM	EDUCATION EXPERT	<i>[Signature]</i>
13	PROF. (DR.) PRIYA SUNDERRAJAN	FACULTY REPRESENTATIVE	<i>[Signature]</i>
14	MS. SAIMA KHAN	DY. CONTROLLER OF EXAMS	<i>[Signature]</i>
15	DR. ABHILASHA JAIN	FACULTY REPRESENTATIVE	<i>[Signature]</i>
16	DR. SANGEETA SHETTY	FACULTY REPRESENTATIVE	<i>[Signature]</i>
17	DR. NORINE DSOUZA	FACULTY REPRESENTATIVE	<i>[Signature]</i>
18	DR. BINOJ KUTTY	FACULTY REPRESENTATIVE	<i>[Signature]</i>
19	MS. PIYALI UNNIKISHNAN	PARENT	<i>[Signature]</i>
20	DR. JOTIRAM GAIKWAD	FACULTY REPRESENTATIVE	<i>[Signature]</i>
21	MR. PETER D'MONTE	REGISTRAR	<i>[Signature]</i>
22	MS. ATMAJA HARLIKAR	STUDENT REPRESENTATIVE	<i>[Signature]</i>



Minutes of the IQAC meeting held on 26th October 2024

A meeting of IQAC was held in the Board Room on 26th October 2024 at 2.00 p.m. Agenda

1. Passing the previous minutes
2. Action taken report
3. Updates
4. Plans ahead
5. Any other matter Attendees

The members of the Committee present were:

1. Dr. Rajendra Shinde, Chairman
 2. Dr. (Ms.) Karuna Gokarn, Director
 3. Prof. (Dr.) Mala Pandurang, Academician
 4. Ms. Alpana Palkhiwale, Vice-Principal (Arts)
 5. Mr. Marazban Kotwal, Vice-Principal, Science
 6. Dr. Sanjay Parab, Vice-Principal, Commerce
 7. Mr. Sunetro Ghoshal –Social Sector Expert
 8. Dr. (Ms.) Geeta Ibrahim, Alumna & Faculty from a neighbouring College
 9. Dr. Priya Sundarajan, Faculty Representative
 10. Ms. Saima Khan, Dy. Controller of Exams
 11. Dr. Sangeeta Shetty, Faculty Representative
 12. Ms. Norine D'Souza, Faculty Representative
 13. Mr. Peter D'Monte, Registrar
- Members not in attendance

1. Dr. (Fr.) Keith D'Souza, S.J. Rector
2. Dr. (Fr.) Conrad Pessa, S.J. Treasurer
3. Prof. (Dr.) Vilas Gaikar, Academician
4. Dr. Krutika Desai, Academician
5. Dr. Aldon Fernandes, Industry Expert
6. Dr. (Ms.) Abhilasha Jain, Faculty Representative
5. Dr. Binoj Kutty, Faculty Representative
6. Ms. Piyali Unnikrishnan, Associate Professor, and Parent
7. Dr. Jotiram Gaikwad, Faculty Representative
8. Ms. Atmaja Harlikar, Student Representative

• The second meeting of the IQAC for the new academic year was held on 26th October 2024 at 2:00 p.m. The meeting began with a short prayer.

- A Resolution to pass the minutes of the meeting was proposed by Prof. Mala Pandurang and seconded by Dr. Sangeeta Shetty.

Action Taken Report

- Interviews for the twelve NOC faculty posts were completed on 14 Sep 2024
- The new faculty joined and started teaching in full swing in October 2024.



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- Induction for all new faculty (including management recruits) attended the Ignatian pedagogical paradigm and OBE workshop. Some of them also attended the induction programme of MSFDA
- The IIM Raipur FDP - Leadership, management, and institutional development was held from 11-15 Sep 2024. 27 faculty members from SXCM, XIC and XIMR benefitted from the 5-day program.
- TY (NEP 2020) BoS and AC were completed in Sep 2024
- Seed money for 2024-25 was granted to 7 faculty members after they defended their proposals: 2 Micro, 1 Chem, 1 Geo, 1 Hindi, 1 Bot, and 1 Stats. Completion reports for 2022-23 were also presented. Seed money outcome for 2022-23: The findings have been accepted for publication "Fungal Peptidomelanin: A Novel Biopolymer for the Chelation of Heavy Metals" by ACS Omega journal.
- TAQs for SYBA/BCom/BSc were administered in September.
- OBE faculty workshops for course attainment were conducted by the OBE committee in collaboration with IPSR solutions
- FDP by XIMR on Bloomberg for Education was conducted for SXCM, XIC and XIMR faculty.
- Harvard Case studies were used by some departments in their teaching-learning-evaluation process.
- Career Katta registrations were done
- NCC was implemented, and the ANO is Arun Singh. 17 students were selected as the first batch.
- Under the green club, an E-waste collection drive was conducted in collaboration with Oppo.

Updates:

- Professor and Principal Dr. Krutika Desai from Mithibai, Professor and Principal Dr. Mala Pandurang from BMN College and Professor Dr. Vilas Gaikar joined the IQAC team from 2024-25 as per the 3rd of April 2023 - UGC notification (IQAC shall be established in the Autonomous College for regular monitoring of the College. The IQAC shall have an external peer team comprising two or more members who shall be academicians of repute and not below the rank of professor.
- New MOUs were signed in 2024-2025 with VES College of Pharmacy, Ideal English Medical English school, Sindhudurg, and Society for Education, Action and Research in the community.
- The Internship SOP draft and placement policy drafts were discussed
- Students under ECC participated in the Mumbai University Youth Festival for the first time and won many awards.
- MA program in the transformational leadership program is being designed with Teach for India, with clarification from the MU sought.

Plans Ahead:

- Induction programme for new teachers (Jan 2025) – Yoga and stress management, CAS workshop, writing of course objectives and course outcomes
- Seed money 2023-2024 completion presentations in Feb 2025



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- AAA 2022-23 and 2023-24 – Feb 2025
- Xynergy – National Science Day - around 28th Feb
- Multiple Workshops on OBE
- Fourth-year syllabi for all UG courses – April 2025
- Facilitating internships by cell at the college level
- Conference on local governance systems and promotion of student voter registration and women empowerment. (intercollegiate competitions)
- Two-credit OE on Local governance, voter registration and women's empowerment for all at the SY level or FY offered at the college level
- Induction programs for the new faculty members – Yoga stress management, college vision and values, CAS, writing CO's PSOs and financial literacy.
- Seed money presentation – AAA in Feb. 2025.
- OBE Workshop.
- Unique UID for every student's APAR
- Saarthi – Portal UGC portal, CU – Chayan Utsav Portal
- Internship in schools JOB search
- School System
- Shift System

The meeting ended with a vote of thanks to all the members of the IQAC Committee.

KRGokarn

Prof. Karuna Gokarn
IQAC Director
St. Xavier's College Autonomous
Mumbai – 400 001



Shinde

Dr. Rajendra Shinde
Principal
St. Xavier's College Autonomous
Mumbai – 400 001



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ST. XAVIER'S COLLEGE, MUMBAI - 400 001			
IQAC COMMITTEE MEETING			
26th OCTOBER 2024 2 00 P M			
SR. NO.	NAME OF THE HEAD/PROF. IN-CHARGE	DEPARTMENT	SIGNATURE
1	DR. RAJENDRA SHINDE	PRINCIPAL	<i>[Signature]</i> 26/10/2024
2	PROF. (DR.) KARUNA GOKARN	DIRECTOR	
3	DR. (FR.) KEITH D'SOUZA, S.J.	MANAGEMENT REPRESENTATIVE	
4	DR. (FR.) CONRAD PESSO, S.J.	TREASURER	
5	PROF. (DR.) MALA PANDURANG	ACADEMICIAN	<i>online</i>
6	PROF. (DR.) VILAS GAIKAR	ACADEMICIAN	
7	DR. KRUTIKA DESAI	ACADEMICIAN	
8	MS. ALPANA PALKHIWALE	VICE-PRINCIPAL (ARTS)	
9	MR. MARAZBAN KOTWAL	VICE-PRINCIPAL (SCI)	
10	DR. SANJAY PARAB	VICE-PRINCIPAL (COMMERCE)	
11	DR. ALDON FERNANDES	INDUSTRY EXPERT	
12	MR. SUNETRO GHOSHAL	SOCIAL SECTOR EXPERT	<i>Online</i>
13	DR. GEETA ISRAHIM	EDUCATION EXPERT	
14	PROF. (DR.) PRIYA SUNDARRAJAN	FACULTY REPRESENTATIVE	
15	MS. SAMAKHAN	DEPUTY CONTROLLER OF EXAMS	<i>[Signature]</i> 26.10.24
16	DR. ABHILASHA JAIN	FACULTY REPRESENTATIVE	
17	DR. SANGEETA SHETTY	FACULTY REPRESENTATIVE	<i>[Signature]</i>
18	DR. NORINE D'SOUZA	FACULTY REPRESENTATIVE	
19	DR. BINDU KUTTY	FACULTY REPRESENTATIVE	
20	MS. PIYALI UNNIKRIHNNAN	PARENT	
21	DR. JOTIRAM GAIKWAD	FACULTY REPRESENTATIVE	
22	MR. PETER D'MONTE	REGISTRAR	
23	MS. ATMAJA HARLIKAR	STUDENT REPRESENTATIVE	



Minutes of the IQAC meeting held on 8th February 2025

A meeting of IQAC was held in the Board Room on 8th February 2025 at 2.00 p.m. Agenda

1. Passing the minutes of the previous meeting
2. Action taken report
3. Updates
4. Passing of AQAR 2023-24
5. Plans ahead
6. Any other matter Attendees

The members of the Committee present were:

1. Dr. Rajendra Shinde, Chairman
2. Dr. (Ms.) Karuna Gokarn, Director
3. Dr. (Fr.) Keith D'Souza, S.J. Rector
4. Prof. (Dr.) Mala Pandurang, Academician
5. Dr. Krutika Desai, Academician
6. Ms. Alpana Palkhiwale, Vice-Principal (Arts)
7. Mr. Marazban Kotwal, Vice-Principal, Science
8. Dr. Sanjay Parab, Vice-Principal, Commerce
9. Dr. (Ms.) Geeta Ibrahim, Alumna & Faculty from a neighbouring College
10. Dr. Priya Sundarrajan, Faculty Representative
11. Dr. Sangeeta Shetty, Faculty Representative
12. Dr. (Ms.) Abhilasha Jain, Faculty Representative
13. Dr. Binoj Kutty, Faculty Representative
14. Ms. Piyali Unnikrishnan, Faculty Representative
15. Ms. Norine D'Souza, Faculty Representative

Members not in attendance

1. Dr. (Fr.) Conrad Pessa, S.J. Treasurer
2. Prof. (Dr.) Vilas Gaikar, Academician
3. Dr. Aldon Fernandes, Industry Expert
4. Mr. Sunetro Ghoshal –Social Sector Expert
5. Ms. Saima Khan, Dy. Controller of Exams
6. Dr. Jotiram Gaikwad, Faculty Representative
7. Mr. Peter D'Monte, Registrar
8. Ms. Atmaja Harlikar, Student Representative

- The third meeting of the IQAC for the academic year was held on 8th February 2025, at 2.00 p.m. The meeting began with a short prayer.
- The Principal welcomed Dr. Krutika Desai, Principal Mithibai College, who has joined us for the first time.
- Thank you to every member of the IQAC for passing the AQAR 2023-2024 by circulation. The AQAR has been submitted and accepted successfully.

Approval of minutes held on 26th October 2024.



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- A Resolution to pass the minutes of the meeting was proposed by Dr. Geeta Ibrahim and seconded by Dr. Priya Sunderrajan.

Action Taken Report: 27th October 2024 to 7th February 2025

- Alumni Dinner was held on Saturday, 21 December 2024.
- The OBE faculty workshop for course attainments was conducted by the OBE Committee on 2nd January 2025 from 9.00 a.m. to 4.00 p.m.
- New teachers' induction programmes were as follows:
 - a) 4th January 2025: Yoga and Pranayam
 - b) 6th January 2025: Financial Literacy
 - c) 7th January 2025: First Session – Code of Conduct & Vision Mission
Second Session – Career Advancement Scheme Orientation
 - d) 8th January 2025: Enabling Committee Workshop 2.00 p.m. to 4.00 p.m.
- Parent-Teacher Meeting was held on 18th January 2025.
- The NIRF, AISHE & AQAR 2024-25 were submitted successfully in January 2025. The AQAR was passed by circulation via email.
- Orientation on Internships for SY & PG students was conducted by the internship officer, Dr Radhika Tendulkar.
- Course feedback from UG & PG for the ongoing Odd Semester was administered and analysed by the faculty in charge of the course. The ATR for the same will be procured.
- Teaching plans for Even Semester were uploaded on the Qual Campus by each teacher.
- Fire drill for the Non-Teaching Staff, Ph.D. Scholars and the Faculty was on 5th February 2025.
- AQAR 2023-2024 was passed at the IQAC meeting held on 8th February 2025, even though it was passed by circulation by the IQAC members.
- SXCM as a centre for Virtual Lab was approved.
- The XRCVC of our College received the National Award 2024 from the honourable president of India.
- The CAS Promotions were conducted for the posts of 2 Associate Professors, 3 Assistant Professors & one Professor in November 2024.
- The Language Laboratory of our College helps students with their communication skills. We have started with Telugu and Sanskrit languages for the AEC under NEP.
- The CAS Promotions were conducted for the posts of 2 Associate Professors, 3 Assistant Professors & one Professor in November 2024.

Updates:

MOUS & Policies:

- Amar & Yashvi Industries, Karnataka – 11th November 2024
- M.O.P. Vaishnav College for Women, Chennai – 19th December 2024
- The Lalit Doshi Memorial Foundation, Mumbai – 30th January 2025
- St. Xavier's Institute of Education, Churchgate – 28th February 2025. It has been ongoing for 5 years.



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Plans Ahead:

- Started the process of applying for Deemed to be University. The government is encouraging more and more Colleges to become universities.
- Workshop for the non-teaching staff by the XIC
- Orientation for the New Faculty
- Seed money 2023-2024, completion of presentation in April 2025.
- AAA 2022-2023 & 2023-2024
- Xynergy – National Science Day on 25th February 2025. Open for school students from 8th Std. onwards.
- Workshops/ Orientation for OSM / paper setting for attainment calculation (PG Courses).
- The Fourth-year syllabi for all UG courses – BOS in March and Academic Council Meeting in April 2025.
- Facilitating internships through the internship cell, departments, alumni and other connections.
- Rotation of the Heads of the Departments
- Conference on local governance systems and promotion of student voter registration and women's empowerment. (intercollegiate competitions)
- The Gender Cell will be conducting a workshop for the non-teaching staff on Sexual Harassment in the Workplace.
- We are planning to conduct CAS Promotions for the staff of the Self-Financing Courses.
- The School System

The meeting ended with a vote of thanks to all the members of the IQAC Committee.

KRGokarn

Prof. Karuna Gokarn
IQAC Director
St. Xavier's College Autonomous
Mumbai – 400 001



Shinde

Dr. Rajendra Shinde
Principal
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ST. XAVIER'S COLLEGE MUMBAI - 400 001			
IQAC COMMITTEE MEETING			
8TH FEBRUARY 2025 : 2.00 P.M.			
SR. NO.	NAME OF THE HEAD/PROF-IN-CHARGE	DEPARTMENT	SIGNATURE
1	DR. RAJENDRA SHINDE	PRINCIPAL	
2	PROF. (DR.) KARUNA GOKARN	DIRECTOR	
3	DR. (FR.) KEITH D'SOUZA, S.J.	MANAGEMENT REPRESENTATIVE	
4	DR. (FR.) CONRAD PESSO, S.J.	TREASURER	
5	PROF. (DR.) MALA PANDURANG	ACADEMICIAN	
6	PROF. (DR.) VILAS GAIKAR	ACADEMICIAN	
7	DR. KRUTIKA DESAI	ACADEMICIAN	
8	MS. ALPANA PALKHIVALE	VICE PRINCIPAL (ARTS)	
9	MR. MARAZBAN KOTWAL	VICE-PRINCIPAL (SCI)	
10	DR. SANJAY PARAB	VICE PRINCIPAL (COMMERCE)	
11	DR. ALDON FERNANDES	INDUSTRY EXPERT	
12	MR. SUNETRO GHOSHAL	SOCIAL SECTOR EXPERT	
13	DR. GEETA IBRAHIM	EDUCATION EXPERT	
14	PROF. (DR.) PRIYA SUNDARRAJAN	FACULTY REPRESENTATIVE	
15	MS. SAIMA KHAN	BY CONTROLLER OF EXAMS	
16	DR. ABHILASHA JAIN	FACULTY REPRESENTATIVE	
17	DR. SANGEETA SHETTY	FACULTY REPRESENTATIVE	
18	DR. NORINE D'SOUZA	FACULTY REPRESENTATIVE	
19	DR. BINOJ KUTTY	FACULTY REPRESENTATIVE	
20	MS. RIYALI UNNIKRISHNAN	PARENT	
21	DR. JOTIRAM GAIKWAD	FACULTY REPRESENTATIVE	
22	MR. PETER D'MONTE	REGISTRAR	
23	MS. ATMAJA HARLIKAR	STUDENT REPRESENTATIVE	



Minutes of the IQAC meeting held on 8th April 2025

A meeting of IQAC was held in the Board Room on 8th April 2025 at 2.00 p.m.

Agenda

1. Passing the minutes of the previous meeting
2. Action taken report
3. Updates
4. Plans ahead
5. Any other matter

Attendees

The members of the Committee present were:

1. Dr. Rajendra Shinde, Chairman
2. Dr. (Ms.) Karuna Gokarn, Director
3. Dr. (Fr.) Conrad Pessa. S.J. Treasurer
4. Prof. (Dr.) Mala Pandurang, Academician
5. Ms. Alpana Palkhiwale, Vice-Principal (Arts)
6. Mr. Marazban Kotwal, Vice-Principal, Science
7. Dr. Sanjay Parab, Vice-Principal, Commerce
8. Dr. (Ms.) Geeta Ibrahim, Alumna & Faculty from a neighbouring College
9. Dr. Priya Sundarrajan, Faculty Representative
10. Dr. Sangeeta Shetty, Faculty Representative
11. Ms. Saima Khan, Dy. Controller of Exams
12. Dr. (Ms.) Abhilasha Jain, Faculty Representative
13. Dr. Binoj Kutty, Faculty Representative
14. Ms. Piyali Unnikrishnan, Faculty Representative
15. Ms. Norine D'Souza, Faculty Representative
16. Dr. Jotiram Gaikwad, Faculty Representative
17. Mr. Peter D'Monte, Registrar

Members not in attendance

1. Dr. (Fr.) Keith D'Souza, S.J. Rector
2. Prof. (Dr.) Vilas Gaikar, Academician
3. Dr. Krutika Desai, Academician
4. Dr. Aldon Fernandes, Industry Expert
5. Mr. Sunetro Ghoshal –Social Sector Expert
6. Ms. Atmaja Harlikar, Student Representative

- The fourth meeting of the IQAC for the academic year was held on 8th April 2025, at 2.00 p.m.
- The principal stated that as mentioned earlier as well, the IQAC is a body which gives direction to the College. It is a planning body for the year and the future. All the members of the IQAC have contributed to the growth of the College.



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Approval of minutes held on 8th February 2025.

- Our college is in the second year of NEP, and will be going into the third year of NEP in the next academic year, 2025-2026.
- A Resolution to pass the minutes of the meeting was proposed by Ms. Norine D'Souza and seconded by Dr. Geeta Ibrahim.

Action Taken Report: 9th February 2025 to 7th April 2025

- Fourth-year syllabi for the UG courses were passed by the department BoS and the AC held on 28th & 29th March 2025. The hard work put in by HODs and every member of the department was appreciated. The fourth-year syllabi are important for the TY batch of 2025-26 to know the courses being offered in the honours year (HY).
- New Programmes: 3 new programmes will be introduced in the academic year 2025- 2026:
 - a) M.A. in Transformational Leadership conducted by 'Teach for India'
 - b) B.Sc. in Biotechnology & Computational Biology
 - c) B.Sc. in Data Science & AI
 - d) B.A. in Economics-Statistics (**Self-financed division**)
- Xynergy 2025 (Igniting Minds, Shaping Futures - Interdisciplinary Exhibition and Research Poster Presentation), also commemorating National Science Day celebrations, were held on 25th February 2025.
- Workshops and orientation programs for On-Screen-Marking (OSM) and paper setting on ERP for course attainment were conducted.
- Paper setting on ERP was done for all courses. Papers were set for 360 students for the first time by the ERP. 1,772 answer sheets were scanned for the PG. From the next academic year, it will be executed for the UG as well. Computer labs will be made available for corrections.
- Gender Cell workshops were conducted for the teaching, non-teaching staff & students on Sexual Harassment at Workplace. Some workshops were held for the SY classes, including the PG students. POSH workshop was also conducted.
- Events on Women's Day Celebration (8th March) were 1. Health awareness session for women and 2. Games and fun session.
- A workshop on effective communication for the non-teaching staff was conducted by Fr. Gordon Daniells from XIC.
- Facilitating internships: most of our students are placed. Our Placement Cell Departments, as well as Alumni, are helping with internships for the students.
- The Rotation of Heads of the Departments will be from June 2025, depending on the completion of 4 years of the current Head. The University of Mumbai also follows this system.
- The Ph.D. coursework syllabus was approved in the Academic Council meeting that was implemented in April 2025. The first part of the coursework was completed on 8th April. The next course will begin in June.
A workshop was conducted by Prof. Jomon from XLRI on "Personal Mastery and Performance in Jesuit Institutions" It was well attended by 130 faculty members from SXCM, SXIE, XIMR and XIE.



ST. XAVIER'S COLLEGE

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Updates:

- The Education World has conferred our SXCM as the best private college in Maharashtra and India again for the 6th time.
- The 'Deemed to be University' status for our college is still in process. The college authorities will be exploring all options.
- CAS promotions were held in March 2025 for Stage 1 to Stage 2 & Stage 2 to Stage 3 in the subject of English and Stage 3 to Stage 4 for Physics & Chemistry.
- Library Report was presented, wherein activities conducted, mandated by the Government of India, were presented. The Library Science Course is conducted for the students with Learning Disability.

Plans Ahead:

- Orientation for New Faculty: workshops on NEP, Gender Sensitization, Teaching Pedagogy.
- Seed money 2023-2024; presentations will be in April or early June 2025.
- AAA 2022-2023 & 2023-2024 was supposed to be held in March 2025. It is being postponed to the next academic year. It was suggested that we could have the 2022-2025, AAA altogether
- Thanks to Dr. Geeta Ibrahim and Dr. Aldon Fernandes for their valuable contribution to the IQAC; they have completed their tenure of 3 years.
- We are expecting new changes in the NAAC attributes/criteria. Therefore, there may be changes in the composition of the IQAC. The 3 new Professors appointed on the IQAC will continue.
- Thanks to the Principal, Dr. Rajendra Shinde; this is his last IQAC meeting.
- The IQAC is a guiding force. The principal suggested that new ideas are welcome and could be shared with the IQAC for implementation. Since we have started the Seed Money for the teaching faculty, it could be opened to students through E-Cell as a kind of fellowship for one year. The process could begin in March or April and be completed in February-March. Departments could be asked to appeal to Alumni to assist with these kinds of projects. Our students could go to other Colleges for research and in return their students can come to our college.
- The AQAR will have to be submitted by December- January. Dr. Binoj and the entire team of OBE and NEP have done an excellent job. Special thanks to Dr. Karuna.

The meeting ended with a vote of thanks to all the members of the IQAC Committee.

Karuna

Prof. Karuna Gokarn
IQAC Director
St. Xavier's College Autonomous
Mumbai - 400 001



Shinde

Dr. Rajendra Shinde
Principal
St. Xavier's College Autonomous
Mumbai - 400 001



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ST. XAVIER'S COLLEGE, MUMBAI - 400 001			
IQAC COMMITTEE MEETING			
8TH APRIL 2025 : 2 00 P M			
SR. NO.	NAME OF THE HEAD/PROF -IN-CHARGE	DEPARTMENT	SIGNATURE
1	DR. RAJENDRA SHINDE	PRINCIPAL	
2	PROF. (DR.) KARUNA GOKARN	DIRECTOR	KR Gokarn 8/4/25
3	DR. (FR.) KEITH D'SOUZA, S.J.	MANAGEMENT REPRESENTATIVE	On Leave
4	DR. (FR.) CONRAD PESSO, S.J.	TREASURER	
5	PROF. (DR.) MALA PANDURANG	ACADEMICIAN	Online
6	PROF. (DR.) VILAS GAIKAR	ACADEMICIAN	Excused
7	DR. KRUTIKA DESAI	ACADEMICIAN	—
8	MS. ALPANA PALKHIWALE	VICE-PRINCIPAL (ARTS)	
9	MR. MARAZBAN KOTWAL	VICE-PRINCIPAL (SC)	participated
10	DR. SANJAY PARAB	VICE-PRINCIPAL (COMMERCE)	
11	DR. ALDON FERNANDES	INDUSTRY EXPERT	—
12	MR. SUNETRO GHOSHAL	SOCIAL SECTOR EXPERT	—
13	DR. GEETA IBRAHIM	EDUCATION EXPERT	online
14	PROF. (DR.) PRIYA SUNDARRAJAN	FACULTY REPRESENTATIVE	
15	MS. SAIMA KHAN	JOY. CONTROLLER OF EXAMS	Chandra 8/4/25
16	DR. ABHILASHA JAIN	FACULTY REPRESENTATIVE	
17	DR. SANGEETA SHETTY	FACULTY REPRESENTATIVE	
18	DR. NORINE D'SOUZA	FACULTY REPRESENTATIVE	
19	DR. BINUJ KUTTY	FACULTY REPRESENTATIVE	Kutty's online 12/25
20	MS. PIYALI UNNIKRISHNAN	FACULTY REPRESENTATIVE	
21	DR. JOTIRAM GAIKWAD	FACULTY REPRESENTATIVE	
22	MR. PETER D'MONTE	REGISTRAR	
23	MS. ATMAJA HARLIKAR	STUDENT REPRESENTATIVE	—