



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

| | | |
|--|------------------------------|-------------------------------------|
| 1.Name of the Institution | | St. Xavier's College, Mumbai |
| • Name of the Head of the institution | Dr. Rajendra Shinde | |
| • Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| • Phone No. of the Principal | 02222620661 | |
| • Alternate phone No. | 9819100131 | |
| • Mobile No. (Principal) | 9819100131 | |
| • Registered e-mail ID (Principal) | principal@xaviers.edu | |
| • Address | 5-Mahapalika Marg | |
| • City/Town | Mumbai | |
| • State/UT | Maharashtra | |
| • Pin Code | 400001 | |
| 2.Institutional status | | |
| • Autonomous Status (Provide the date of conferment of Autonomy) | 26/06/2010 | |
| • Type of Institution | Co-education | |
| • Location | Urban | |

| | | | | | |
|---|---|------|-----------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the IQAC Co-ordinator/Director | Prof. Dr. Ms. Karuna Gokarn | | | | |
| • Phone No. | 02222620661 | | | | |
| • Mobile No: | 9820590072 | | | | |
| • IQAC e-mail ID | iqac.coordinator@xaviers.edu | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | https://naac.xaviers.edu/wp-content/grand-media/application/YSR_2022-23_final.pdf | | | | |
| 4. Was the Academic Calendar prepared for that year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://xaviers.ac/files/NOTICES/College%20Calendar%202023-2024%20Tentative%20For%20website.pdf | | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 4 | A+ | 3.27 | 2022 | 19/07/2022 | 18/07/2027 |
| 6. Date of Establishment of IQAC | 01/07/2000 | | | | |
| 7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)? | | | | | |
| | | | | | |

| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount |
|--|--|----------------|-----------------------------|----------|
| Institution | RUSA 2.0 Component 8: Enhancing Quality and Excellence in select Autonomous Colleges | RUSA | 18/12/2018 | 50000000 |
| Institution | BUILDER | DBT | 09/03/2021 | 28289200 |
| Institution | STAR | DBT | 08/03/2021 | 3600000 |

8. Provide details regarding the composition of the IQAC:

| | | |
|--|---------------------------|--|
| <ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI | View File | |
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Did IQAC receive funding from any funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. NEP 2020 was implemented for FY BA/BCom/BSc and MA/MSc Part-1. The credit framework and syllabi were aligned as per the NEP principles and credit framework, keeping in mind the ethos and principles of NEP 2020. 2. Academic and Administrative audits for 2020-21 and 2022-23 were conducted. 3. Students, faculty, non-

teaching staff and parents were oriented on NEP 2020 implemented 4. MoUs were signed to build industry-academia connections. 5. Induction workshops for new teachers and workshops on OBE

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

| Plan of Action | Achievements/Outcomes |
|---|--|
| <p>1. NEP 2020 will be implemented for FY BA/BCom/BSc and MA/MSc Part-1. The credit framework and syllabi will be aligned as per the NEP principles and credit framework, keeping in mind the ethos and principles of NEP 2020. 2. Academic and Administrative audits for 2020-21 and 2022-23 will be conducted. 3. Students, faculty, non-teaching staff and parents will be oriented on NEP 2020 implemented 4. Industry-academia connections will be sought. 5. Induction workshops for new teachers on Bloom's taxonomy and Yoga and workshops on OBE will be conducted</p> | <p>1. New Teachers' Workshops were conducted on Question paper setting and Bloom's taxonomy 2. The use of AI Tools in Higher Education was organised for teaching and non-teaching staff 3. Principles and Practices of Outcome-Based Education for Effective NEP 2020 Implementation 4. Academic and Administrative audits for 2020-21 and 2022-23 were conducted in Feb 2024 5. MOUs with various Institutions and industries for student and faculty exchange programs and for conducting seminars and conferences. Farmers outreach program MOU with Maharashtra Prabodhan Seva Mandal (MPSM), Nasik. 6. NEP cell Orientation programs for faculty were held in Jan - Apr 2023. Envisioning NEP 2020 seminar was organized 7. Orientation for fresh FY and PG1 students by the college and various departments 6 Aug 2022 8. Yoga workshops for teachers and students were conducted</p> |

13. Was the AQAR placed before the statutory body?

No

- Name of the statutory body

| | |
|----------------------------|--------------------|
| Name of the statutory body | Date of meeting(s) |
| IQAC | 14/01/2025 |

| | |
|--|-----|
| 14. Was the institutional data submitted to AISHE ? | Yes |
|--|-----|

- Year

| | |
|---------|--------------------|
| Year | Date of Submission |
| 2023-24 | 14/01/2025 |

15. Multidisciplinary / interdisciplinary

St. Xavier's College (an autonomous institution, affiliated with the University of Mumbai), conducts the B.A., B.Sc., and BCom. Government Aided Degree Courses on campus along with self-financed B.A.-M.C.J., B.M.S., B.Sc. I.T. and BCom-BAF Degree Courses. Aided Masters Courses in Botany, Geology, Life Science, Microbiology and Ancient Indian History, Culture and Archaeology, M.Sc. (Self-Financed) in Biotechnology, Physics, Big Data Analytics and M.A (Self-Financed) in Public Policy. Psychology and Economics are also conducted. The University of Mumbai awards degrees for the programmes mentioned above. Diploma / Certificate courses in Bioinformatics, Clinical Research, Forensic Science and Criminal Law, Gemology and Gem Appreciation, Applied Philosophy and Ethics, Counselling Psychology, Expressive Arts Therapy and Aspects of Ancient Indian History, Culture and Archaeology are also held in collaboration with other Institutions and Groups. Statistics is offered to Arts students and Economics is offered to science students. The college has been offering cross-faculty courses since 2012 that are now open electives (OE) under NEP 2020. A cocurricular Honours certificate programme (HCP) promotes cross-hub (Lingua/Humanities/Social Science and Physical Science and Biological Science) activities. Social Involvement Programme (SIP): Now called Community Engagement Program (CEP) under NEP 2020, more than 200 NGOs are associated. Students work economically and physically with underprivileged children as well as mentally challenged individuals, domestic workers, hospital patients, and senior citizens. Value-education courses such as the Constitution of India, Environmental studies and Indian knowledge systems were implemented under NEP 2020. A basket of OE, ability enhancement courses (AEC), and skill enhancement courses (SEC) were offered along with core and minor courses by SXCM as per the NEP 2020

guidelines.

16.Academic bank of credits (ABC):

We have UG and PG students registered on the UGC-ABC portal. The Institute is also registered under ABC. We have the Council for International Programmes (CIP), as an educational link between SXCM and Universities across the globe. CIP facilitates short-term and long-term exchange programs for in-house and foreign students. A total of 3466 UG students have registered of which 2286 are female and 1180 male students.

17.Skill development:

Many courses in Science, Arts and Commerce curricula focus on the skill development of students at the UG and PG levels, for example, English communication, scientific communication, experiential learning through projects, and hands-on skill courses. Certificate and Diploma Courses such as Forensic Science, Clinical Research, Bioinformatics, Expressive Arts Therapy, Counselling Psychology, Python, Gemology, IPR, etc. are also offered. Under the Honours Certificate Programme, many departments conducted activities over and above the regular curricula focus on skill development such as gardening, soft skill development, applications of biostatistics, coding, bioinformatics etc. Under NEP 2020, a basket of skill development courses was offered such as Study of Numismatics In India, Financial Education and Planning, Introduction to Advertising, Soft Skills through Literature: Public Speaking, Hindi Translation, Stress Management, Introduction to Academic Writing, Biofertilisers, ICT Tools in Science, Cartography Unveiled: Maps, Their Creation and Interpretation, Microscopy and Colorimetry, Mathematical Computations using Sagemath, Mechanical Measurement Techniques, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

St. Xavier's College has also embraced the National Education Policy 2020 emphasizes the inclusion of Indian knowledge systems (IKS) in core courses. This move reflects the institution's commitment to holistic education and a deeper understanding of India's rich cultural heritage. Honours Certificate Programme, Department of Inter-Religious Courses. Ancient Indian Culture/ History/ Heras Institutes offer courses aligned to IKS. Hindi Sahitya Mandal, Indian Musical group, Yoga Committee, and Marathi Vangmay Mandal have IKS integrated into their activities. Under NEP 2020, IKS was offered to all students. St. Xavier's College, Mumbai, has always strived to deliver holistic education rooted in its core

values of innovation, integration, and inclusion. In line with these guiding principles, the IKS generic course was designed to incorporate these values into its syllabus. This course offers students a unique opportunity to explore traditional Indian wisdom and its relevance in contemporary education and revitalize India's rich cultural heritage while nurturing globally competent, well-rounded individuals. Students gain valuable insights into the philosophical and cultural forces that have shaped Indian traditions over centuries. An interdisciplinary faculty team meticulously curated course materials across diverse disciplines, aligned with the objectives of the NEP for the IKS syllabus. This material complements lectures and masterclasses delivered by distinguished scholars in the field, enriching the learning experience. The interdisciplinary nature of the course spans areas such as arts, sciences, ethics, and sustainable practices, equipping students with critical thinking skills and a holistic worldview. By addressing complex global challenges with a foundation in ancient knowledge systems, the course instils a deep respect for India's cultural heritage inspiring learners to integrate Indian philosophies and values into their lives. We hope this initiative will cultivate a profound understanding of our culture and ancient knowledge systems, paving the way for a compassionate and empathetic world founded on universal love and harmony.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an educational approach which aims at specific course outcomes for students. These outcomes guide the design of curriculum, teaching methods, and assessment practices. St. Xavier's College aligns with OBE in Clear Learning Objectives, Curriculum Mapping, Assessment Strategies, Holistic Development, and Continuous Improvement from feedback from all stakeholders. Formative assessment and Summative assessment are analyzed to understand OBE. Course feedback and review of syllabi are also taken. OBE and mapping of course attainment is achieved through the ERP of the college.

20.Distance education/online education:

Faculty are being trained to create online courses. A few faculty members have made resources for distance education through Mumbai University in subjects such as Mathematics, Chemistry, IKS and the Constitution of India.

Extended Profile

1.Programme

| | |
|--|---------------------------|
| 1.1 | 50 |
| Number of programmes offered during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.Student | |
| 2.1 | 4085 |
| Total number of students during the year: | |
| File Description | Documents |
| Institutional data in Prescribed format | View File |
| 2.2 | 1309 |
| Number of outgoing / final year students during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.3 | 4085 |
| Number of students who appeared for the examinations conducted by the institution during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.Academic | |
| 3.1 | 1019 |
| Number of courses in all programmes during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.2 | 123 |
| Number of full-time teachers during the year: | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |
| 3.3 Number of sanctioned posts for the year: | 115 |
| 4. Institution | |
| 4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year: | 0 |
| 4.2 Total number of Classrooms and Seminar halls | 58 |
| 4.3 Total number of computers on campus for academic purposes | 725 |
| 4.4 Total expenditure, excluding salary, during the year (INR in Lakhs): | 458 |

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Xavier's College, Mumbai, was one of the few colleges to implement the National Education Policy (NEP 2020), in Maharashtra from 2023-24. The curricula development and implementation were done not only for academic excellence but also to ensure that its curricula are comprehensive and dynamic, catering to the evolving demands of local, national, regional, and global development. Aligning with our vision and mission, the Programme Outcomes (POs) reflect a holistic development model, preparing students to be adaptable, ethical, and impactful in their pursuits. The Course Outcomes (COs) detail the specific competencies each course aims to develop. Under NEP, the emphasis of all departments has been to

reform curriculum keeping in mind a multidisciplinary approach, including skill development, carrying out assessment reforms, ensuring inclusion, equity and promoting research and innovation among their learners. New courses under the NEP-2020 were introduced for the first-year classes of all UG and PG programmes. The curricula at SXC continue as a testament to our dedication towards moulding individuals who are not only well-versed in their disciplines but also conscious of their roles in a larger context, ready to make an impact in whichever role they choose after their education.

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | View File |
| Link for additional information | https://naac.xaviers.edu/wp-content/uploads/2025/01/POs.pdf |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | View File |
| Details of syllabus revision during the year | View File |
| Any additional information | View File |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

221

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | View File |
| MoUs with relevant organizations for these courses, if any | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

396

| File Description | Documents |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

50

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Guided by our vision and mission the courses offered through our programmes have promoted academic excellence and extended beyond the

conventional content-oriented educational framework. and Under NEP-2020, new courses have been introduced that deal with cross-cutting issues. Values and ethics in personal and professional lives are dealt with in Value education courses (VEC) and department-specific courses such as science communication for science students, deal with professional ethics. Cross-cutting issues related to the environment are included in many syllabi besides the VEC on environmental studies and the constitution of India which are compulsory for all first-year undergraduate students. Issues related to gender and human values are delved into in courses offered by the humanities, a few of which are done by other faculty students as their open electives (OE). NEP 2020 has formalized our earlier process of cross-faculty courses where students from one faculty were made to take a course in another faculty in their second year. Now they have more exposure to other faculty courses which will improve their overall development. Our curriculum mirrors our dedication towards cultivating a community of skilled and ethical individuals who practice professional integrity, environmental consciousness, and active engagement towards fostering social inclusion.

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | View File |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | View File |
| Any additional information | View File |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

50

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | View File |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

358

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | View File |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://xaviers.ac/igac/naac/naac-cycle-4/stakeholders-feedback |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File |
| Any additional information | View File |

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://xaviers.ac/naac/1.4.1.pdf |
| Any additional information | View File |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1598

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

543

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

St. Xavier's College, Mumbai, offers diverse programs for undergraduate, postgraduate, and PhD students, addressing various academic backgrounds and intellectual needs. The college provides a language lab to support learning, particularly for shy students, by fostering improvement through interactive activities and classroom observations. Also, the Honours Certificate Program recognizes academically outstanding students with 70% or a CGPA of 7. This co-curricular initiative features short-term Honours courses across departments, awarding up to two credits per course (one credit per 15 hours of coursework). In 2023-24, 81 undergraduate students earned Honours certificates.

The Progressive Learning Ability Test (PLAT) is a holistic assessment tool designed to evaluate and enhance students' cognitive, interpersonal, and emotional skills. Administered to undergraduate and postgraduate students at two levels—Level 1

(Foundation Skill Tests) and Level 2 (Intermediate Skill Tests)–PLAT focuses on areas such as Communication Skills, Adaptability, Critical Thinking, Problem-Solving, Creativity, Collaboration, Growth Mindset, Resilience, Leadership, and Decision-Making. By addressing these domains, the assessment provides valuable insights into students' strengths and areas for development, supporting their academic and personal growth.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sxcbo.com.wordpress.com/honours-programme/ |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 14/01/2025 | 4085 | 123 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

St. Xavier's College Mumbai is deeply committed to fostering an enriching and dynamic teaching-learning process through a wide range of methods. The college prioritizes student-centred approaches, including participatory learning, experiential learning, and problem-solving methodologies, as core components of its educational philosophy.

During the 2023–24 academic year, faculty members adopted a diverse array of tools and techniques to engage students effectively. These included multimedia presentations, video resources, virtual labs, simulation models, online software, animations, exhibitions, expert talks, and access to extensive databases. In addition to these modern tools, traditional methods such as chalk and board, research papers, group work, movies, and documentaries on online platforms were also incorporated to create a well-rounded learning

environment.

SXCM emphasized active learning through group discussions, peer learning, participative learning, and problem-solving techniques. To enhance learning outcomes project-based learning, survey-based projects, MOOCs, debates, assignments, talks, and inquiry-based learning were integrated into the curriculum. Various LMS platforms such as Google Classroom, Canvas and Microsoft Teams were used. SXCM's dedication to diverse teaching methodologies guarantees a comprehensive and engaging educational experience for all students under NEP 2020.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional Information | Nil |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In the academic year 2023-24, ICT-enabled tools played a crucial role in enhancing teaching and learning. Platforms like Google Classroom helped teachers to organize materials, assign tasks, and provide feedback, supporting both synchronous and asynchronous learning. For real-time interactions, tools like Google Meet, Zoom, and Microsoft Teams facilitated live lectures, meetings, and group discussions, ensuring smooth remote learning.

Assessment and feedback were streamlined with Google Forms, enabling teachers to create quizzes and surveys that were automatically graded. Cloud storage services like Google Drive enhanced collaboration by allowing seamless sharing and co-editing of resources.

In data analytics, tools such as SPSS, R Studio, and Tableau equipped students with vital data analysis skills. Research management tools like Mendelej and Zotero supported academic research, while Turnitin ensured academic integrity by checking for plagiarism.

ICT-enabled classrooms, laboratories with projectors and continuous Wi-Fi connectivity ensured a technology-based learning environment. The centralized computer center and departmental computer labs gave students access to essential resources.

This integration of ICT tools fostered a more interactive, efficient, and collaborative learning experience, preparing students for academic and professional success.

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://naac.xaviers.edu/photo-gallery/ict-enabled-classrooms-and-seminar-halls/ |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

77

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

During the academic year 2023-24, St. Xavier's College meticulously planned and documented all academic, co-curricular, and extra-curricular activities in its academic calendar. The calendar was developed by the College Academic Board, comprising the Principal, Vice Principals, Controller of Examinations, and IQAC Director. Public holidays announced by the Maharashtra state government were thoughtfully incorporated as non-working days.

The academic calendar, published annually on the college website and in handbooks, provided flexibility while adhering to state and local government guidelines. It outlined key dates for internal assessments and end-semester evaluations, ensuring students were well-informed.

This comprehensive planning allowed students to actively engage in co-curricular and extra-curricular activities, enhancing their learning experience. To support effective course delivery, departmental staff prepared teaching plans at the departmental

level. This approach fostered transparency and accountability in the academic process. Ultimately, the well-structured system ensured a smooth academic year, aligning all activities with the college educational objectives.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

115

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | View File |
| Any additional information | No File Uploaded |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

63

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | View File |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1485

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

33

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | View File |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

209

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | View File |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

St. Xavier's College, Mumbai implemented NEP 2020 and the Qualcampus ERP system in the academic year 2023-24. This integration of IT into the examination process system streamlined institutional management by integrating various operations, including admissions, academics, examinations, administration, and finance.

Under the Examination Management System (EMS), faculty members were trained to use the portal for handling examination-related tasks.

Login credentials were provided to all faculty members and students, ensuring seamless access to the system. Key features included the entry of Continuous Internal Assessment (CIA) marks and End-Semester Examination (ESE) marks directly into the portal, significantly reducing paper usage.

The ERP system also facilitated automated report generation and result compilation, streamlining processes and improving efficiency. Additionally, marksheet processing and passing reports were managed entirely through the system. Hall tickets for examinations were generated digitally via the portal, eliminating the need for manual distribution.

Overall, the implementation of Qualcampus ERP revolutionized examination management at the college, aligning with its green initiative by reducing paper consumption and contributing to a sustainable, eco-friendly approach to academic operations. This integration highlights the institution's commitment to leveraging technology for effective management and environmental responsibility.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://sxc.qualcampus.com/Account/LogOn |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

St. Xavier's College, Mumbai, has Programme Outcomes (POs) in alignment with its mission and the principles of outcome-based education. These POs are meticulously designed to be comprehensive, balanced, and easily understandable, reflecting the institution's commitment to academic excellence. They are structured based on the instructional framework of revised Bloom's Taxonomy, ensuring a focus on measurable learning outcomes.

Each academic department builds upon these POs by formulating Programme Specific Outcomes (PSOs) and Course Outcomes (COs), translating the broader institutional vision into discipline-specific and course-level deliverables. This structured approach ensures that the desired educational objectives are effectively communicated and achieved across all programs.

The Departmental Boards of Studies (BOS) play a pivotal role in developing and reviewing POs, PSOs, and COs. Regular BOS meetings provide a platform for discussions and incorporate valuable suggestions from departmental faculty and stakeholders. Whenever the curriculum is revised and approved by the BOS, corresponding updates are made to the COs and PSOs to maintain alignment with the syllabi under the NEP 2020 credit framework.

The revised outcomes then submitted to the college Academic Council for final approval, ensures a consistent and quality-driven academic framework across all programs.

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | View File |
| Upload any additional information | View File |
| Link for additional Information | https://naac.xaviers.edu/po-pso-and-co/ |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of Programme Outcomes (POs) and Course Outcomes (COs) at the institution is systematically evaluated through a robust framework aligned with the pedagogical principles of Bloom's Taxonomy. Course Outcomes are meticulously designed to complement the POs, ensuring a cohesive and outcome-driven academic structure.

The institution employs a combination of formative and summative assessments to evaluate student learning. Each semester, students undertake two Continuous Internal followed by a summative End Semester Assessment. To achieve the COs, faculty members utilize diverse evaluation methods, such as written exams, quizzes, presentations, assignments, and projects. This balanced use of multiple assessment tools ensures fair and equitable evaluation for all students.

Assessment grids are employed as a quality control mechanism for grading assignments, presentations, and projects, fostering consistency in evaluation. Feedback from students on course curricula, syllabi, and evaluation practices is regularly collected and incorporated into revisions. The Boards of Studies (BOS) periodically review test questions and evaluation methodologies to maintain academic rigour.

Student progress is closely monitored, with data accessible to departments for analysis. This enables timely interventions and course adjustments, ensuring continuous improvement in achieving the stated learning outcomes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://naac.xaviers.edu/po-pso-and-co/ |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1261

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://naac.xaviers.edu/wp-content/uploads/2024/07/IQAC-Report.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[NIL](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has a well-defined policy for seed money for research and research grants Ph.D. programmes in various disciplines namely: Ancient Indian Culture, History, Economics, Botany, Chemistry, Geology, Life Science, Microbiology, and Zoology are recognized by

MU. In addition to these departments, there are other research centres on campus such as Blatter Herbarium, Caius Research Laboratory, Heras Institute for History and Culture, and Nadkarny Sacasa Research Laboratory that provide the infrastructure and facilities for research. Faculty members recognized as Ph.D. guides in these subjects encourage student and faculty research activities. The infrastructure/equipment in the departments, as well as centres, get frequently upgraded through various grants from government agencies such as DBT and RUSA. Faculty apply and receive research grants for their projects from government funding agencies like DBT, UGC, and Mumbai University.

Multidisciplinary research activities are nurtured by encouraging inter-departmental collaboration among faculty members. SXCM has commenced offering seed funding to faculty to enhance their initial research endeavours, paving the way for additional funding from national and international agencies. Papers originating from such work are published in Xavier's Research Journal 'Xplore'. High-quality research undertaken by undergraduate and postgraduate students is also featured in 'Xplore.'

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | View File |
| Provide URL of policy document on promotion of research uploaded on the website | https://xaviers.edu/main/images/college/research-policy.pdf |
| Any additional information | View File |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6.0

| File Description | Documents |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money | View File |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | View File |
| List of teachers receiving grant and details of grant received | View File |
| Any additional information | View File |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

| File Description | Documents |
|---|---------------------------|
| e-copies of the award letters of the teachers | No File Uploaded |
| List of teachers and details of their international fellowship(s) | View File |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

322.29

| File Description | Documents |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | View File |
| List of projects and grant details | View File |
| Any additional information | View File |

3.2.2 - Number of teachers having research projects during the year

6

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://dbtindia.gov.in/builder , https://www.jcb.com/en-in/company/jcb-india-corporate-responsibility/lady-bamford-foundation |
| List of research projects during the year | View File |

3.2.3 - Number of teachers recognised as research guides

16

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | View File |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

| File Description | Documents |
|---|---|
| Supporting document from Funding Agencies | View File |
| Paste link to funding agencies' website | https://dbtindia.gov.in/builder , https://www.jcb.com/en-in/company/jcb-india-corporate-responsibility/lady-bamford-foundation |
| Any additional information | View File |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Xavier's College, Mumbai has established internationally well-known centres to efficiently engage with and promote research culture among faculty and students which are as follows:

Blatter Herbarium: The herbarium, established in 1906 is internationally recognized for Taxonomic studies and allied branches in Botany.

Caius Research Laboratory: Founded in 1947, the laboratory initiated research work on medicinal plants in India. It facilitates various research projects in Biology, Chemistry, and Geology.

Central Instrumentation Facility: The facility was established in 2006 under the DST-FIST grant houses state-of-the-art equipment used for research in college.

Heras Institute of Indian History and Culture: Founded in 1926, the institute provides support for research in the field of History, Archaeology, and Indian Art and publishes the half-yearly journal Indica.

Nadkarny-Sacasa Research Laboratory: It is one of the oldest research laboratories since 1932. It facilitates research in Organic and Inorganic Chemistry.

The departments of Botany and Microbiology (Palacios Research Laboratory) also have established research laboratories.

New Research Center - established in 2021-22 under the aegis of RUSA. The focus of the research involves rural activities beneficial to farmers.

Entrepreneurship Cell: The E-Cell launched under the aegis of RUSA, works towards fostering the spirit of entrepreneurship and skill development amongst students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sites.google.com/xaviers.edu/facilities/additional-academic-facilities?authuser=0 |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | View File |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | View File |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

20

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://xaviers.ac/about-us/research |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | View File |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

27

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

26

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/naac/cycle5/3.4.4/3.4.4_Books_Proofs_23_24.pdf |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

76

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

| File Description | Documents |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | View File |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

33.10231

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | View File |
| List of consultants and revenue generated by them | View File |
| Any additional information | View File |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | View File |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The vision of St. Xavier's College, Mumbai (SXCM) is "an academic community dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies, integration in their personal lives, and inclusion in their social contribution". We try to provide various support mechanisms to our

students to experience and inculcate those values through the following channels:

1. Social Involvement Program (SIP):

<https://xaviers.edu/main/index.php/sip>

<https://xaviers.edu/main/index.php/best-practices>

SIP: Initiated in 1996 to make education more socially relevant. The students are encouraged to learn through direct involvement with our society. It facilitates the Community Engagement Programme (CEP) under the National Education Policy (NEP) for students.

1. Social Service League:

<https://xaviers.edu/main/index.php/social-service-league-ssl>

3. Xavier's Resource Centre for the Visually Challenged (XRCVC):

<http://xrcvc.org>

4. All India Catholic University Federation (AICUF):

<https://xaviers.edu/main/index.php/aicuf>

5. Extension activities organized by Departments through various collaborations enable the students to connect the subject of study and social values.

Through these outreach programmes, SXCM facilitates a platform for our students to learn, experience, and create awareness about their social responsibility so that they can contribute back to society and be responsible citizens.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/main/index.php/sip , https://xaviers.edu/main/index.php/best-practices , https://xaviers.edu/main/index.php/social-service-league-ssl , https://xaviers.edu/main/index.php/aicuf |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | No File Uploaded |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

585

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | View File |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXCM has a well-maintained, user-friendly, and excellent infrastructure that exceeds statutory requirements for effective teaching and learning.

Classrooms and studios:

Spacious, well-equipped classrooms, conference-seminar rooms, and multimedia facilities, including LCD projectors, LAN, Wi-Fi, and audio systems, feature full ICT integration. Studios offer audio-video recording facilities.

Science Laboratories:

Well-equipped laboratories facilitate experimental learning. For instance, the Blatter Herbarium boasts the most extensive collection of plants in Western India. The Caius Research Laboratory for Biological Sciences and the Nadkarny-Sacasa Research Laboratory for Physical Sciences bridge academic research with industry.

New Research Center:

The RUSA-sponsored Research Center for Rural and Agricultural Studies, established in April 2022, provides a platform for innovative research and collaboration in rural and agricultural studies.

Computer Laboratories:

The computer labs, fully furnished and well-equipped with LAN, Wi-Fi, high-speed internet, and video conferencing facilities, provide a cutting-edge learning environment.

Additional Infrastructure:

In addition, we have a library, gymkhana, auditorium, language lab, hostel, canteen, separate common room for girls and boys, staff room, administrative offices, small health centre, first aid box, photocopy centre, lift, ramp for physically challenged students, UV water purifiers, etc.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://naac.xaviers.edu/photo-gallery/teaching-learning-resources/ |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

For academic excellence, the institution also offers extensive facilities for cultural activities, yoga, sports, and games to nurture holistic student development.

Facilities for Cultural Activities:

Fully furnished and well-equipped, the Palacios Hall is a spacious auditorium with a seating capacity of 500 people, available for cultural, co-curricular, and recreational activities. It is the main site for events, such as College Day, Ithaka, graduation ceremonies, etc. Additionally, open-air stages in the first and third quadrangles host diverse events, including Jan Fest, the Indian Music Group's flagship event, in the first quadrangle, and poetry readings and street plays in the third quadrangle.

Facilities for Sports and Games:

The college Gymkhana, known as the Fell Gymkhana, offers comprehensive sports facilities, including indoor training, recreation areas, and a gymnasium. It also provides outdoor amenities such as full-size basketball and volleyball courts. In addition, Xavier's Cricket Pitch, located at the North End of Azad Maidan, is 40 meters by 40 meters.

Facilities for Yoga:

The Palacios Hall and the Fell Gymkhana serve as venues for yoga and fitness sessions at the college. Additionally, the institution actively participates in International Yoga Day celebrations each year.

| File Description | Documents |
|---------------------------------------|---|
| Geotagged pictures | View File |
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/naac/cycle5/5.3.3/5.3.3SportsandCultural.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

58

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

273

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | View File |
| Details of Expenditure, excluding salary, during the years | View File |
| Any additional information | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library integrated with RFID technology complements traditional print resources with state-of-the-art electronic materials. With distinct reference and lending sections, it offers international and national journals, magazines, and newspapers, accompanied by e-journals and e-books accessible via NLIST. Powered by the user-friendly SLIM21 software from Algorithm Pvt. Ltd., the library manages its internal functions effortlessly.

Moreover, the library ensures easy access to its resources through an online database accessible via Online Public Access Catalogue terminals within the library and a convenient link on the college website, accessible via QR code. The library has a digital Institutional Repository housing college magazine dating back to 1908, alongside archived syllabi in PDF format.

Digital signage showcases new book covers campus-wide, keeping students engaged and highlighting the use of technology to promote library reference materials. Additionally, detailed orientation sessions cater to new users, promoting inclusivity and effective resource navigation.

The college library conducts the course Library Science as a part of AEC for students with a learning disability.

Thus, the college library provides a dynamic and enriching academic environment for its community.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://naac.xaviers.edu/photo-gallery/teaching-learning-resources/ |

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

| File Description | Documents |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | View File |
| Upload any additional information | View File |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

10

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

483

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | View File |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The extensive IT infrastructure includes thirteen fully equipped computer labs across the campus. The Big Data Analytics Lab started in the academic year 2021-2022, followed by the Fr. Bonet Lab in 2022-2023. Both are designed to support teaching, research, and innovation initiatives.

Xavier's Resource Centre for the Visually Challenged (XRCVC) is well-equipped with essential tools like screen readers, text-to-speech converters, and Braille machines. Also, Xavier's Language Lab has state-of-the-art language technology that helps learners gain proficiency in English, Hindi, French, and Marathi.

In the library, computers are available for student use and managing an Online Public Access Catalog (OPAC). Furthermore, Scan Craft scanners are utilized in the Blatter, Heras, and Library sections to preserve and digitize valuable resources like herbaria, heritage items, and rare books.

IT facilities streamline office operations, admissions processing, and transcript generation. Through fibre optics connectivity and on-campus servers, departments collaborate seamlessly. Additionally, CCTV cameras ensure campus security, while digital signage TVs broadcast vital information.

Since 2010, the college has partnered with Google and Microsoft Teams. Our IT facilities are mainly funded by the Department of Biotechnology (DBT) and the Rashtriya Uchchatar Shiksha Abhiyan (RUSA).

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/main/images/college/it-resource-utilization-policy.pdf |

4.3.2 - Student - Computer ratio

| | |
|--------------------|---------------------|
| Number of Students | Number of Computers |
| 4085 | 434 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | View File |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing **A. All four of the above**

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for additional information | https://naac.xaviers.edu/photo-gallery/ict-enabled-classrooms-and-seminar-halls/ |
| List of facilities for e-content development (Data Template) | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

185

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | View File |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

SXCM provides the best infrastructure across all departments and functional areas to meet the qualitative and quantitative educational and operational needs outlined by statutory bodies. The Infrastructure Management policy ensures efficient management through meticulous need analysis, adherence to statutory guidelines, and incorporation of technological advancements, including educational technology.

Procurement practices prioritize quality and cost-effectiveness, with timely upgrades and meticulous asset management. Each piece of equipment is assigned an inventory number, and asset records are meticulously maintained. Routine upkeep, including cleaning and preventive maintenance, is conducted to ensure longevity and functionality. Obsolete equipment is promptly identified and decommissioned.

The Administrator's office oversees infrastructure and equipment maintenance, coordinating routine checks and AMC contracts for electrical systems, equipment, water purifiers, and waste management. Support staff ensures cleanliness in laboratories and classrooms.

Various facilities such as the library, computer centre, gymnasium, multimedia centre, hostel, and wellness centre are responsible for their respective operations and maintenance.

Initiatives such as sustainable power generation, waste management, and rainwater harvesting are undertaken to promote sustainability, reflecting a commitment to environmental stewardship.

Committed to excellence, SXCM ensures high-quality infrastructure management, meets educational needs, ensures operational efficiency, and promotes sustainability.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://xaviers.edu/naac/cycle5/Others/AQAR%20audut%20report%20for%202023-24_0001.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

6

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

144

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Institutional data in prescribed format | View File |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://xaviers.edu/naac/cycle5/5.1.3/5.1.3CapacityDevelopment-compressed.pdf |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

40

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

204

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

116

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

15

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

12

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The student council at St. Xavier's College (Autonomous), Mumbai is actively involved in the administration and governance of the college. The General Secretary was the student representative of the College Development Committee. This shows the student body's involvement in the management and future plans for the college.

In the academic year of 2023-2024 Student Council organized a series of impactful events, each aimed at enriching the college experience, celebrating traditions, and building stronger connections within the community. From honouring our educators on Teachers' Day to bidding a heartfelt farewell to the graduating class, the council ensured that every event resonated with the values of respect, togetherness, and aspiration that define our institution. The SI-UK Sponsor Seminar by Mr. Nayan Khupte was an insightful session for TY students, exploring career paths and opportunities in the UK.

The Council led the Independence Day and the 75th Republic Day celebrations at St. Xavier's College, Mumbai, with great reverence and enthusiasm. The Republic Day flag hoisting ceremony was held in the presence of esteemed stalwarts of Indian Classical Music, the faculty and students of St Xavier's College Mumbai.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

60

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

SXCM maintains a strong connection with its alumni through various meaningful initiatives fostering engagement and collaboration.

The Xavierite - Alumni Newsletter: A quarterly publication, "The Xavierite," serves as a bridge between the college and its alumni, providing updates about the alma mater, achievements, events, and ongoing projects.

The Jan 2024 Alumni Dinner: The college organizes an annual alumni dinner, with the most recent held on January 6, 2024. This event strengthens alumni connections, recognizes notable achievements by felicitating distinguished alumni, and celebrates the Xavierite spirit.

Xavier's Souvenirs: The sale of college-branded souvenirs allows alumnito retain a tangible connection with their alma mater while supporting college initiatives.

Alumni Donations and Social Causes: Alumni contributions have been instrumental in advancing social causes. For instance, the 2024 alumni dinner's theme focused on expanding the Student Beneficiary Fund, whichbenefits underprivileged students.

Scholarships by Alumni and Retired Faculty: Scholarships instituted by alumni and retired faculty members ensure financial support for deserving students, reflecting their enduring commitment to the institution.

Through these initiatives, SXCM continues to celebrate its alumni's contributions while fostering a culture of lifelong engagement and giving back. These activities contribute significantly to building a collaborative and supportive Xavierite network.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://alumni.xaviers.edu/ |

5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

St. Xavier's College, Mumbai is dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies, integration in their personal lives, and inclusion in their social contribution. The mission of the college is to facilitate training for professional innovation, foster the cultivation of personal integration, and encourage advocating social inclusion. To achieve this, the college offers courses on giving voice to values, human rights, and environmental studies. The Student Beneficiary Fund provides financial support to economically deserving students. The Commerce section (evening shift) provides education to motivated but less privileged individuals of our society. Periodic reviews conducted over the years revealed the following strengths of the college:

Ø Successful engagement of stakeholders (students, faculty, non-teaching staff, and parents) in bringing to life a clearly articulated vision.

Ø Sensitivity of the Leadership towards others and contributing to a culture of empathy and inclusion.

Ø Conducive environment cultivated for accessibility to management and open communication.

Ø Financial management efforts to ensure that salaries are disbursed

on time. Financial assistance given to those in need.

Ø Faculty are empowered through regular training and are granted leave to participate in faculty development programmes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://xaviers.ac/about-us/vission-mission |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

St. Xavier's College acknowledges that participative management and decentralization of power in everyday activities are important. SXC has over forty six committees to ensure the smooth running of the college. These include areas such as academics/ administration/ cultural development/ social involvement/ inclusion. Each committee is appointed by the Principal, according to the interests and competence of the faculty members. The committees draw on the expertise of the Principal and the Vice-Principal, who themselves function as convenors of statutory committees, academic councils, and governing bodies. The committees help to manage the various centres, associations, academies, programmes, and leagues that are further led by student bodies selected through rigorous interview processes, which increase the outreach of the college through this highly effective model of decentralization. All financial matters are discussed in advance with the Treasurer who is a member of the governing body of the college and the trust. The faculty are rotated between various committees to ensure that there is no stagnation or proprietorship seeping into their attitude. We thus see that there is an interconnection, a semiautonomous decentralization, and integral participative management in the functioning of the various bodies on campus.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | View File |
| Upload any additional information | View File |
| Paste link for additional Information | https://xaviers.ac/about-us/vission-mission |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

PhD research was supported by science laboratories such as CRL, NSRL, and CIF (8 students, 2 faculty members). These facilities also enable consultancy projects, add-on programs, popular lectures, and national seminars.

Social Outreach: The Social Involvement Program (SIP) was introduced as a mandatory 2-credit activity under NEP in 2023-24. SIP engaged 401 student volunteers with 102 NGOs. The Student Inclusion Cell organised events for queer students installed Braille stickers for visually impaired students and hosted an international conference on disability studies. The Social Service League conducted impactful initiatives like blood drives, anaemia awareness, beach clean-ups, and farmer support through building check dams and planting saplings. The Xavier's Environmental Committee (XEC), a student-faculty initiative, promoted Green Values through water conservation and biodiversity awareness.

Rural Outreach: Three RUSA-funded projects focused on farmer welfare. The college collaborated with universities and government bodies, conducting awareness and training programs for farmers. Three MOUs were signed with research institutes, and two national conferences on rural themes were held.

Alumni Engagement: SXCM maintains strong alumni ties through initiatives like the quarterly alumni newsletter, The Xavierite. The alumni dinner highlighted expanding the Student Beneficiary Fund to support underprivileged students, alongside alumni-funded scholarships and souvenir sales fostering connections.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://naac.xaviers.edu/institutional-development-plan/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The functioning of SXC is based on a hierarchy that is evident in the organogram. At the top is the governing body (GB) of the Trust SXC. The GB of the college reports to the Trust on key issues and forms the link between the Trust, GB, and the college officials. The Principal forms the connecting link between various statutory bodies on campus and the GB of the college. The Treasurer, Registrar, Head of departments, and convenors of key committees directly report to him. However, as decentralization plays a significant part in the operation of the college, SXC appoints 3 Vice Principals (VP) to oversee the daily administrative issues on campus and an Academic VP (usually the IQAC coordinator) to take care of all academic matters. The Registrar is overall in charge of the non-teaching staff. Faculty and non-teaching staff of a department/library and others report to the Head/In-charge. All the Statutory bodies on-campus function as per the norms set down by the UGC / University of Mumbai. The Academic Board, a non-statutory body was constituted to assist the Principal in tackling issues that may come up in the day-to-day operation of the college.

| File Description | Documents |
|---|---|
| Paste link to Organogram on the institution webpage | https://xaviers.ac/about-us/organogram |
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college pays monthly salaries on time to all staff, irrespective of whether the salary grants are released by the government at the scheduled time.

- Interest-free loan advances against salary and festival advances have been extended on request to well over 75% of the non-teaching staff and several teaching staff. College also helps staff monetarily in case of medical emergencies.
- Special consideration for admission of the children of all staff to the college, via the management quota.
- Reimbursement of 50% of the premium amount paid by any non-teaching staff towards his/her Mediclaim.
- Payment of a lump sum of Rs. 1000/- per child of a non-teaching staff member (for a maximum of two children) as part of their children's tuition fees.
- Book grant for individual teachers and Non-Teaching staff.
- The College has a Wellness Centre which has qualified counselors. The Wellness Centre provides a 50% discount to children of the faculty and nonteaching staff for psychometric assessment.
- Amenities such as Gym, Photocopying centre, Bank branch, purified water dispensers, and many other facilities are provided on campus.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

17

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal audits are conducted on an ongoing basis by the Bursar of the Parent Trust, and the data is collated in preparation for the statutory audit. Two internal reviews in August/September and January/February every year. The audit examines the revenues generated in terms of fees, grants, donations, and rents from the use of space as against the expenses incurred and the assets

purchased or written off. It also ensures the timely preparation of the budgets for the different units and reviews the variances during the time of inspection, twice a year.

The college, registered under the Maharashtra Public Trust Act, 1950 conducts a statutory External audit by Chhotalal H. Shah and Company. The bank and fee reconciliation statements and the utilization of grants received are verified. Expenses incurred on infrastructure improvement are verified against quotations invited and resolutions passed. Physical verification of the assets declared is conducted during the audit. The Statutory audit for 2023-2024 was completed by November 2024. We are also subject to annual scrutiny by the IT Department, a statutory GST Audit, and the State Senior Auditor. The audited financial statements are submitted to the JD office and the Accountant General (AG) office, Mumbai.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

189.64366

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | View File |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Trust that runs the college has budgetary protocols to meet the various needs of the college. The Governing Bodies of the Trust and the College, the Principal, the Finance Committee, and the Purchase Committee work in tandem to optimally use the resources.

Government Funds: The institution is vigilant in mobilizing funds from various Government schemes and has received Central Government

funds from DBT Builder.

Non-Government Funds:

The institutional leadership and various stakeholders take the initiative to mobilize resources as and when required for the effective functioning of the College. The college Student Beneficiary and dedicated Scholarship Funds take care of students who have limited financial resources. The Xavier's Resource Centre for the Visually Challenged, a support service for Divyanjan and is a part of St Xavier's College, Mumbai mobilizes its resources for its diverse activities promoting the holistic development of differently-abled individuals. These resources are mobilized through project funding (CSR, donors, and trusts) and as donations from individuals and other resources. The college has a "Vision for Staff Development Fund." which helps pay the staff salaries on a fixed date. Donations received under the college endowment fund are utilized to undertake a wide range of activities in college.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- **National Educational Policy 2020 (NEP) Implementation -** Orientations were conducted for the teaching and the non-teaching staff on NEP implementation strategies and their roles in supporting educational reforms. First-year students and their parents were provided valuable insights into the new initiatives implemented by the college and the challenges faced under the NEP. To keep pace with the changes in the education system the IQAC organized multiple NEP and OBE workshops. All programs were redesigned as per the NEP 2020 credit framework. Indian Knowledge Systems and Constitution of India were compulsory 2 credit courses introduced for first-year students. Marathi under AEC was introduced after 40 years.

- **Seed Money** - Seed money of Rs. one lakh each was sanctioned to members of six departments: Geology (2), Botany (2), Biotechnology (1), and Ancient Indian Culture (1). The project grant is for one year with a review after 6 months.
- **Academic and administrative audit (AAA)** - AAA for 2020-2022 was conducted. The peer team interacted with the teaching, Non-teaching and Technical Staff. The committee visited the administrative office, Treasurer Office, Examination Section, and Computer Centre and observed the infrastructure facilities such as departments, classrooms, etc. An Administrative Audit Report covering the observation was prepared.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Feedback on Teaching:

The Teaching Assessment Questionnaire (TAQ) is a tool used in SXCM to assess the teaching of all courses in the curricula. In 2023-2024 online TAQs were administered for SY and TY courses in the odd semester and for all courses across streams for the entire faculty in the even semester. The TAQs were processed, and reports generated which were handed over to Vice-Principal Academic Improvement. Further Vice-Principal shared the TAQ reports with the concerned faculty with suggestions and guidance for improvement. A total number of 1153 TAQs were conducted.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the

A. Any 4 or all of the above

IQAC Feedback collected, analysed and used for improvement of the institution
Collaborative quality initiatives with other institution(s) **Participation in NIRF** **Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://naac.xaviers.edu/igac/ |
| Upload e-copies of accreditations and certification | View File |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The management of SXCM actively promotes gender sensitization and equity on campus. For safety and security, measures include CCTV surveillance, lady security personnel, a Women's Development Cell (WDC), and an Internal Complaints Committee to address gender-related grievances. There are dedicated common rooms, washrooms and a sanitary napkin vending for female students.

During the 2023-2024 academic year, initiatives were conducted to raise awareness about the rights of women, children, and the LGBTQIA+ community, as well as constitutional provisions for their protection. Advocate Persis Sidhwa, known for her work on violence against women, led a session on Article 53 of the Indian Constitution. The Gender Cell also organized a PCOS awareness session and a menstrual pad donation drive.

International Women's Day featured an interactive session hosted by the Gender Cell, the Department of Psychology, and the English Department. Additionally, on November 23, 2024, the Women's Commission at SCAVI, St. Xavier's College, arranged a session on Legal Awareness for Women in the Workplace, conducted by Advocate

and POSH Consultant Aileen Marques. These efforts reflect SXCM's commitment to fostering an inclusive and supportive environment for all.

Gender equity has always been a priority at SXCM.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

St. Xavier's College, Mumbai, is deeply committed to environmental sustainability, one of the sustainable development goals. Waste segregation into dry and wet categories ensures efficient composting and recycling of biodegradable and non-biodegradable materials. A vermicomposting bin processes vegetable and wet waste from the college kitchen. Multi-layered plastic (MLP) waste is collected and handed over to the Safai Bank of India for use in road-building materials. Recycling initiatives also include broken glassware, newspapers, and wastepaper.

The Xavier's Environmental Committee (XEC), established in November 2019, oversees sustainable campus management guided by an environmental policy. It promotes waste and energy reduction during campus festivals. Collaborations with SUN Start Upcycling Now Pvt. Ltd. and Jai Hind College's Dot Com Club enabled e-waste drives, with collected items recycled by Threco Recycling LLP and e-Incarnation Recycling Pvt. Ltd. XEC also organized activities like recycled paper Tanzaku projects and waste segregation awareness

drives.

Departments across the college actively conduct programs on environmental awareness and sustainable development, fostering a culture of ecological responsibility. Through these efforts, the college demonstrates its dedication to creating a greener, more sustainable campus.

Video Link:

Waste Management at SXC:<https://youtu.be/xTIpqySHhNY>

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: D. Any 1of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of

A. Any 4 or all of the above

reading materials, screen reading, etc.

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | View File |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

SXCM prioritizes inclusive education, focusing on regional, linguistic, socio-economic, secular, and Students with Disabilities (SWD) inclusion. The enabling committee and student inclusion cell of SXCM ensure equitable opportunities, respect, and representation for all genders in every aspect of society. Admissions reflect diversity, with 35% of Science students and 13% of Arts students coming from outside the state, including SWD representation.

To support students from rural and non-English-speaking backgrounds, the Language Lab aids their transition to campus life. The college also publishes two Marathi magazines and one in French, fostering linguistic inclusivity.

Socio-economic inclusion is supported through the Student Beneficiary Fund and evening Commerce lectures tailored for students from lower-income households. Scholarships for economically deserving students are awarded during Inter-Faith services held on St. Ignatius Founder's Day. Additionally, the Department of Inter-Religious Studies (DIRS), led by Dr. Fr. Keith D'Souza, S.J., offers an online diploma on Inter-Religious Traditions to transform traditions into resources for social well-being. DIRS also promotes harmony through interactive sessions like "Respecting the Other."

The Marathi Vangmay Mandal organizes events celebrating the richness of Marathi culture. Through these initiatives, SXCM remains committed to creating a supportive, inclusive environment for students from diverse backgrounds.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Instilling constitutional values among students is a key goal at St. Xavier's College, Mumbai (SXCM). Several events were organized to raise awareness of constitutional rights. On February 3, 2024, the Department of Inter-Religious Studies (DIRS) hosted the Gandhi Lecture to explore Gandhian themes. Similarly, the Ambedkar Lecture, an annual event by DIRS, was held to honour Dr. Ambedkar's 134th birth anniversary. DIRS also released insightful podcasts discussing the role of culture in national regeneration and the importance of a shared cultural identity amidst diversity.

An orientation session on the Constitution of India, a mandatory Value Education Course under the National Education policy was conducted for first-year students on August 10, 2023, to introduce them to its significance and contemporary relevance. The Department of Commerce celebrated Constitution Day on November 26, 2023, with enthusiasm, commemorating the adoption of the Indian Constitution.

Practical exposure to constitutional values is provided through the Social Involvement Program (SIP) and various student associations such as the Social Service League, the All-India Catholic University Federation, and DIRS. These initiatives emphasize the importance of constitutional principles in daily life, fostering an environment that upholds justice, equality, and cultural understanding.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on **A. All of the above**

the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At SXCM, national and international festivals and significant days are celebrated with respect and enthusiasm. Flag hoisting ceremonies were held on the 75th Independence Day and Republic Day, with a notable rendition of the extended five-stanza version of the National Anthem, Vishwa Vidhata. Dr. Ambedkar Jayanti was observed on April 14, 2024, marking his 134th birth anniversary.

The Marathi Vangmay Mandal celebrated Maharashtra Day, International Labour Day, and Marathi Rajbhasha Day through engaging events. International Yoga Day featured a collaborative yoga session by the Yoga Committee, SIP, and ECC. National Statistics Day was marked by the Statistics Department with special programs. Teachers Day, celebrated on September 15, included diverse events organized by the Student Council.

Constitution Day, on November 26, 2023, commemorated the adoption of the Indian Constitution with spirited participation. National Science Day featured departmental exhibitions, while Women's Day on March 9 began with a Pranayama session and included various activities. Celebrations for Earth Science Week, Mathematics Day, and World Water Day further reflected the college's commitment to holistic and inclusive education, promoting awareness and engagement among students and staff alike.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice 1

Title of the Practice: Social Service League SSL

Objectives

At SXCM, we uphold Jesuit principles, fostering inclusion and uplifting the underprivileged within our community.

Context:

At SXCM, we uphold our motto, "Where goodwill meets Opportunity," through various projects.

Practice:

The SSL executed six projects and multiple collaborations including Team Building at Khandala, Project Care Kids, Rural Camp and Blood Drive.

Evidence of Success:

Campers worked in fields, children enjoyed interactive college days, and blood drives united students, promoting widespread SSL participation.

Problems

Diversity includes underprivileged groups; teaching empathy over sympathy emphasizes understanding and support, not pity, for those facing challenges.

Best Practice 2

Title of the Practice: Yoga

Objectives

The Yoga Committee encourages physical fitness and mental well-being among students and staff through yoga.

Context

Promote yoga for focus, reduced anxiety, and healthier living, ensuring inclusivity for all fitness levels.

Practice:

Organize regular yoga classes to enhance flexibility, strength, stress management, and overall well-being through yoga and meditation

Evidence of Success:

The activities reduced exam stress, with asanas calming nerves and equipping attendees with valuable stress management techniques.

Problems

Schedule convenient classes, secure practice spaces, promote participation, manage diverse needs, and effectively navigate budget constraints.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://xaviers.edu/naac/cycle5/7.2/7_2_Best_Practice_2023-2024.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title: Language Lab

Objectives

The Language Lab helps students improve and be confident in their language and communication skills.

Context

Language Lab, functioning as a networked classroom is an effective way for students to learn a language in person through linguistic immersion.

Practice:

Language labs enhance students' listening, speaking, reading, and writing skills, helping them master pronunciation and rhythm. Soft Skill Development and other collateral programs expose students to social realities, fostering a sense of responsibility and encouraging them to contribute to society. (40/50 words)

Evidence of Success:

The RUSA-funded software aids learners in English, Hindi, Telugu, Sanskrit, Marathi, and foreign languages, aligned with NEP 2020. The Language Lab facilities, communication courses, presentations, and extracurricular activities enhance students' language and soft skills. (34/40 words)

Problems

Lack of timely tech support from the software provider is a challenge during technical glitches. Maintaining a connect between the students' schedules for a particular topic while conducting sessions. (29/30 words)

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Xavier's College, Mumbai, was one of the few colleges to implement the National Education Policy (NEP 2020), in Maharashtra from 2023-24. The curricula development and implementation were done not only for academic excellence but also to ensure that its curricula are comprehensive and dynamic, catering to the evolving demands of local, national, regional, and global development. Aligning with our vision and mission, the Programme Outcomes (POs) reflect a holistic development model, preparing students to be adaptable, ethical, and impactful in their pursuits. The Course Outcomes (COs) detail the specific competencies each course aims to develop. Under NEP, the emphasis of all departments has been to reform curriculum keeping in mind a multidisciplinary approach, including skill development, carrying out assessment reforms, ensuring inclusion, equity and promoting research and innovation among their learners. New courses under the NEP-2020 were introduced for the first-year classes of all UG and PG programmes. The curricula at SXC continue as a testament to our dedication towards moulding individuals who are not only well-versed in their disciplines but also conscious of their roles in a larger context, ready to make an impact in whichever role they choose after their education.

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | View File |
| Link for additional information | https://naac.xaviers.edu/wp-content/uploads/2025/01/POs.pdf |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | View File |
| Details of syllabus revision during the year | View File |
| Any additional information | View File |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

221

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | View File |
| MoUs with relevant organizations for these courses, if any | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

396

| File Description | Documents |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

50

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Guided by our vision and mission the courses offered through our programmes have promoted academic excellence and extended beyond the conventional content-oriented educational framework. and Under NEP-2020, new courses have been introduced that deal with cross-cutting issues. Values and ethics in personal and professional lives are dealt with in Value education courses (VEC) and department-specific courses such as science communication for science students, deal with professional ethics. Cross-cutting issues related to the environment are included in many syllabi besides the VEC on environmental studies and the constitution of India which are compulsory for all first-year undergraduate students. Issues related to gender and human values are delved into in courses offered by the humanities, a few of which are done by other faculty students as their open electives (OE). NEP 2020 has formalized our earlier process of cross-faculty courses where students from one faculty were made to take a course in another faculty in their second year. Now they have more exposure to other faculty courses which will improve their overall development. Our curriculum mirrors our dedication towards cultivating a community of skilled and ethical individuals who practice professional integrity, environmental consciousness, and active engagement towards fostering social inclusion.

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | View File |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | View File |
| Any additional information | View File |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

50

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | View File |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

358

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | View File |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://xaviers.ac/igac/naac/naac-cycle-4/stakeholders-feedback |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File |
| Any additional information | View File |

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://xaviers.ac/naac/1.4.1.pdf |
| Any additional information | View File |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1598

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

543

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

St. Xavier's College, Mumbai, offers diverse programs for undergraduate, postgraduate, and PhD students, addressing various academic backgrounds and intellectual needs. The college provides a language lab to support learning, particularly for shy students, by fostering improvement through interactive activities and classroom observations. Also, the Honours Certificate Program recognizes academically outstanding students with 70% or a CGPA of 7. This co-curricular initiative features short-term Honours courses across departments, awarding up to two credits per course (one credit per 15 hours of coursework). In 2023-24, 81 undergraduate students earned Honours certificates.

The Progressive Learning Ability Test (PLAT) is a holistic assessment tool designed to evaluate and enhance students' cognitive, interpersonal, and emotional skills. Administered to undergraduate and postgraduate students at two levels—Level 1 (Foundation Skill Tests) and Level 2 (Intermediate Skill Tests)—PLAT focuses on areas such as Communication Skills, Adaptability, Critical Thinking, Problem-Solving, Creativity, Collaboration, Growth Mindset, Resilience, Leadership, and Decision-Making. By addressing these domains, the assessment provides valuable insights into students' strengths and areas for development, supporting their academic and personal growth.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sxcboim.wordpress.com/honours-programme/ |

2.2.2 - Student – Teacher (full-time) ratio

| | | |
|------------|--------------------|--------------------|
| Year | Number of Students | Number of Teachers |
| 14/01/2025 | 4085 | 123 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

St. Xavier's College Mumbai is deeply committed to fostering an enriching and dynamic teaching-learning process through a wide range of methods. The college prioritizes student-centred approaches, including participatory learning, experiential learning, and problem-solving methodologies, as core components of its educational philosophy.

During the 2023-24 academic year, faculty members adopted a diverse array of tools and techniques to engage students effectively. These included multimedia presentations, video resources, virtual labs, simulation models, online software, animations, exhibitions, expert talks, and access to extensive databases. In addition to these modern tools, traditional methods such as chalk and board, research papers, group work, movies, and documentaries on online platforms were also incorporated to create a well-rounded learning environment.

SXCM emphasized active learning through group discussions, peer learning, participative learning, and problem-solving techniques. To enhance learning outcomes project-based learning, survey-based projects, MOOCs, debates, assignments, talks, and inquiry-based learning were integrated into the curriculum. Various LMS platforms such as Google Classroom, Canvas and Microsoft Teams were used. SXCM's dedication to diverse teaching methodologies guarantees a comprehensive and engaging educational experience for all students under NEP 2020.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional Information | Nil |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In the academic year 2023-24, ICT-enabled tools played a crucial role in enhancing teaching and learning. Platforms like Google Classroom helped teachers to organize materials, assign tasks, and provide feedback, supporting both synchronous and asynchronous learning. For real-time interactions, tools like Google Meet, Zoom, and Microsoft Teams facilitated live lectures, meetings, and group discussions, ensuring smooth remote learning.

Assessment and feedback were streamlined with Google Forms, enabling teachers to create quizzes and surveys that were automatically graded. Cloud storage services like Google Drive enhanced collaboration by allowing seamless sharing and co-editing of resources.

In data analytics, tools such as SPSS, R Studio, and Tableau equipped students with vital data analysis skills. Research management tools like Mendeley and Zotero supported academic research, while Turnitin ensured academic integrity by checking for plagiarism.

ICT-enabled classrooms, laboratories with projectors and continuous Wi-Fi connectivity ensured a technology-based learning environment. The centralized computer center and departmental computer labs gave students access to essential resources.

This integration of ICT tools fostered a more interactive, efficient, and collaborative learning experience, preparing students for academic and professional success.

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://naac.xaviers.edu/photo-gallery/ict-enabled-classrooms-and-seminar-halls/ |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

77

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

During the academic year 2023-24, St. Xavier's College meticulously planned and documented all academic, co-curricular, and extra-curricular activities in its academic calendar. The calendar was developed by the College Academic Board, comprising the Principal, Vice Principals, Controller of Examinations, and IQAC Director. Public holidays announced by the Maharashtra state government were thoughtfully incorporated as non-working days.

The academic calendar, published annually on the college website and in handbooks, provided flexibility while adhering to state and local government guidelines. It outlined key dates for internal assessments and end-semester evaluations, ensuring students were well-informed.

This comprehensive planning allowed students to actively engage in co-curricular and extra-curricular activities, enhancing their learning experience. To support effective course delivery, departmental staff prepared teaching plans at the departmental level. This approach fostered transparency and accountability in the academic process. Ultimately, the well-structured system ensured a smooth academic year, aligning all activities with the college educational objectives.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

115

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | View File |
| Any additional information | No File Uploaded |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

63

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | View File |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1485

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

33

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | View File |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

209

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | View File |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

St. Xavier's College, Mumbai implemented NEP 2020 and the Qualcampus ERP system in the academic year 2023-24. This integration of IT into the examination process system streamlined institutional management by integrating various operations, including admissions, academics, examinations, administration, and finance.

Under the Examination Management System (EMS), faculty members were trained to use the portal for handling examination-related tasks. Login credentials were provided to all faculty members and students, ensuring seamless access to the system. Key features included the entry of Continuous Internal Assessment (CIA) marks and End-Semester Examination (ESE) marks directly into the portal, significantly reducing paper usage.

The ERP system also facilitated automated report generation and result compilation, streamlining processes and improving efficiency. Additionally, marksheet processing and passing reports were managed entirely through the system. Hall tickets for examinations were generated digitally via the portal, eliminating the need for manual distribution.

Overall, the implementation of Qualcampus ERP revolutionized examination management at the college, aligning with its green initiative by reducing paper consumption and contributing to a sustainable, eco-friendly approach to academic operations. This integration highlights the institution's commitment to leveraging technology for effective management and environmental responsibility.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://sxc.qualcampus.com/Account/LogOn |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

St. Xavier's College, Mumbai, has Programme Outcomes (POs) in alignment with its mission and the principles of outcome-based education. These POs are meticulously designed to be comprehensive, balanced, and easily understandable, reflecting the institution's commitment to academic excellence. They are structured based on the instructional framework of revised Bloom's Taxonomy, ensuring a focus on measurable learning outcomes.

Each academic department builds upon these POs by formulating Programme Specific Outcomes (PSOs) and Course Outcomes (COs), translating the broader institutional vision into discipline-specific and course-level deliverables. This structured approach ensures that the desired educational objectives are effectively communicated and achieved across all programs.

The Departmental Boards of Studies (BOS) play a pivotal role in developing and reviewing POs, PSOs, and COs. Regular BOS meetings provide a platform for discussions and incorporate valuable suggestions from departmental faculty and stakeholders. Whenever the curriculum is revised and approved by the BOS, corresponding updates are made to the COs and PSOs to maintain alignment with the syllabi under the NEP 2020 credit framework.

The revised outcomes then submitted to the college Academic Council for final approval, ensures a consistent and quality-driven academic framework across all programs.

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | View File |
| Upload any additional information | View File |
| Link for additional Information | https://naac.xaviers.edu/po-pso-and-co/ |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of Programme Outcomes (POs) and Course Outcomes (COs) at the institution is systematically evaluated through a robust framework aligned with the pedagogical principles of Bloom's Taxonomy. Course Outcomes are meticulously designed to complement the POs, ensuring a cohesive and outcome-driven academic structure.

The institution employs a combination of formative and summative assessments to evaluate student learning. Each semester, students undertake two Continuous Internal followed by a summative End Semester Assessment. To achieve the COs, faculty members utilize diverse evaluation methods, such as written exams, quizzes, presentations, assignments, and projects. This balanced use of multiple assessment tools ensures fair and equitable evaluation for all students.

Assessment grids are employed as a quality control mechanism for grading assignments, presentations, and projects, fostering consistency in evaluation. Feedback from students on course curricula, syllabi, and evaluation practices is regularly collected and incorporated into revisions. The Boards of Studies (BOS) periodically review test questions and evaluation methodologies to maintain academic rigour.

Student progress is closely monitored, with data accessible to departments for analysis. This enables timely interventions and course adjustments, ensuring continuous improvement in achieving the stated learning outcomes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://naac.xaviers.edu/po-pso-and-co/ |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1261

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://naac.xaviers.edu/wp-content/uploads/2024/07/IQAC-Report.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[NIL](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has a well-defined policy for seed money for research and research grants Ph.D. programmes in various disciplines namely: Ancient Indian Culture, History, Economics, Botany, Chemistry, Geology, Life Science, Microbiology, and Zoology are recognized by MU. In addition to these departments, there are other research centres on campus such as Blatter Herbarium, Caius Research Laboratory, Heras Institute for History and Culture, and Nadkarny Sacasa Research Laboratory that provide the

infrastructure and facilities for research. Faculty members recognized as Ph.D. guides in these subjects encourage student and faculty research activities. The infrastructure/equipment in the departments, as well as centres, get frequently upgraded through various grants from government agencies such as DBT and RUSA. Faculty apply and receive research grants for their projects from government funding agencies like DBT, UGC, and Mumbai University.

Multidisciplinary research activities are nurtured by encouraging inter-departmental collaboration among faculty members. SXCM has commenced offering seed funding to faculty to enhance their initial research endeavours, paving the way for additional funding from national and international agencies. Papers originating from such work are published in Xavier's Research Journal 'Xplore'. High-quality research undertaken by undergraduate and postgraduate students is also featured in 'Xplore.'

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | View File |
| Provide URL of policy document on promotion of research uploaded on the website | https://xaviers.edu/main/images/college/research-policy.pdf |
| Any additional information | View File |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6.0

| File Description | Documents |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money | View File |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | View File |
| List of teachers receiving grant and details of grant received | View File |
| Any additional information | View File |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

| File Description | Documents |
|---|---------------------------|
| e-copies of the award letters of the teachers | No File Uploaded |
| List of teachers and details of their international fellowship(s) | View File |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

322.29

| File Description | Documents |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | View File |
| List of projects and grant details | View File |
| Any additional information | View File |

3.2.2 - Number of teachers having research projects during the year

6

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://dbtindia.gov.in/builder , https://www.jcb.com/en-in/company/jcb-india-corporate-responsibility/lady-bamford-foundation |
| List of research projects during the year | View File |

3.2.3 - Number of teachers recognised as research guides

16

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | View File |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

| File Description | Documents |
|---|---|
| Supporting document from Funding Agencies | View File |
| Paste link to funding agencies' website | https://dbtindia.gov.in/builder , https://www.jcb.com/en-in/company/jcb-india-corporate-responsibility/lady-bamford-foundation |
| Any additional information | View File |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Xavier's College, Mumbai has established internationally well-known centres to efficiently engage with and promote research

culture among faculty and students which are as follows:

Blatter Herbarium: The herbarium, established in 1906 is internationally recognized for Taxonomic studies and allied branches in Botany.

Caius Research Laboratory: Founded in 1947, the laboratory initiated research work on medicinal plants in India. It facilitates various research projects in Biology, Chemistry, and Geology.

Central Instrumentation Facility: The facility was established in 2006 under the DST-FIST grant houses state-of-the-art equipment used for research in college.

Heras Institute of Indian History and Culture: Founded in 1926, the institute provides support for research in the field of History, Archaeology, and Indian Art and publishes the half-yearly journal Indica.

Nadkarny-Sacasa Research Laboratory: It is one of the oldest research laboratories since 1932. It facilitates research in Organic and Inorganic Chemistry.

The departments of Botany and Microbiology (Palacios Research Laboratory) also have established research laboratories.

New Research Center - established in 2021-22 under the aegis of RUSA. The focus of the research involves rural activities beneficial to farmers.

Entrepreneurship Cell: The E-Cell launched under the aegis of RUSA, works towards fostering the spirit of entrepreneurship and skill development amongst students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sites.google.com/xaviers.edu/facilities/additional-academic-facilities?authuser=0 |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

| 38 | |
|--|---------------------------|
| File Description | Documents |
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | View File |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | View File |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

| 20 | |
|--|---|
| File Description | Documents |
| URL to the research page on HEI website | https://xaviers.ac/about-us/research |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | View File |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

27

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

26

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/naac/cycle5/3.4.4/3.4.4_Books_Proofs_23_24.pdf |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

76

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

3

| File Description | Documents |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | View File |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

33.10231

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | View File |
| List of consultants and revenue generated by them | View File |
| Any additional information | View File |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | View File |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The vision of St. Xavier's College, Mumbai (SXCM) is "an academic community dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies, integration in their personal lives, and inclusion in their social contribution". We try to provide various support mechanisms to our students to experience and inculcate those values through the following channels:

1. Social Involvement Program (SIP):

<https://xaviers.edu/main/index.php/sip>

<https://xaviers.edu/main/index.php/best-practices>

SIP: Initiated in 1996 to make education more socially relevant. The students are encouraged to learn through direct involvement with our society. It facilitates the Community Engagement Programme (CEP) under the National Education Policy (NEP) for students.

1. Social Service League:

<https://xaviers.edu/main/index.php/social-service-league-ssl>

3. Xavier's Resource Centre for the Visually Challenged (XRCVC):

<http://xrcvc.org>

4. All India Catholic University Federation (AICUF):

<https://xaviers.edu/main/index.php/aicuf>

5. Extension activities organized by Departments through various collaborations enable the students to connect the subject of study and social values.

Through these outreach programmes, SXCM facilitates a platform for our students to learn, experience, and create awareness about their social responsibility so that they can contribute back to society and be responsible citizens.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/main/index.php/sip , https://xaviers.edu/main/index.php/best-practices , https://xaviers.edu/main/index.php/social-service-league-ssl , https://xaviers.edu/main/index.php/aicuf |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | No File Uploaded |
| Any additional information | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

585

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | View File |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXCM has a well-maintained, user-friendly, and excellent infrastructure that exceeds statutory requirements for effective teaching and learning.

Classrooms and studios:

Spacious, well-equipped classrooms, conference-seminar rooms, and multimedia facilities, including LCD projectors, LAN, Wi-Fi, and audio systems, feature full ICT integration. Studios offer audio-video recording facilities.

Science Laboratories:

Well-equipped laboratories facilitate experimental learning. For instance, the Blatter Herbarium boasts the most extensive collection of plants in Western India. The Caius Research Laboratory for Biological Sciences and the Nadkarny-Sacasa Research Laboratory for Physical Sciences bridge academic research with industry.

New Research Center:

The RUSA-sponsored Research Center for Rural and Agricultural Studies, established in April 2022, provides a platform for innovative research and collaboration in rural and agricultural studies.

Computer Laboratories:

The computer labs, fully furnished and well-equipped with LAN, Wi-Fi, high-speed internet, and video conferencing facilities, provide a cutting-edge learning environment.

Additional Infrastructure:

In addition, we have a library, gymkhana, auditorium, language lab, hostel, canteen, separate common room for girls and boys, staff room, administrative offices, small health centre, first aid box, photocopy centre, lift, ramp for physically challenged students, UV water purifiers, etc.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://naac.xaviers.edu/photo-gallery/teaching-learning-resources/ |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

For academic excellence, the institution also offers extensive facilities for cultural activities, yoga, sports, and games to nurture holistic student development.

Facilities for Cultural Activities:

Fully furnished and well-equipped, the Palacios Hall is a spacious auditorium with a seating capacity of 500 people, available for cultural, co-curricular, and recreational activities. It is the main site for events, such as College Day, Ithaka, graduation ceremonies, etc. Additionally, open-air stages in the first and third quadrangles host diverse events, including Jan Fest, the Indian Music Group's flagship event, in the first quadrangle, and poetry readings and street plays in the third quadrangle.

Facilities for Sports and Games:

The college Gymkhana, known as the Fell Gymkhana, offers comprehensive sports facilities, including indoor training, recreation areas, and a gymnasium. It also provides outdoor amenities such as full-size basketball and volleyball courts. In addition, Xavier's Cricket Pitch, located at the North End of Azad Maidan, is 40 meters by 40 meters.

Facilities for Yoga:

The Palacios Hall and the Fell Gymkhana serve as venues for yoga and fitness sessions at the college. Additionally, the institution actively participates in International Yoga Day celebrations each year.

| File Description | Documents |
|---------------------------------------|---|
| Geotagged pictures | View File |
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/naac/cycle5/5.3.3/5.3.3SportsandCultural.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

58

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

273

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | View File |
| Details of Expenditure, excluding salary, during the years | View File |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library integrated with RFID technology complements traditional print resources with state-of-the-art electronic materials. With distinct reference and lending sections, it offers international and national journals, magazines, and newspapers, accompanied by e-journals and e-books accessible via NLIST. Powered by the user-friendly SLIM21 software from Algorithm Pvt. Ltd., the library manages its internal functions effortlessly.

Moreover, the library ensures easy access to its resources through an online database accessible via Online Public Access Catalogue terminals within the library and a convenient link on the college website, accessible via QR code. The library has a digital Institutional Repository housing college magazine dating back to 1908, alongside archived syllabi in PDF format.

Digital signage showcases new book covers campus-wide, keeping students engaged and highlighting the use of technology to promote library reference materials. Additionally, detailed orientation sessions cater to new users, promoting inclusivity

and effective resource navigation.

The college library conducts the course Library Science as a part of AEC for students with a learning disability.

Thus, the college library provides a dynamic and enriching academic environment for its community.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://naac.xaviers.edu/photo-gallery/teaching-learning-resources/ |

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | View File |
| Upload any additional information | View File |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

10

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

483

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | View File |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The extensive IT infrastructure includes thirteen fully equipped computer labs across the campus. The Big Data Analytics Lab started in the academic year 2021-2022, followed by the Fr. Bonet Lab in 2022-2023. Both are designed to support teaching, research, and innovation initiatives.

Xavier's Resource Centre for the Visually Challenged (XRCVC) is well-equipped with essential tools like screen readers, text-to-speech converters, and Braille machines. Also, Xavier's Language Lab has state-of-the-art language technology that helps learners gain proficiency in English, Hindi, French, and Marathi.

In the library, computers are available for student use and managing an Online Public Access Catalog (OPAC). Furthermore, Scan Craft scanners are utilized in the Blatter, Heras, and Library sections to preserve and digitize valuable resources like herbaria, heritage items, and rare books.

IT facilities streamline office operations, admissions processing, and transcript generation. Through fibre optics connectivity and on-campus servers, departments collaborate seamlessly. Additionally, CCTV cameras ensure campus security, while digital signage TVs broadcast vital information.

Since 2010, the college has partnered with Google and Microsoft Teams. Our IT facilities are mainly funded by the Department of Biotechnology (DBT) and the Rashtriya Uchchatar Shiksha Abhiyan (RUSA).

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for additional information | https://xaviers.edu/main/images/college/it-resource-utilization-policy.pdf |
| 4.3.2 - Student - Computer ratio | |
| Number of Students | Number of Computers |
| 4085 | 434 |
| File Description | Documents |
| Upload any additional information | View File |
| 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus | A. 250 Mbps |
| File Description | Documents |
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | View File |
| 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing | A. All four of the above |
| File Description | Documents |
| Upload any additional information | View File |
| Paste link for additional information | https://naac.xaviers.edu/photo-gallery/ict-enabled-classrooms-and-seminar-halls/ |
| List of facilities for e-content development (Data Template) | View File |

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

185

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | View File |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

SXCM provides the best infrastructure across all departments and functional areas to meet the qualitative and quantitative educational and operational needs outlined by statutory bodies. The Infrastructure Management policy ensures efficient management through meticulous need analysis, adherence to statutory guidelines, and incorporation of technological advancements, including educational technology.

Procurement practices prioritize quality and cost-effectiveness, with timely upgrades and meticulous asset management. Each piece of equipment is assigned an inventory number, and asset records are meticulously maintained. Routine upkeep, including cleaning and preventive maintenance, is conducted to ensure longevity and functionality. Obsolete equipment is promptly identified and decommissioned.

The Administrator's office oversees infrastructure and equipment maintenance, coordinating routine checks and AMC contracts for electrical systems, equipment, water purifiers, and waste management. Support staff ensures cleanliness in laboratories and classrooms.

Various facilities such as the library, computer centre, gymnasium, multimedia centre, hostel, and wellness centre are responsible for their respective operations and maintenance.

Initiatives such as sustainable power generation, waste management, and rainwater harvesting are undertaken to promote sustainability, reflecting a commitment to environmental stewardship.

Committed to excellence, SXCM ensures high-quality infrastructure management, meets educational needs, ensures operational efficiency, and promotes sustainability.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://xaviers.edu/naac/cycle5/Others/AOAR%20audut%20report%20for%202023-24_0001.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

6

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

144

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Institutional data in prescribed format | View File |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene)

A. All of the above

| Awareness of Trends in Technology | |
|---|---|
| File Description | Documents |
| Link to Institutional website | https://xaviers.edu/naac/cycle5/5.1.3/5.1.3CapacityDevelopment-compressed.pdf |
| Details of capability development and schemes | View File |
| Any additional information | View File |
| 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year | |
| 40 | |
| File Description | Documents |
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees | A. All of the above |

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

204

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

116

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

15

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

12

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The student council at St. Xavier's College (Autonomous), Mumbai is actively involved in the administration and governance of the college. The General Secretary was the student representative of the College Development Committee. This shows the student body's involvement in the management and future plans for the college.

In the academic year of 2023-2024 Student Council organized a series of impactful events, each aimed at enriching the college experience, celebrating traditions, and building stronger connections within the community. From honouring our educators on Teachers' Day to bidding a heartfelt farewell to the graduating class, the council ensured that every event resonated with the values of respect, togetherness, and aspiration that define our institution. The SI-UK Sponsor Seminar by Mr. Nayan Khupte was an insightful session for TY students, exploring career paths and opportunities in the UK.

The Council led the Independence Day and the 75th Republic Day celebrations at St. Xavier's College, Mumbai, with great reverence and enthusiasm. The Republic Day flag hoisting ceremony was held in the presence of esteemed stalwarts of Indian Classical Music, the faculty and students of St Xavier's College Mumbai.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

60

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

SXCM maintains a strong connection with its alumni through various meaningful initiatives fostering engagement and collaboration.

The Xavierite - Alumni Newsletter: A quarterly publication, "The Xavierite," serves as a bridge between the college and its alumni, providing updates about the alma mater, achievements, events, and ongoing projects.

The Jan 2024 Alumni Dinner: The college organizes an annual alumni dinner, with the most recent held on January 6, 2024. This event strengthens alumni connections, recognizes notable achievements by felicitating distinguished alumni, and celebrates the Xavierite spirit.

Xavier's Souvenirs: The sale of college-branded souvenirs allows alumnito retain a tangible connection with their alma mater while supporting college initiatives.

Alumni Donations and Social Causes: Alumni contributions have been instrumental in advancing social causes. For instance, the

2024 alumni dinner's theme focused on expanding the Student Beneficiary Fund, which benefits underprivileged students.

Scholarships by Alumni and Retired Faculty: Scholarships instituted by alumni and retired faculty members ensure financial support for deserving students, reflecting their enduring commitment to the institution.

Through these initiatives, SXCM continues to celebrate its alumni's contributions while fostering a culture of lifelong engagement and giving back. These activities contribute significantly to building a collaborative and supportive Xavierite network.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://alumni.xaviers.edu/ |

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

St. Xavier's College, Mumbai is dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies, integration in their personal lives, and inclusion in their social contribution. The mission of the college is to facilitate training for professional innovation, foster the cultivation of personal integration, and encourage advocating social inclusion. To achieve this, the college offers courses on giving voice to values, human rights, and environmental studies. The Student Beneficiary Fund provides financial support to economically deserving students. The Commerce section (evening shift) provides education to motivated but less privileged individuals of our society. Periodic reviews

conducted over the years revealed the following strengths of the college:

Ø Successful engagement of stakeholders (students, faculty, non-teaching staff, and parents) in bringing to life a clearly articulated vision.

Ø Sensitivity of the Leadership towards others and contributing to a culture of empathy and inclusion.

Ø Conducive environment cultivated for accessibility to management and open communication.

Ø Financial management efforts to ensure that salaries are disbursed on time. Financial assistance given to those in need.

Ø Faculty are empowered through regular training and are granted leave to participate in faculty development programmes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://xaviers.ac/about-us/vission-mission |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

St. Xavier's College acknowledges that participative management and decentralization of power in everyday activities are important. SXC has over forty six committees to ensure the smooth running of the college. These include areas such as academics/ administration/ cultural development/ social involvement/ inclusion. Each committee is appointed by the Principal, according to the interests and competence of the faculty members. The committees draw on the expertise of the Principal and the Vice-Principal, who themselves function as convenors of statutory committees, academic councils, and governing bodies. The committees help to manage the various centres, associations, academies, programmes, and leagues that are further led by student bodies selected through rigorous interview processes, which increase the outreach of the college through this highly effective model of decentralization. All financial matters are discussed in advance with the Treasurer who is a member of the

governing body of the college and the trust. The faculty are rotated between various committees to ensure that there is no stagnation or proprietorship seeping into their attitude. We thus see that there is an interconnection, a semiautonomous decentralization, and integral participative management in the functioning of the various bodies on campus.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | View File |
| Upload any additional information | View File |
| Paste link for additional Information | https://xaviers.ac/about-us/vission-mission |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

PhD research was supported by science laboratories such as CRL, NSRL, and CIF (8 students, 2 faculty members). These facilities also enable consultancy projects, add-on programs, popular lectures, and national seminars.

Social Outreach: The Social Involvement Program (SIP) was introduced as a mandatory 2-credit activity under NEP in 2023-24. SIP engaged 401 student volunteers with 102 NGOs. The Student Inclusion Cell organised events for queer students installed Braille stickers for visually impaired students and hosted an international conference on disability studies. The Social Service League conducted impactful initiatives like blood drives, anaemia awareness, beach clean-ups, and farmer support through building check dams and planting saplings. The Xavier's Environmental Committee (XEC), a student-faculty initiative, promoted Green Values through water conservation and biodiversity awareness.

Rural Outreach: Three RUSA-funded projects focused on farmer welfare. The college collaborated with universities and government bodies, conducting awareness and training programs for farmers. Three MOUs were signed with research institutes, and two national conferences on rural themes were held.

Alumni Engagement: SXCM maintains strong alumni ties through initiatives like the quarterly alumni newsletter, The Xavierite. The alumni dinner highlighted expanding the Student Beneficiary Fund to support underprivileged students, alongside alumni-funded scholarships and souvenir sales fostering connections.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://naac.xaviers.edu/institutional-development-plan/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The functioning of SXC is based on a hierarchy that is evident in the organogram. At the top is the governing body (GB) of the Trust SXC. The GB of the college reports to the Trust on key issues and forms the link between the Trust, GB, and the college officials. The Principal forms the connecting link between various statutory bodies on campus and the GB of the college. The Treasurer, Registrar, Head of departments, and convenors of key committees directly report to him. However, as decentralization plays a significant part in the operation of the college, SXC appoints 3 Vice Principals (VP) to oversee the daily administrative issues on campus and an Academic VP (usually the IQAC coordinator) to take care of all academic matters. The Registrar is overall in charge of the non-teaching staff. Faculty and non-teaching staff of a department/library and others report to the Head/In-charge. All the Statutory bodies on-campus function as per the norms set down by the UGC / University of Mumbai. The Academic Board, a non-statutory body was constituted to assist the Principal in tackling issues that may come up in the day-to-day operation of the college.

| File Description | Documents |
|---|---|
| Paste link to Organogram on the institution webpage | https://xaviers.ac/about-us/organogram |
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen | View File |
| Screen shots of user interfaces | View File |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college pays monthly salaries on time to all staff, irrespective of whether the salary grants are released by the government at the scheduled time.

- Interest-free loan advances against salary and festival advances have been extended on request to well over 75% of the non-teaching staff and several teaching staff. College also helps staff monetarily in case of medical emergencies.
- Special consideration for admission of the children of all staff to the college, via the management quota.
- Reimbursement of 50% of the premium amount paid by any non-teaching staff towards his/her Mediclaim.
- Payment of a lump sum of Rs. 1000/- per child of a non-

teaching staff member (for a maximum of two children) as part of their children's tuition fees.

- Book grant for individual teachers and Non-Teaching staff.
- The College has a Wellness Centre which has qualified counselors. The Wellness Centre provides a 50% discount to children of the faculty and nonteaching staff for psychometric assessment.
- Amenities such as Gym, Photocopying centre, Bank branch, purified water dispensers, and many other facilities are provided on campus.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

17

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal audits are conducted on an ongoing basis by the Bursar of the Parent Trust, and the data is collated in preparation for the statutory audit. Two internal reviews in August/September and January/February every year. The audit examines the revenues generated in terms of fees, grants, donations, and rents from the use of space as against the expenses incurred and the assets purchased or written off. It also ensures the timely preparation of the budgets for the different units and reviews the variances during the time of inspection, twice a year.

The college, registered under the Maharashtra Public Trust Act, 1950 conducts a statutory External audit by Chhotalal H. Shah and Company. The bank and fee reconciliation statements and the utilization of grants received are verified. Expenses incurred on infrastructure improvement are verified against quotations invited and resolutions passed. Physical verification of the assets declared is conducted during the audit. The Statutory audit for 2023-2024 was completed by November 2024. We are also subject to annual scrutiny by the IT Department, a statutory GST Audit, and the State Senior Auditor. The audited financial statements are submitted to the JD office and the Accountant General (AG) office, Mumbai.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

189.64366

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | View File |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Trust that runs the college has budgetary protocols to meet the various needs of the college. The Governing Bodies of the Trust and the College, the Principal, the Finance Committee, and the Purchase Committee work in tandem to optimally use the resources.

Government Funds: The institution is vigilant in mobilizing funds from various Government schemes and has received Central Government funds from DBT Builder.

Non-Government Funds:

The institutional leadership and various stakeholders take the initiative to mobilize resources as and when required for the effective functioning of the College. The college Student Beneficiary and dedicated Scholarship Funds take care of students who have limited financial resources. The Xavier's Resource Centre for the Visually Challenged, a support service for Divyanjan and is a part of St Xavier's College, Mumbai mobilizes its resources for its diverse activities promoting the holistic development of differently-abled individuals. These resources are mobilized through project funding (CSR, donors, and trusts) and as donations from individuals and other resources. The college has a

"Vision for Staff Development Fund." which helps pay the staff salaries on a fixed date. Donations received under the college endowment fund are utilized to undertake a wide range of activities in college.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- **National Educational Policy 2020 (NEP) Implementation - Orientations** were conducted for the teaching and the non-teaching staff on NEP implementation strategies and their roles in supporting educational reforms. First-year students and their parents were provided valuable insights into the new initiatives implemented by the college and the challenges faced under the NEP. To keep pace with the changes in the education system the IQAC organized multiple NEP and OBE workshops. All programs were redesigned as per the NEP 2020 credit framework. Indian Knowledge Systems and Constitution of India were compulsory 2 credit courses introduced for first-year students. Marathi under AEC was introduced after 40 years.
- **Seed Money -** Seed money of Rs. one lakh each was sanctioned to members of six departments: Geology (2), Botany (2), Biotechnology (1), and Ancient Indian Culture (1). The project grant is for one year with a review after 6 months.
- **Academic and administrative audit (AAA) -** AAA for 2020-2022 was conducted. The peer team interacted with the teaching, Non-teaching and Technical Staff. The committee visited the administrative office, Treasurer Office, Examination Section, and Computer Centre and observed the infrastructure facilities such as departments, classrooms, etc. An Administrative Audit Report covering the observation was prepared.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Feedback on Teaching:

The Teaching Assessment Questionnaire (TAQ) is a tool used in SXCM to assess the teaching of all courses in the curricula. In 2023-2024 online TAQs were administered for SY and TY courses in the odd semester and for all courses across streams for the entire faculty in the even semester. The TAQs were processed, and reports generated which were handed over to Vice-Principal Academic Improvement. Further Vice-Principal shared the TAQ reports with the concerned faculty with suggestions and guidance for improvement. A total number of 1153 TAQs were conducted.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://naac.xaviers.edu/igac/ |
| Upload e-copies of accreditations and certification | View File |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The management of SXCM actively promotes gender sensitization and equity on campus. For safety and security, measures include CCTV surveillance, lady security personnel, a Women's Development Cell (WDC), and an Internal Complaints Committee to address gender-related grievances. There are dedicated common rooms, washrooms and a sanitary napkin vending for female students.

During the 2023-2024 academic year, initiatives were conducted to raise awareness about the rights of women, children, and the LGBTQIA+ community, as well as constitutional provisions for their protection. Advocate Persis Sidhwa, known for her work on violence against women, led a session on Article 53 of the Indian Constitution. The Gender Cell also organized a PCOS awareness session and a menstrual pad donation drive.

International Women's Day featured an interactive session hosted by the Gender Cell, the Department of Psychology, and the English Department. Additionally, on November 23, 2024, the Women's Commission at SCAVI, St. Xavier's College, arranged a session on Legal Awareness for Women in the Workplace, conducted by Advocate and POSH Consultant Aileen Marques. These efforts reflect SXCM's commitment to fostering an inclusive and supportive environment for all.

Gender equity has always been a priority at SXCM.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

St. Xavier's College, Mumbai, is deeply committed to environmental sustainability, one of the sustainable development goals. Waste segregation into dry and wet categories ensures efficient composting and recycling of biodegradable and non-biodegradable materials. A vermicomposting bin processes vegetable and wet waste from the college kitchen. Multi-layered plastic (MLP) waste is collected and handed over to the Safai Bank of India for use in road-building materials. Recycling initiatives also include broken glassware, newspapers, and wastepaper.

The Xavier's Environmental Committee (XEC), established in November 2019, oversees sustainable campus management guided by an environmental policy. It promotes waste and energy reduction during campus festivals. Collaborations with SUN Start Upcycling Now Pvt. Ltd. and Jai Hind College's Dot Com Club enabled e-waste drives, with collected items recycled by Threco Recycling LLP and e-Incarnation Recycling Pvt. Ltd. XEC also organized activities like recycled paper Tanzaku projects and waste segregation awareness drives.

Departments across the college actively conduct programs on environmental awareness and sustainable development, fostering a culture of ecological responsibility. Through these efforts, the

college demonstrates its dedication to creating a greener, more sustainable campus.

Video Link:

Waste Management at SXC:<https://youtu.be/xTTipqySHhNY>

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy undertaken by the institution

| | |
|--|-----------------------|
| <p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above |
|--|-----------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|---|------------------------------|
| <p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p> | A. Any 4 or all of the above |
|---|------------------------------|

reader, scribe, soft copies of reading materials, screen reading, etc.

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | View File |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

SXCM prioritizes inclusive education, focusing on regional, linguistic, socio-economic, secular, and Students with Disabilities (SWD) inclusion. The enabling committee and student inclusion cell of SXCM ensure equitable opportunities, respect, and representation for all genders in every aspect of society. Admissions reflect diversity, with 35% of Science students and 13% of Arts students coming from outside the state, including SWD representation.

To support students from rural and non-English-speaking backgrounds, the Language Lab aids their transition to campus life. The college also publishes two Marathi magazines and one in French, fostering linguistic inclusivity.

Socio-economic inclusion is supported through the Student Beneficiary Fund and evening Commerce lectures tailored for students from lower-income households. Scholarships for economically deserving students are awarded during Inter-Faith services held on St. Ignatius Founder's Day. Additionally, the Department of Inter-Religious Studies (DIRS), led by Dr. Fr. Keith D'Souza, S.J., offers an online diploma on Inter-Religious Traditions to transform traditions into resources for social well-being. DIRS also promotes harmony through interactive sessions like "Respecting the Other."

The Marathi Vangmay Mandal organizes events celebrating the richness of Marathi culture. Through these initiatives, SXCM

remains committed to creating a supportive, inclusive environment for students from diverse backgrounds.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Instilling constitutional values among students is a key goal at St. Xavier's College, Mumbai (SXCM). Several events were organized to raise awareness of constitutional rights. On February 3, 2024, the Department of Inter-Religious Studies (DIRS) hosted the Gandhi Lecture to explore Gandhian themes. Similarly, the Ambedkar Lecture, an annual event by DIRS, was held to honour Dr. Ambedkar's 134th birth anniversary. DIRS also released insightful podcasts discussing the role of culture in national regeneration and the importance of a shared cultural identity amidst diversity.

An orientation session on the Constitution of India, a mandatory Value Education Course under the National Education policy was conducted for first-year students on August 10, 2023, to introduce them to its significance and contemporary relevance. The Department of Commerce celebrated Constitution Day on November 26, 2023, with enthusiasm, commemorating the adoption of the Indian Constitution.

Practical exposure to constitutional values is provided through the Social Involvement Program (SIP) and various student associations such as the Social Service League, the All-India Catholic University Federation, and DIRS. These initiatives emphasize the importance of constitutional principles in daily life, fostering an environment that upholds justice, equality, and cultural understanding.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At SXCM, national and international festivals and significant days are celebrated with respect and enthusiasm. Flag hoisting ceremonies were held on the 75th Independence Day and Republic Day, with a notable rendition of the extended five-stanza version of the National Anthem, Vishwa Vidhata. Dr. Ambedkar Jayanti was observed on April 14, 2024, marking his 134th birth anniversary.

The Marathi Vangmay Mandal celebrated Maharashtra Day, International Labour Day, and Marathi Rajbhasha Day through engaging events. International Yoga Day featured a collaborative

yoga session by the Yoga Committee, SIP, and ECC. National Statistics Day was marked by the Statistics Department with special programs. Teachers Day, celebrated on September 15, included diverse events organized by the Student Council.

Constitution Day, on November 26, 2023, commemorated the adoption of the Indian Constitution with spirited participation. National Science Day featured departmental exhibitions, while Women's Day on March 9 began with a Pranayama session and included various activities. Celebrations for Earth Science Week, Mathematics Day, and World Water Day further reflected the college's commitment to holistic and inclusive education, promoting awareness and engagement among students and staff alike.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice 1

Title of the Practice: Social Service League SSL

Objectives

At SXCM, we uphold Jesuit principles, fostering inclusion and uplifting the underprivileged within our community.

Context:

At SXCM, we uphold our motto, "Where goodwill meets Opportunity," through various projects.

Practice:

The SSL executed six projects and multiple collaborations

including Team Building at Khandala, Project Care Kids, Rural Camp and Blood Drive.

Evidence of Success:

Campers worked in fields, children enjoyed interactive college days, and blood drives united students, promoting widespread SSL participation.

Problems

Diversity includes underprivileged groups; teaching empathy over sympathy emphasizes understanding and support, not pity, for those facing challenges.

Best Practice 2

Title of the Practice: Yoga

Objectives

The Yoga Committee encourages physical fitness and mental well-being among students and staff through yoga.

Context

Promote yoga for focus, reduced anxiety, and healthier living, ensuring inclusivity for all fitness levels.

Practice:

Organize regular yoga classes to enhance flexibility, strength, stress management, and overall well-being through yoga and meditation

Evidence of Success:

The activities reduced exam stress, with asanas calming nerves and equipping attendees with valuable stress management techniques.

Problems

Schedule convenient classes, secure practice spaces, promote participation, manage diverse needs, and effectively navigate budget constraints.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://xaviers.edu/naac/cycle5/7.2/7_2_Best_Practice_2023-2024.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title: Language Lab

Objectives

The Language Lab helps students improve and be confident in their language and communication skills.

Context

Language Lab, functioning as a networked classroom is an effective way for students to learn a language in person through linguistic immersion.

Practice:

Language labs enhance students' listening, speaking, reading, and writing skills, helping them master pronunciation and rhythm. Soft Skill Development and other collateral programs expose students to social realities, fostering a sense of responsibility and encouraging them to contribute to society. (40/50 words)

Evidence of Success:

The RUSA-funded software aids learners in English, Hindi, Telugu, Sanskrit, Marathi, and foreign languages, aligned with NEP 2020. The Language Lab facilities, communication courses, presentations, and extracurricular activities enhance students' language and soft skills. (34/40 words)

Problems

Lack of timely tech support from the software provider is a challenge during technical glitches. Maintaining a connect between the students' schedules for a particular topic while conducting sessions. (29/30 words)

| File Description | Documents |
|---|---|
| Appropriate link in the institutional website | https://xaviers.edu/naac/cycle5/7.3.1/7_3_Institutional%20Distictiveness_2023-24.pdf |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. **Alignment with NEP Principles** The credit framework and syllabi for second-year undergraduate (BA, BCom, BSc) and Part-1 postgraduate (MA, MSc) programs are restructured to align with NEP 2020. Focus areas include multidisciplinary approaches, flexible course options, holistic education, experiential learning, skill development, and employability.
2. **Academic and Administrative Audits** Audits for 2022-23 and 2023-24 will assess and enhance educational and operational processes, ensuring quality standards and NEP compliance.
3. **NEP 2020 Orientation** Ongoing orientation programs for students, staff, and parents will highlight NEP objectives, benefits, and impacts on academics.
4. **Industry-Academia Collaborations** New MoUs with industry partners will foster internships and on-the-job training (OJT), boosting practical exposure and employability.
5. **Faculty Development Initiatives**
 - **Induction Workshops:** Training new faculty on SXCM methodologies and NEP principles.
 - **Outcome-Based Education (OBE) Workshops:** Focused training to redesign Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs).

6. On-Screen Marking (OSM) A trial implementation of OSM will improve evaluation processes, ensuring efficiency, transparency, and effective grading.